



Geraldton Combined Equestrian Club

MEETING MINUTES

Meeting No: 12/2024


Date: 8 Oct 2024

Start Time: 7.00 pm **Location:** GCEC

Attendees: Susan, Lisa, Kerry, Jo, Jennine, Heike

Apologies: None

| | Item | Action | Person Responsible | TIME | Done |
|------|---|--|--------------------|---------|------|
| 1. | WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES | | | | |
| 1.1 | 10 Sept 2024 pm | Moved: Jo moved that minutes be accepted. Seconded: Jennine | | | |
| 2. | MATTERS ARISING FROM THE MINUTES (ONGOING) | | | | |
| 2.1 | Insurance | All paid and organised. Completed | | | |
| 2.2 | Clinician Update | Nadine Merewether has expressed an interest in coaching in 2025. Jennine to speak with Nid about club requirements and inclusion. Katrin-definitely interested in coaching next year. Ideally we would look for her to do (4) clinics supplemented with another clinician to do 4 lessons. Options-Dwight Pedlow Ron Paterson not available next year Action-Heike to continue to liaise with Dwight and Katrin, Jennine to negotiate with Nid regarding dates/requirements. | JS JS HW | Nov | |
| 2.3 | Membership | Finalising costs/short term membership \$40 for one event membership was original discussion/ Susan to organise member form for 2025 and send to others for approval | SS | Nov | |
| 2.4 | Grass Arena/Ground Maintenance | Update: Luke has been paid for the works to the grounds. Grounds are feeling softer underfoot. Action-Heike to speak with CGG -tiers and what our entitlements are in terms of grounds maintenance Action-find port in centre of ground. Susan to speak with Water Corp about the best way to find existing water port so that we can refine our watering. Heike to also follow up with CGG re irrigation and location of ports Action-statement to be sent to members regarding the plan for going forward for the grounds outlining the issues around maintaining the entire grass arena and plans to focus on half of the grass arena due to high water usage, costs to upkeep both sides, difficulty sourcing volunteers for watering. Susan to email committee our current Strategic Plan once Heike has finalised it so it can go out to members with a statement for members regarding grass. | HW SS | | |
| 2.5 | October Planning Meeting | Completed | SS | | |
| 2.6 | Busy Bee in November | Job List -to be advertised and member help requested. 9 th November -Susan to advertise via website and email | SS | Nov | |
| 2.7 | Padlocks on entrance gates Keys | Keys at the moment-look to double padlock with combination key at the end of the year | JT | Dec | |
| 2.8 | Proposal for Grounds Development | Action: When grant approved and know more details and after Committee discussion, proposal to be shared with members HW moved that this is actioned LW moved that is seconded | HW | Ongoing | |
| 2.9 | Yard Allocation | Discussion regarding yards for 2025 Decision-There will be no yard allocations for 2025. First in first served. All yards available for every event. SJ Classic yard allocated to those who travel as per previous years. Moved-Susan Seconded-Jennine | SS | Nov | |
| 2.10 | Sprinklers Some sprinklers need replacing. | JS and LW to investigate other sprinkler options for the dressage arena. Jennine and Lisa to contact irrigation experts. | JS and LW | Nov | |
| 2.11 | Working With Children Check – reminder that WWCC cards must be sighted for judges and coaches. | Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role. | | Ongoing | |
| 2.12 | Club Polo Competition -Winners | Will be held over until 2025 given the busyness of the year HW moved that this is actioned | SS | 2025 | |

