



Geraldton Combined Equestrian Club

MEETING MINUTES

Meeting No: 07/2024

Date: 28 May 2024

Meeting Opened: 6.31 pm

Attendees: Kerry Fulbrook, Jennine Smith, Lisa Wallace, Heike Witt, Jo Taylor

Apologies: None

Item	Action	Person Responsible	Action Due Date	Done
1. WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES				
1.1	7 May 2024 Moved: Heike Witt moved that minutes be accepted. Seconded: Jennine Smith			
2. MATTERS ARISING FROM THE MINUTES (ONGOING)				
2.1	Proposal for Grounds Development (SS) Action: When grant approved and know more details and after Committee discussion, proposal to be shared with members HW moved that this is actioned LW moved that is seconded	HW	28 May	Ongoing
2.2	Naming of the Showjumping Shed (JT) Proposal-Suggestion to name the Showjumping Shed-Review at a later date.	JT	Review Sept	Ongoing
2.3	Yard Allocation Pending until membership for 2025			Ongoing
2.4	Leased Area Usage Yellow arena is leased but the public will still use it. The Committee to look at signage at the entry areas around the grounds. The grounds cannot be used by businesses for financial gain according to the CGG. Businesses can only be at GCEC events where they are sponsoring/have direct link with the particular event. CGG were very clear about this and not open to businesses using the grounds for isolated business purposes.	HW	June 2024	Ongoing
2.5	Sprinklers Time consuming at this time of the year to water grounds. Some sprinklers broken. Reminder-to ensure sprinklers are turned back on.	Jennine Smith	Sept	Ongoing
2.6	Subcommittee for 2025 Bylaws and constitution mention the roles but was some confusion over the delegate wording and then representative wording. Clarity for 2025. What will this look like for 2025?	Committee		Ongoing
2.7	Soil Sample Results (JT) Aeration, topdressing, aerate and potassium. Recommendations from Elders agronomists have been made. Club will follow up with these recommendations. Action: <ul style="list-style-type: none"> Gain another quote (KF) See who can assist from the CGG (HW)-Advice regarding aeration cost investigation/machines etc 	KF HW	June	
2.8	Cracker Arena (JT)-Extension 32.7x71m would be new dimensions Put on hold until after the July show-priority is the grass area	JT	August 2024	Ongoing

		Investigation into aeration into the new warm up area that appears to be quite hard and needs aerating (HW) Extending the lease to include the extension to the cracker dust arena (HW) Cracker dust/sand mix-KF to investigate Grounds previous works log -SS to formulate	SS		
2.9	Commercial Vehicle Insurance Coverage	JS to investigate other insurance options to be investigated in June 2024.	JS	July 2024	Ongoing
2.10	Club Positions Going Forward Time limit on Committee positions. Discussion as to whether it is in the best interest of the Club for positions to be a year long.	Discussion of 2 year stagger for positions	September		Ongoing
2.11	Grounds Committee Management (JS)	Action-grounds/fuse box-investigation as to who responsible for payment. Electrical Invoice/quote to Ross for advice	HW to contact RN	June	
2.12	Working With Children Check – reminder that WWCC cards must be sighted for judges and coaches.	Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role.			Ongoing
3.	CORRESPONDENCE IN/OUT				
	Chair request that all inward correspondence be received and all outward correspondence be approved. Correspondence In <ul style="list-style-type: none"> 11 May 2024-Email Louise Fletcher re manure/hay at grounds 13 May 2024-emails from Jill Foale outlining harness information 16 May 2024-Katrin Kuentler confirmation of dates 20 May 2024-Email Liz Thomas re scheduled sending of emails 21 May 2024-Jay Prow request for member numbers for invoicing 21 May 2024-Stacey Oakley Great Northern Rural sprinkler quotation 22 May 2024-Lucy Lowe-request for clinic entries 22 May 2024 Lucy Lowe-correspondence regarding club emails 22 May 2024-Email Sue Ryall requesting results for dressage and Show Horse are published 22 May 2024-Email Mandy Thorpe concerned about the dry and brittle trees 23 May 2024-Email from Liz Thomas re Nid Clinic-asking for procedure to change clinic date 23 May 2024-Email from Liz Thomas re clinic information 23 May 2024-Email from Liz Thomas re Nid Clinic 23 May 2024-Email from Liz Thomas-Show Horse enquiry 23 May 2024- Email from Kelly Eastough re 2024 Mid West Sports Federation Sport Forum - Friday 21st June 27 May 2024-13 emails regarding cancellation of Nid clinic 27 May 2024-2 emails from Lucy Lowe Correspondence Out <ul style="list-style-type: none"> 9 May 2024-Email to Lauren Conway 9 May 2024-Email to Joyce Newnham 9 May 2024-Email to Liz Thomas 15 May 2024 Katrin Kunstler re Clinic dates 22 May 2024-Email to Lucy Lowe re clinic dates 23 May 2024-Email to Liz Thomas re Nid Clinic 27 May 2024-Email to Lucy Lowe 				
4.	TREASURERS REPORT				
	Current State of Accounts Society Cheque Account-\$108, 515.88 Business Transaction Account-\$2543.85 Term Deposit-\$41, 062 Payments presented and approved Motion that all accounts for payment be paid-SS, seconded LW No Treasurers report available				
5.	SUBCOMMITTEE REPORTS				
	Dressage No meeting since the last Committee Meeting		JS		
	Show Jumping		JT		

