



Geraldton Combined Equestrian Club

Minutes

Meeting No: 4/2025

Date: 17/4/2025

Start Time: 7.00 pm **Location:** Woorree Hall

Attendees: Steph Johnson, Lisa Wallace, Susan Seaward, Jennine Smith, Lucy Lowe

Apologies: Jo

	Item	Action	Who	TIME	Done
1.	WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES				
1.1	March Minutes 2025	Moved: Jennine moved that minutes be accepted. Seconded: Steph			
2.	MATTERS ARISING FROM THE MINUTES (ONGOING)				
2.1	Working With Children Check – reminder that WWCC cards must be sighted for judges and coaches.	Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role. Action: SH and SJ-Susan to email subcommittees	Susan	Ongoing	
2.2	Grounds Development Update	Formation of Working Party Update for Committee Action: Meeting with the working party on Monday 21 April at 8.30am. Susan to email committee re updates.	Susan	Ongoing	
2.3	Plan for Grass Arena not currently vertiquaked	Proposal-To divide the grass arena into two with fencing down the middle. Some discussion regarding sustainability, council watering restriction communication, sand v grass. Action: Looking towards a Cost Projection Analysis in 2025 and then wait to see if what happens with the grant with regard to the grounds and the arena development. Showjumping July Show Action: SJ to come up with a plan for July Show in terms of duty of care and rider safety. Budget also to be submitted at next meeting (May) for approval. Susan to email Jo.	Susan Jo	Ongoing	
2.4	Survey Results from 2024	Discussion and Outcomes To be taken to subcommittees for discussion Action: Show Horse committee to finalise their feedback Steph to review with committee.	Steph	April	
2.5	Midwest Dressage	Update Communication with Hayley Smythe verbally with GCEC terms and conditions regarding Clinics. Confirmed in writing-email sent on 17/3. Waiting to hear back.	Susan	April	
2.6	Chapman Valley Ag Show Proposal	CV proposal for showjumping to return was discussed. Some concerns around the ground surface. We would need a course designer and a judge to be locked in which would be the responsibility of the CV Show Committee to provide. Jo emailed back Liz Elliot-Lockhart with T& Conditions. Haven't heard back	Jo	April	
2.7	Woorree Park Management Committee	Camping at the Grounds Response to previous questions asked of the WPMC. Action: Jennine to email WPMC regarding light, blind and defib.	Susan	April	
2.8	Positive Club culture/Sidelines behaviour	Signage advertising/social media Newsletters, Dept Sport Rec-signage for liability/leasing Action: Dog bags-Jennine to get them Action: Susan to research wording Liability Statement for Grounds <i>Woorree Park Equestrian Centre is leased from the CGG by the Geraldton Combined Equestrian Club and as such, all those who enter these grounds, do so at their own risk. Use of this facility is primarily for authorised club equestrian activities.</i> <i>GCEC accepts no liability for any accident, damage, injury or illness to horses, riders, grounds, spectators or any other person or property whatsoever.</i> <i>For equestrian related camping outside of GCEC events, please email secretary@gcec.org.au</i>	Jennine Susan	April	
2.9	Club Polo Competition-Winners	Will be held over until 2025 given the busyness of the year	Susan	May	

