



Geraldton Combined Equestrian Club

MEETING MINUTES

Meeting No: 05/2024
Date: 7 May 2024
Meeting Opened: 6.10pm
Attendees: Heike Witt (via phone), Susan Seaward, Jo Taylor, Jennine Smith, Lisa Wallace
Apologies: Kerry Fullbrook

Item	Action	Person Responsible	Action Due Date	Done
1. WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES				
1.1 April 9 2024 Moved: JS moved that minutes be accepted. Seconded: JT				
2. MATTERS ARISING FROM THE MINUTES				
2.1 Senior First Aid Agreement that some costs to be subsidised when have obtained a quote and are aware of costs	SS reported back that St John Ambulance was one option at approx. \$280 but a number of companies in Geraldton were using an online company at \$185 and there was the possibility of a group training. Discussion that we have significant number of members on our list who have First Aid/CPR qualifications who can assist should we require at an event. If this changes in the future we can revisit a group training opportunity,	Susan Seaward	7 May 2024	YES
2.2 Club Kitchen Jill Foale has offered to do club days. Subcommittees to investigate food van options for events as well.	SS called Jill to speak with her regarding how this will work/when she would be available etc. Jill was keen to offer assistance with the kitchen in a voluntary capacity, rather than as a business proposition.	Susan Jennine Reps Lisa Susan	7 May 2024	NO
2.3 Katrin Clinic	HW to contact Katrin about dates availability. Subcommittees to speak with members regarding possible dates Combined Clinic 1 st option-July 13/14 2 nd option-October-5/6	Heike Witt to contact Katrin	7 May 2024	YES
2.4 Club Uniforms The committee agreed that a new shirt be designed and a competition be run for members to design the shirt. The prize will be a free shirt. Promote that there will not be individual discipline shirts-be a GCEC club shirt.	Indy Smith to create flyer. Flyer distributed via website, email and facebook page.	Indi Smith	7 May 2024	YES
2.5 Calendar Updates When cancelling events ensure notice for members and the reason.	Calendar is updated.	Susan	7 May 2024	YES
2.6 Leased Area Usage Yellow arena is leased but the public will still use it. The Committee to look at signage at the entry areas around the grounds. The grounds cannot be used by businesses for financial gain according to the CGG. Businesses can only be at GCEC events where they are sponsoring/have direct link with the particular event. CGG were very clear about this and not open to businesses using the grounds for isolated business purposes.	Heike has met with the council regarding use of the grounds and how this will work in the future. Heike to request this in writing from CGG and then this can be clarified with members.	Heike Witt	June 2024	NO
2.7 Sprinklers	JS to investigate other sprinkler options for the	Susan		Ongoing