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| | | LW moved that is seconded | | | |
| 2.13 | FIRST AID UPDATE | Quotes/Dates-Susan to come up with dates for First Aid training over Xmas holidays/early in the year Make it clear on membership—If members tick yes to First Aid then they are agreeing that they will assist at GCEC events if they are on site (due to difficulties sourcing First Aid officers). Susan to email everyone- Information from EA regarding minimum requirements for First Aid Possible dates for First Aid Training 2 representatives from each discipline to be funded by the club Moved-Jo Taylor Seconded-Heike | SS | Nov | |
| 2.14 | END OF YEAR AWARD UPDATE | Liz doing calculations for dressage, Lisa has done HP for SH, and Christy doing SJ. Encouragement awards to be added to all disciplines. | ALL | Nov | |
| 3. | CORRESPONDENCE IN/OUT | | | | |
| | EMAIL CORRESPONDENCE INCOMING | | | | |
| | 2/10/24 | Capital Nomination Application Form-Jay Prow CGG | | | |
| | 1/10/24 | Iluka Lend a Hand and Alinta Energy Funding Application Information-Jay Prow CGG Affinity Insurance Premium renewal | | | |
| | 30/9/24 | Jaydee Harris Query re HOTY Carly Petersen Query re HOTY Centacare Volunteer Nomination Award flyer | | | |
| | 28/09/24 | Invoice from Midwest Turf Supplies for recent work to the grounds | | | |
| | 24/9/24 | Email from Gemma Simkin with offer of complimentary photos for awards night | | | |
| | 21/9/24 | David Batty-Breed Show emails (4) | | | |
| | 19/9/24 | Grounds Committee Report David Batty request Breed Show | | | |
| | 13/9 | EA Elected Director Nomination Form | | | |
| | 12/9 | Jodi Tyndale-Powell-apology Lauren Conway-request re SJ | | | |
| | OUTGOING | | | | |
| | 21/9/24 | Response to David Batty-Breed Show queries | | | |
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| 4. | TREASURER'S REPORT | | | | |
| | Emailed out to Committee prior to the meeting. Major works to the grass arena paid for. Cheque \$69000 Transaction \$1900 Fixed term deposit \$41000 Susan moved that report be accepted Jo seconded. | | | | |
| 5. | REPORTS | | | | |
| | SUBCOMMITTEE REPORTS | | | | |
| 5.1 |  27 August 2024 MINUTES .docx Dressage Report - | | JS | | |
| 5.2 | Show Jumping Report- nothing to add 26/27 last show. | | JT | | |
| 5.3 | Show Horse Report – Discussion regarding recent Show Horse meeting and challenges. Upcoming HOTY planning Show horse budget for HOTY approved by Committee | | LW | | |
| 5.4 | Grounds' Committee Report-None | | | | |
| 6. | GENERAL BUSINESS | | | | |
| 6.1 | Cleanaway and rubbish at grounds | If the bins are left out Cleanaway charge us for rubbish removal. Bins must stay inside the grounds unless they are full to the brim and need removing. Must stay under the shed. Action-all committee members to be vigilant and keep bins undercover unless need emptying | SS | | Done |
| 6.2 | Cash/Bank Accounts | Bank accounts for GCEC now and ongoing Relook at in November our options going forward | HW | Nov | |
| 6.3 | AGM Update | Bylaws and updates-these will need to be updated to reflect our current practices. Caused some confusion last year. Discussion regarding changes to Bylaws including <ul style="list-style-type: none">no assistant secretary for 2025. | HW SS | Oct | |

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| | | <ul style="list-style-type: none"> subcommittee reps to be named as part of General Committee with the rep attending meetings (not just gathering together a subcommittee). Junior Development officer, Grants Officer and other roles to be nominated for after the AGM and those who are incoming. <p>Heike moved that the Bylaws be updated Lisa seconded the motion. Action-Susan to update on the website and club record Bookings for AGM and windup -Susan to email Ross to hire Woorree Hall then advertise to members.</p> | | | |
| 6.4 | Survey Update | Heike-feedback-put dressage things together. Committee to send feedback to Heike by Monday. Sent out to members by next week. | HW | Oct | |
| 6.5 | Calendar Dates for 2025 | Confirmation of dates from committee. Dates completed by subcommittees and Susan has emailed to EA. | SS | | Done |
| 7. | LATE BUSINESS | | | | |
| 7.1 | Woorree Park Management Committee | To nominate members to this committee for 2025 so that the club continues to have representation. | HW | | Oct |
| 7.2 | Letter from Carly Petersen | Discussion of Carly's letter/queries regarding eligibility for Horse of the Year. Secretary to email response to Carly outlining Committee's response to the letter | SS | | Oct |
| 7.3 | Nominate Rep | Discussion and decision that each subcommittee would have a person responsible for accessing and uploading to Nominate rather than having one club representative responsible for all Nominate communication due to double handling/inefficiency. | JS | | 2025 |
| 8. | CONFIDENTIAL ITEMS | | | | |
| 9. | MEETING CLOSE AND NEXT MEETING DATE | | | | |
| | Next Meeting Tuesday 5 th November 2024 | | | | |