		Action: Revisit when funding application grant for uniforms that we have applied for comes through																																	
2.10	Wendy Sutton Motown Award	2025 Award Action: Show Horse Committee to follow up with Wendy	Steph	May																															
2.11	Horse of the Year Judge	Action: Steph to liaise with judge-Debbie Garland regarding confirming early for HOTY-this has been confirmed	Steph	April	Done																														
2.12	Show Horse Updates	Actions: Susan to be the second person-email Steph to follow up with WWCC and confidentiality. Subcommittee minutes/report for show horse to be sent electronically to secretary for record keeping.	Steph	April																															
3.	CORRESPONDENCE IN/OUT																																		
	<div>EMAIL CORRESPONDENCE INCOMING</div> <table><tr><td>15 April 2025</td><td>Rio Tinto unsuccessful application for funding</td></tr><tr><td>9 April 2025</td><td>Proposed new lease area</td></tr><tr><td></td><td>Heike Witt-EWA Incentives and Duty of Care Information</td></tr><tr><td>8 April</td><td>CBH Grant application unsuccessful</td></tr><tr><td>31 March</td><td>Good Sports email regarding Smoke Free club EWA-request for constitution copy Letter of Support request-Northampton Community Centre</td></tr><tr><td>28 March</td><td>Olivia Brown-overnight stay</td></tr><tr><td>25 March</td><td>Hayley Smythe-Reimbursements</td></tr><tr><td>24 March</td><td>Wendy Reid-dog grooming and sponsorship Katrin-Clinic information request Shantel Dewar-Catering WPMC-Ross Newman letter of support for arena Ross Newman confirmation of booking for Woorree Hall July 10-13 and August 8-10 OTTWA-Information regarding Breed Show</td></tr><tr><td>23 March</td><td>WPMC Request regarding ongoing support for the committee by GCEC into the future</td></tr></table> <div>OUTGOING</div> <table><tr><td>9 April</td><td>Olivia Brown response to grounds request</td></tr><tr><td>7 April 2025</td><td>Email to CV Tavern regarding assistance with July Show and fundraising event in August 30 Sat</td></tr><tr><td>31 March</td><td>Letter of Support-Northampton Community</td></tr><tr><td>24 March</td><td>Wendy Reid confirmation of sponsorship-dog grooming</td></tr><tr><td>23 March</td><td>Email to WPMC thanking them for support of arena project and allowing Chair to speak at meeting Rio Tinto sponsorship application</td></tr><tr><td>21 March</td><td>Email to Jodi Tyndale-Powell regarding parking of gooseneck at grounds Email to Aimee Holmes regarding data for arena project</td></tr></table>		15 April 2025	Rio Tinto unsuccessful application for funding	9 April 2025	Proposed new lease area		Heike Witt-EWA Incentives and Duty of Care Information	8 April	CBH Grant application unsuccessful	31 March	Good Sports email regarding Smoke Free club EWA-request for constitution copy Letter of Support request-Northampton Community Centre	28 March	Olivia Brown-overnight stay	25 March	Hayley Smythe-Reimbursements	24 March	Wendy Reid-dog grooming and sponsorship Katrin-Clinic information request Shantel Dewar-Catering WPMC-Ross Newman letter of support for arena Ross Newman confirmation of booking for Woorree Hall July 10-13 and August 8-10 OTTWA-Information regarding Breed Show	23 March	WPMC Request regarding ongoing support for the committee by GCEC into the future	9 April	Olivia Brown response to grounds request	7 April 2025	Email to CV Tavern regarding assistance with July Show and fundraising event in August 30 Sat	31 March	Letter of Support-Northampton Community	24 March	Wendy Reid confirmation of sponsorship-dog grooming	23 March	Email to WPMC thanking them for support of arena project and allowing Chair to speak at meeting Rio Tinto sponsorship application	21 March	Email to Jodi Tyndale-Powell regarding parking of gooseneck at grounds Email to Aimee Holmes regarding data for arena project			
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4.	TREASURER'S REPORT																																		
	Payments Needing Approval Jennine reimbursements approved \$115.15 \$77 front gate padlock Profit/Loss \$2985.35 profit Budgets for Approval <ul style="list-style-type: none">Showjumping budget to be presented at next meetingSusan to email Jo. Need acquittal.																																		
5.	REPORTS																																		
	SUBCOMMITTEE REPORTS																																		
5.1	Dressage Report-Lucy read report. Actions: Susan to source CDs, microphone		Susan Lucy																																
5.2	Show Jumping Report-Jo not at the meeting. Action: Susan to email Jo regarding report.		Jo																																
5.3	Show Horse Report –Information requested by Carly Petersen discussed. Profit of approx \$1000 from Breed Show Action: Committee to update the By-Laws clarifying the official position given recent queries. Clarified that must be a financial member of GCEC for unofficial events. Action: Susan to update day membership form and add updated By-Laws to the website		SJ All SS																																
5.4	Grounds' Committee Report -see below		Liz/Sue																																
5.5	Woorree Park Management Committee Report -None given		Ross/B eth																																
5.6	Arena Report/Update-Verbal report by Susan relating to the formation of the working party, the 1 meeting so far, some of the challenges and the upcoming meeting. Will continue to keep the committee informed of progress		Susan																																

6.	GENERAL BUSINESS				
6.1	WPMC Proposal	WPMC would be interested in a sub-lease arrangement with GCEC. Discussion of the pros and cons of this. Action: Susan to email WPMC requesting some more details regarding a possible arrangement	Susan	April	
6.2	Sponsorship Update and Nabawa Tavern Proposal	Discussion of sponsorship so far. Paula McAndrew doing a great job with this but we still need to keep approaching any relevant contacts for sponsorship ourselves if we get the opportunity. Nabawa tavern keen to be supportive with a future event in August. Waiting to hear back from them.	Susan		
6.3	July Showjumping Sponsor Area Plans	Held over.	Susan Jo		
6.4	Manure at the Grounds	Action: Subcommittees to reinforce at shows/entry forms the manure policy which is to take manure home with you	Jo		
6.5	By-Laws and communication to members- clarity across all communication modes	Action: Susan to update By-Laws and add to website and facebook page	All		
6.6	Upcoming Clinics	Katrin is booked in for 31st May/1st June, and 25th/26th October Off the Track sponsorship-Steph will follow up with Tanika about the organisation of this clinic Action: Susan to update calendar with Katrin dates	Susan		
6.7	Proposed new lease area	Everyone happy with lease area extension. Has gone into the council to go through the process.			
7.	LATE BUSINESS				
8.	CONFIDENTIAL ITEMS				
9.	MEETING CLOSE AND NEXT MEETING DATE				
	Meeting closed at 8.45pm Next Meeting Wednesday 21 May 2025 6.30pm start	Woorree Park Hall			

Grounds Committee Report

Good afternoon Committee,

We would like to report that:

We need to send the irrigator to Peter Nunn for some repairs. The drum that the wire winds onto needs some sort of brake system as it spins too fast and causes an overrun. Sue has spoken with Trudy from Nufab and have arranged to take it in on Monday for them to have a look. Dsg committee are aware of this.

The yellow warmup arena needs to have the sand removed from the logs, especially from the southern side. Overtime the sand has built up against/on top of the logs making them not visible to horse/rider. I (Liz) noticed at the TP Series horses were tripping/stumbling on them. Dsg committee are aware of this.

Blind for the Judges Hut. If we could possibly purchase a pull down blind so the judges are not looking into the sun. The Dsg committee have approved this. We could possibly look at sponsorship? Maybe from Batavia Coast Blinds and Shade Sails or purchase from Spotlight.

Tree removal:

There are two trees that raise concerns.

One is the dead tree near the stallion boxes/wash bay and the other one over hangs the fence line on the grassed dressage area.

Electrical

Damaged electrical plugs under canteen area. Susan is aware of this.

Severed cable for speaker along the east west fence line between the grass and dressage arena. Susan is aware of this. The speaker used to be used for show jumping, music around the grounds and freestyle music for our tests.

- March 27th. CGG mowed the main arena.
- April 9th. CGG mowed the dressage grassed area.
- Email sent to thank the CGG for an amazing job.

Kind regards

Liz & Sue