	Time consuming at this time of the year to water grounds. Some sprinklers broken. Reminder-to ensure sprinklers are turned back on. Apparently sprinklers left off.	dressage arena. Dressage committee to obtain a quote Ross to show Show Horse committee how to connect the sprinklers. SS to re-send email regarding sprinklers to Ross Newman	Seaward and Jennine Smith		
2.8	Subcommittee for 2025 Bylaws and constitution mention the roles but was some confusion over the delegate wording and then representative wording. Clarity for 2025. What will this look like for 2025?	Relook at August regarding AGM for 2025	Committee		Ongoing
2.9	GCEC Constitution Review Constitution is due for review Role of committee members not outlined clearly in the Constitution	Proposal that Constitution to be reviewed in 2025 JT moved that it is accepted JS moved that is seconded	Committee		YES
	Leader Board for Newsletter	Discussion regarding the leaderboard proposal that has been brought up previously. Discussion that it could be a disincentive No leaderboard for 2025 JT moved that it is accepted JS moved that is seconded	JS		YES
	Commercial Vehicle Insurance Coverage	JS to investigate other insurance options to be investigated in June 2024.	JS	July 2024	Ongoing
	Club Positions Going Forward Time limit on Committee positions. Discussion as to whether it is in the best interest of the Club for positions to be a year long.	Discussion of 2 year stagger for positions			Ongoing
	Working With Children Check – reminder that WWCC cards must be sighted for judges and coaches.	Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role.			Ongoing
3.	CORRESPONDENCE IN/OUT				
	Chair request that all inward correspondence be received and all outward correspondence be approved. Correspondence In <ul style="list-style-type: none"> 9 April 2024-Request for improvements to mounting block-Lora Holton 10 April 2024-Resignation of Joyce Newnham from position of Treasurer 11 April 2024-Resignation of Anne-Maree Mitchell from position as Secretary 15 April 2024-Email from Kerry Fullbrook nominating for position of Club Treasurer 18 April 2024-Key Register and WWCC Register spreadsheets from Carol Conway 22 April 2024-Query from Lucy Lowe regarding new Committee positions 22 April 2024-Jodie Bradley Photography Proposal 22 April 2024-Gemma Simkin Photography Photos-gallery link for Club use 25 April 2024-Resignation of Carol Conway as Assistant Secretary 27 April 2024 Email from Ross Newman to Committee regarding recent resignations 29 April 2024-Lauren Conway email 29 April 2024-Query regarding payments Liz Thomas 30 April 2024-Email from Ross Newman informing Club of resignation from the Show Jumping Subcommittee 1 May 2024-Email of resignation from Lucy Lowe from the Dressage Subcommittee 1 May 2024-Email from Joyce regarding Treasurer information for handover Correspondence Out <ul style="list-style-type: none"> 25 April 2024-Email to Joyce Newnham regarding resignation and thankyou/handover 29 April 2024 Email to Lucy Lowe regarding query 30 April-Email to Joyce Newnham regarding treasurer transfer of information 				
4.	TREASURERS REPORT				
	Current State of Accounts Society Cheque Account-\$108, 515.88 Business Transaction Account-\$2543.85 Term Deposit-\$41, 062 Payments presented and approved Motion that report is received-SS-seconded LW				

	Motion that all accounts for payment be paid-SS, seconded LW			
5.	SUBCOMMITTEE REPORTS			
	Dressage Horse Welfare: If members have concern regarding horse welfare then bring up in writing via committee member. Mounting Block- Jennine Smith to put concrete block as a replacement near dressage arena and make wider White chain needs to be purchased for arena entrances/gateways. JS to find EA ruling on white chain. Budget and minutes presented and accepted	JS		
	Show Jumping 1.-Current SJ committee no longer have keys. We have borrowed Jennine Smiths for the time being. 2. Kym Tilka has joined the SJ committee. 3. Lara Dalton Sponsorship, Christy to reply with the correct dates for our July show. 4. Password have been changed to the SJ emails. 5. Course designer for our monthly shows must be accredited, Jodi to find out details on this including judges. 6. Jennine and Indi Smith to run Global Entries for July Show. 7.Judge for ring 2 for July show. Still working on this. Jodi to email Penny. 8. Eric Lloyd booked as our photographer. 9. Isabell Stanley booked as steward. 10. Kevin G confirmed as commentator. 11. Accommodation for officials discussed. 12. Deb King confirmed as penciler for main ring. 13. Jodie Criddle confirmed to do Saturday night dinner. 14. Lora and Beth both confirmed for the office. 15. Carol to speak to Tracey from Equineworld about main arena rosettes and rugs. 16. Sponsors reallocated to committee members. 17. Jai Rowe unsure if she will be here for July show to time keep. 18. Extending the cracker dust warm up. 19. Soil sample results were forwarded on the Elders by Jodi, the findings to improve surface was...aerate, top dress 5cm layer of lime sand, aerate again and then spread 100kg of potassium over the whole arena. 3. GENERAL BUSINESS 3.1 Clubs ABN number, as we are looking into Nexus sponsorship for flights for judges JT to speak with Showjumping Committee regarding whether to re-ask Ross about May Show-building. Motion moved by SS that the report be received LW approved	JT		
	Show Horse 1. Lunches for helpers discussed-are we obligated to provide lunches for photographers and stewards? Decision to take to next committee meeting to discuss what other disciplines do. 2. Review of the Breed Show and clarification of awards. Discussion of the wording around High Point/Best Performed and decision to change the wording on rug for next Breed Show to High Point as this had caused confusion. Points allocation clarified and decision made to keep the 3,2,1 scoring process and not include Champion nor Best Presented in points (keep to same scoring as this past Breed Show/Show Horse). 3. Horse of the Year Criteria discussed and decision made to put flyer out asap outlining criteria so members were aware. 4. Commentating-discussion of sponsorship obligations while commentating events and ensuring we advertise sponsors 5. Judge payments-discussion of what the going rate was and whether to offer a little more given the disparity between disciplines. Motion moved by SS that the report be received Seconded by LW	LW		
6.	GENERAL BUSINESS			
6.1	Minutes of Committee Meetings.	To be available on website. HW moved that it is accepted LW moved that is seconded	SS	28 May
6.2	Code of Conduct Breaches and Member Behaviour	Discussion regarding concerns around behaviour of certain members and effect on others. Action: Email to members regarding member behaviour and the importance of speaking with a member of the Committee or MPO (EWA) if they have concerns. We need to support members and follow through with breaches to the Code Conduct so that members feel safe and supported. HW moved that this is actioned LW moved that is seconded	SS	28 May
6.3	Yard Allocation	Pending until membership for 2025		
6.4	Proposal for Grounds Development	Action: When grant approved and know more details and after Committee discussion, proposal	SS	28 May

