



Geraldton Combined Equestrian Club

MINUTES

Meeting No: 8/2025

Date: 20/8/2025

Start Time: 6.30 pm **Location:** Woorree Hall

Attendees: Jo, Jennine, Susan, Lucy, Steph, Lisa

Apologies: None

Item		Action	Who	TIME	Done
1.	WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES				
1.1	July Minutes 2025	Moved: Jennine moved that minutes be accepted. Seconded: Susan			
2.	MATTERS ARISING FROM THE MINUTES (ONGOING)				
2.1	Working With Children Check– reminder that WWCC cards must be sighted for judges and coaches.	Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role. Action: SH and SJ-Susan to email subcommittees	Susan	Ongoing	No action required atm
2.2	Plan for Grass Arena not currently vertiquaked	Proposal-To divide the grass arena into two with fencing down the middle. Some discussion regarding sustainability, council watering restriction communication, sand v grass. Action: To be discussed at upcoming planning meeting in September in more detail	Susan Jo	Ongoing	
2.3	Sand for Yards Poles for Arena	Sand to be sourced to fill in yards near canteen Susan to give map to Western Power for the poles to be delivered	Susan	Ongoing	
2.3	Club Polo Competition-Winners	Will be held over until 2026 given the busyness of the year Action: Revisit when funding application grant for uniforms that we have applied for comes through	All	Jan 2026	
2.4	Banking-CBA	Current bank accounts to be closed. All in agreement. Action: Lucy to update bank details with Nominate. Once this is done Susan and Lisa will close the Commonwealth Bank account	SS LW	August	
2.5	Positive Club culture/Sidelines behaviour /Grounds Signage	Signage advertising/social media Newsletters, Dept Sport Rec-signage for liability/leasing Action-liability sign for other entry -Susan to organise Action: Dog bags-Jennine to email CGG via secretary Action: Susan to order sign	Jennine Susan	August	
2.6	Membership 2026	Discussion regarding challenges getting some members to volunteer to assist with events. Action: modifying our Membership form for 2026.	Susan	Sept	
3.	CORRESPONDENCE IN/OUT				
	EMAIL CORRESPONDENCE INCOMING				
	19/8/25	EA-Nomination			
	13/8/2025	Midwest Sports Federation-Details Update request			
	11/8/2025	Jay Prow-CGG update CSRFF Grants Update and lease update			
	7/8/2025	Jay Prow CGG-Lights in Toilets			
	6/8/25	Survey Request response-Jumping WA			
	6/8/2025	CGG-confirmation of pruning of trees after request from GCEC			
	6/8/2025	Electrical Audit Tenant Information Request			
	6/8/2025	Midwest Sports Federation-Economic Impact Calculator			
	4/8/2025	Marieke Jansen-Northampton Show hire/use of jumps trailer request Affinity Pre-Renewal Insurance Notification			
	31/7/25	Australian Sports Foundation Grant Remittance			
	30/7/25	Dressage WA Initiative Medical Response			
	29/7/25	Linda Van Der Velde-email CGG Dog Bag response			
	OUTGOING				
	19/8/2025	Midwest Sports Federation-Details Update			