	<p>Ongoing</p> <ol style="list-style-type: none"> 1. Chapman Valley Ag, Emailed Megan O'Grady regarding numbers this year. 2. July show program to be looked at next meeting 3. Pony Club to run 2nd arena, proposed. 4. Ross's acceptance email to build, June training day. 5. Naming the jump shed- at a later date. 6. GCEC showjumping fb page 7. May show, Kim Lindsay to build 8. June show, Max Conti to build 9. June Busy bee and Training day, Ross to build. 10. Kym Tilka to do our show budgets. 11. OTT sponsorship for clinic in June and 3 day in July. 12. Nell Clinic confirmed. 13. Helper duties reworded. <p>General Business</p> <ol style="list-style-type: none"> 3.1 If PC run 2nd ring, it will be a strictly no dog event. 3.2 Jodi to apply for the EWA classes. 3.3 July show dinner, kids \$10, adults \$15. 3.4 Deb King would like a spot saved at the end of the hall. 3.5 Carol will continue to do yard allocation for July. 3.6 Gemma is happy to take over the thank you letters from Carol 3.7 Jo to speak to Sarah from Coastal Vets re Vet for July. 3.8 OTT points for the weekend will be collated by Beth and Lora. 3.9 Carol will organise the prize money and have another committee member help distribute into prize envelopes. 			
	<p>Show Horse No meeting since the last Committee Meeting</p>	LW		
6. GENERAL BUSINESS				
6.1	Manure (SS)	JS to get quote for manure pit at north end of the grounds JS to organise removal of manure from manure pit on the south side of the grounds when mounting block is added to	JS	
6.2	Katrin Clinic (HW)	Dates confirmed 13-14 July 5-6 October Kerry to book flights	KF	
6.3	Club Kitchen-Helen O'Malley/Karen (JS)	Karen spoke with Helen and arrangement made for her to run canteen while Karen is away. Jennine to speak with Helen-running for club events Susan to speak with Jill Foale re offer of help Subcommittees need to speak with Helen to organise her to assist with the kitchen for their events.	JS SS	
6.4	Verandah Light (SS)-Email from Ross Newman	Heike to contact Ross to sort -Elite electrical and include verandah light	HW	
6.5	Trees (SS)-Email from Mandy Thorpe	HW to contact Ross Newman /Grounds Committee to assess	HW	
6.6	Adam Reiss Clinic (HW)	HW to call him tomorrow regarding flights for Adam then will start advertising	HW	
6.7	Calendar (HW)	Upcoming event advertising discussed. HW to organise combined advertisement for upcoming events for facebook/website Calendar updates to be emailed to Susan so that the calendar can be updated and members notified.	HW SS	
6.8	Treasurer Email Address (SS)	Discussion of the need for a separate email address for the treasurer and set up in the same way as the subcommittee emails. Approved by HW. Seconded by JS Action: Susan to organise with Logic IT	SS	
6.9	Vale Joanne Calder (SS)	Discussion regarding acceptability in sending out Club emails regarding the passing of members/supporters of the Club. Committee agreed that this is something we would like to do and could continue to do in the future. Action: Susan to email out members vale for Joanne	SS	
6.10	Credit Card options for Payments (JT)	Jo to email Treasurer request for her consideration	JT	
6.11	Show Jumping Facebook Page (JT)	Discussion regarding separate facebook account for showjumping. Agreed that facebook page for GCEC should be one and information/communication regarding July Showjumping could go in the Event section	JT	
6.12	New Showjumping Poles (JT)	Jo brought up that we may not have enough poles for the July show. Cost of poles at \$70 each was discussed. Action-showjumping committee to contact Moonyoonooka Pony Club who are running the second ring to see if we could borrow poles if necessary for the event.	JT	
7. LATE BUSINESS				
7.1	Quotes for Think Water	Increase in Quotes Previous quotation is no longer valid and it will need further investigation	LW	
8. CONFIDENTIAL ITEMS				
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9. MEETING CLOSE AND NEXT MEETING DATE				
	8.52 pm Next Meeting-Tuesday 18 June			