		to be shared with members HW moved that this is actioned LW moved that is seconded			
6.5	Member Correspondence and Expectations	Update on autoreply -checked on 24 hrs.	SS	28 May	
6.6	Length /Frequency of Meetings	At this point in time meetings will be on a 3 week basis subject to change. Will not be at the grounds due to weather/cold.	SS	28 May	
6.7	Information/Assistance from Midwest Sports Federation (SS)	Action: Have some great assistance on offer. Susan to contact Kelly Eastough regarding what the club is able to access.	SS	28 May	
6.8	Naming of the Showjumping Shed (JT)	Proposal-Suggestion to name the Showjumping Shed-Take back to showjumping subcommittee. Revisit at next meeting.	JT	28 May	
6.9	Soil Sample Results (JT)	Aeration, topdressing, aerate and potassium. Email to Ross requesting work done. Recommendations from Elders have been made. Club will follow up with these recommendations.	JT	28 May	
6.10	Cracker Arena (JT)	Wanting to extend the cracker dust arena. JT to step out the dimensions of the cracker dust arena. Bring back some details to the next meeting. Action: grounds log SS to formulate	JT	28 May	
6.11	Grounds Committee Management and Patron (JS)	Action-grounds/fuse box-investigation as to who responsible for payment. Resend sprinkler email.	HW SS to resend email	28 May	
7.	LATE BUSINESS				
	Jodie Bradley-Exclusive Photographer	Discussion around exclusive photographer Action: GCEC Committee not to lock in an exclusive photographer for their events. To be organised by Subcommittees SS to reply to Jodie Bradley on behalf on Committee JT moved that it is accepted JS moved that is seconded	SS	28 May	
	Metal Dust Arena	Ross mentioned that grass area drag not to be dragged across cracker dust as it removes surface. There is a specific cracker dust drag. Subcommittees to let arena draggers know.	Subcommittee Reps		
	Nominate Password	Email from Committee requesting password for nominate.	SS	28 May	
8.	CONFIDENTIAL ITEMS				
1					
2					
3					
4					
5					
9.	MEETING CLOSE AND NEXT MEETING DATE				
	9.30pm Next Meeting-Tuesday 28 May				