	19/8/2025	Survey Request response-Jumping WA				
	19/8/2025	Phonecall-Esperance Equestrian Club				
	28/7/25	Craig Vinci and Jay Prow-request for information regarding grant				
	24/7/25	CGG Dog poop bag request				
4.	TREASURER'S REPORT					
	Payments Needing Approval None need approval. Off the budget-all approved Affinity which we will need further Midwest Sports Federation approved Reimbursement Susan Telstra dongle - Profit/Loss-attached - Balance sheet-attached Budgets for Approval-Steph and show horse. Breed Show budget Horse of the Year budget to be submitted asap. Sept dressage budget approved			Lisa		
5.	REPORTS					
	SUBCOMMITTEE REPORTS					
5.1	Dressage Report August Dressage Champs We had 3 eastern states judges booked, we dropped one as we received no FEI tests (where we need 3 judges for) Both judges were very complimentary of how the champs were run, and the weather! 104 tests were ridden, Last year there were only 72 tests. Acquittal has been finished yet as we are waiting on invoices from trophies, rugs, canteen. Subcommittee is already planning for next years event. We have a flight credit for Peter Shaw. Nid's August Clinic We have decided to condense this to 2 days, and may carry this forward to the rest of the clinics for the remaining year.			Lucy		
5.2	Show Jumping Report -Have Fred Freeman coming up this weekend. We don't have numbers to cover for 2 days. Building on Sunday and committee will build for the training day. Feedback-ribbons-some not happy to have ribbons on Friday. Don't want people leaving feeling that they are being ripped off. Cheaper than Perth in every way. Ground Development fee added. Looking into a bar. Quote for jump wings and may be able to save on freight. No letter from Penny. Jo will follow up. Carol assisting on Sunday. Susan to send Jo a reimbursement form for Jodi.			Jo		
5.3	Show Horse Report - Show this weekend. 2 local judges. Judge confirmed for 2 Nov-Debbie Garland. Breed Show next event. Need to use some sponsorship for the 2 shows. Budget to be sent to committee asap. Measuring this weekend. Steph to check with committee regarding height certificate.			SJ		
5.4	Woorree Park Management Committee Report -Discussion from committee regarding the Hall. Lisa proposed that venue should be handed back to the City of Greater Geraldton given the challenges that the WPMC face with regard to becoming incorporated and developing a constitution. All in agreement. Action: Susan to email WPMC and CGG the Club's position.			Susan		
5.5	Ground Committee Report - No Ken says the yards on the other side of the canteen will need sand prior to the beginning of next year. He said that he would be happy to make a sponsor wall. Committee all in agreement.			Liz/Sue		
6.	GENERAL BUSINESS					
6.1	HOTY Date Change	Change of date-Recommendation for Sunday October 5. Action: Steph to take back to the committee new date Action: Susan to adjust the calendar when confirmed Measuring: Will happen in August. Action: Steph to confirm and email secretary regarding measuring and criteria for Horse of the Year so it can be communicated to members. October date: run with a training day perhaps.	Steph			
6.2	Showjumping Wings	Showjumping cups and wings-Showjumping are requesting new showjumping wings and cups as the current ones are quite heavy and apparently cups and tracks not suitable. Action: Due to the cost involved, Jo to come back with a proposal regarding the jump wing replacement costs and timeline. Conversation about having a plan for repair/replacement of the wings/cups/poles so that costs are minimised and searching for a grant that would cover much of the cost involved.	Jo			
6.3	City Greater Geraldton and Grant Update	Costings	Susan			
6.4	Wash Down Bay Repairs	Penny to look at this weekend and give us some advice regarding the metal in the wash down bay.	Steph			
6.5	September Jumping Show	Jo to find out first aid requirements for Sunday September show and prize money requirements Jo to advise of calendar change when dates confirmed and Thursday show to come off calendar. Email members	Jo			

6.6	Membership	Half Yearly memberships Discussion regarding this. Not something we would support.	Steph		
6.7	Dates	Everyone to email Susan change of dates for calendar update via secretary email	All s/c		
6.8	Racing WA Grant Application	Priorities-all agreed that showjumping jumps would be the priority for the grant. Jo brought up, all in favour. Action: Susan to communicate with Paula	Susan	Aug	
6.9	Planning Meeting	Agenda Items-add costs for the ground maintenance to the agenda Date to change to a few weeks later	Susan	Aug	
6.10	Grass Arena Plans	To be discussed as part of Strategic Plan and the planning meeting	Jo	Sept /Oct	
6.11	Lessons at the Grounds	Members using the grounds for lessons outside the terms of our lease Some members using the ground for lessons. • Signing book • Padlock issues • Paid services at grounds • Lease Susan to email members around the conditions of using the grounds	Lisa Susan	August	
6.12	July Show Acquittal	Christy hasn't got all of the invoices yet from sources. Acquittal not yet finalised. Will be done when invoices come in.	Jo		
6.13	September Northampton Show	Email Marika and let her know that we are open to them hiring the equipment at a cost of \$250 as in previous years	Susan	August	
6.14	Insurance	Jennine to have a look at premium and come back to us at the next meeting	Jennine	Sept	
7.	LATE BUSINESS				
7.1	Camping Fees	Susan to send a reminder email to those who camp at the grounds but not at event related activities for payment	Susan	August	
7.2	Poles	Dressage poles-unpainted. Jennine to check location of poles	Jennine /Jo	August	
7.3	Pegs from Dressage	Request for all gear to go back to each subdiscipline	Dressage		
7.4	Benches	Bike locks for the new chairs. Chairs not to be left out. Jennine to get chair locks	Jennine	August	
7.5	Katrin Clinic	25-26 October Susan to organise Katrin Clinic	Susan		
8.	CONFIDENTIAL ITEMS				
9.	MEETING CLOSE AND NEXT MEETING DATE				
	Meeting closed at 8.50 pm Next Meeting Wed 24/9/25	Woorree Park Hall			