



Geraldton Combined Equestrian Club

MEETING MINUTES

Meeting No: 10/2025

Date: 22/10/2025

Start Time: 6.30 pm **Location:** NCC

Attendees: Jo, Lucy, Jennine, Lisa, Susan

Apologies: Steph

	Item	Action	Who	TIME	Done
1.	WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES				
1.1	September Minutes 2025	Moved: Susan moved that minutes be accepted. Seconded: Jennine			
2.	MATTERS ARISING FROM THE MINUTES (ONGOING)				
2.1	Working With Children Check – reminder that WWCC cards must be sighted for judges and coaches.	Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role.	Susan	Ongoing	
2.2	Sand for Yards	Sand to be sourced to fill in yards near canteen Look to gain quotations to fill. Steph to follow up for sand. <ul style="list-style-type: none"> Action: Jennine to follow up with Steph regarding progress and with Colin regarding the sand recommendations 	Steph Jennine	Oct	
2.3	City Greater Geraldton and Grant Update	Report around the grant still not being released so no further action required until grant has been released. Action: <ul style="list-style-type: none"> Continue to monitor and watch for notification Susan to discuss with Paula/Joanne proposal to send to others private investors 	Susan	Ongoing	
2.4	Club Polo Competition-Winners	Will be held over until 2026 given the busyness of the year Action: <i>Revisit when funding application grant for uniforms that we have applied for comes through</i>	All	Jan 2026	
2.5	Showjumping Wings	Showjumping cups and wings-Showjumping are requesting new showjumping wings and cups as the current ones are quite heavy and apparently cups and tracks not suitable. Conversation about having a plan for repair/replacement of the wings/cups/poles so that costs are minimised and searching for a grant that would cover much of the cost involved. <ul style="list-style-type: none"> Action: Apply for grants to improve jumps Upgrade wings, cups, tracking-Jo to get quotation after determining needs 	Jo	Nov	
2.6	Plan for Grass Arena not currently vertiquaked	Proposal-To divide the grass arena into two with fencing down the middle. Some discussion regarding sustainability, council watering restriction communication, sand v grass. Discussion around future plans to separate the arena. Was decided that until we had met with the CGG around what their plans were for water upgrades at the grounds and met with Hayley Smythe to get her feedback around the watering, then we would not make any concrete plans Watering -Hayley comfortable with current sprinkler situation but will investigate other clubs and alternatives for the future. Meeting with CGG Outcomes-they will look to organising a meeting with us and Parks and Gardens around what they can do for us to assist with our grounds. Action: Susan to contact Pavlina to see when we can get the meeting underway as we have not heard anything.	Susan	Oct	

		Stallion Boxes: Jo suggested taking out wall. Action: Committee to look at the on the weekend. Dale to look at the building.			
2.7	Camping	Camping Fees Email send to CGG Camping fee to be \$20 per night All in favour WPMC-email regarding events for next year/calendar for clashes camping etc	Susan	Sept	
2.8	Membership 2026	Discussion regarding challenges getting some members to volunteer to assist with events. Conversations around being more prescriptive with volunteer help and having our calendar organised so we can ask for helpers for specific days and dates at the time of accepting memberships. Action: Susan to modify our Membership form for 2026. Calendar to be updated at end of year/start of Jan so we can include specific dates with membership application. Busy Bee at the start of the year to tidy up the grounds	Susan	Dec/Jan	
2.9	Strategic Plan Review and Update	Action: Review current plan-successes and goals for 2026 Reviewed and updated. On website Action: Planning meeting Strategic Plan 2x per year early and mid/late to be placed on our calendar as a reminder	Susan	Oct	
2.10	Members Feedback	Survey of Feedback-questions to go out asap Action: Susan to email out the link for the feedback form and the AGM nomination link as a reminder	Susan	Oct	
2.12	Audit	Action required to ensure that financials are ready for AGM Actions: Susan and Lisa to send appropriate documentation to auditors-Midwest Financial	Susan/Lisa	Oct	
2.13	Freezer in Clubrooms	Correspondence from Helen regarding the freezer in club rooms. Apparently, some food stored there and freezer was accidentally turned off spoiling some of the food. Action: Susan/Jennine to follow up with Helen requesting more information about the incident.	Susan	Oct	
2.15	Correspondence re Doug Gordon Trophy	Previous Committee's reallocation of the Doug Gordon Trophy discussed. Action: Jo sent email. Nothing heard back.	Jo		
2.17	Woorree Hall	City of Greater Geraldton have confirmed that they would like to meet to further discuss the proposal. Action: Susan to include this in the meeting/conversation with Pavlina.	Susan	Nov	
2.18	Survey Feedback	Survey sent out. -will be readvertised Action: Review the survey in 9 th November	Susan	Nov	
2.19	Canteen	GCEC catering for 2026 SJ Classic and the 2026 Dressage Gala. Planning for event needs to be at the forefront as it could be our major fundraiser Action: Susan and Jo to meet in Jan to discuss the planning . Susan to catch up with Lucy regarding Gala food	Susan	Jan 2026	
2.20	Membership	Membership forms to have a member number issued and quoted on all entries	Susan	Jan	
3.	CORRESPONDENCE IN/OUT				
	EMAIL CORRESPONDENCE INCOMING				
	20/10	Carmeil from EWA-Certificate of Currency			
	18/10	Paula McAndrew-AGM Apologies Debbie re Audit-deadline of Friday for Audit information			
	15/10	Kerryn Bamford Membership Query re Katrin Clinic			
	14/10	Joanne Fabling-Breed Show Follow Up			
	11/10	Jay Prow CGG-Invitation to attend Event Shaping			
	9/10	Joyce Newnham-private address for email redirections			
	5/10	Request from WPMC for Camping Fees Booking for Woorree Hall			
	4/10	Joanne Fabling-Certificate			
	2/10	Jodi TP Camping Gemma Simkin-Car Boot Sale			
	1/10	CGG-lease progression			
	30/9	Turf Renovation Quote			
	28/9	Jay Prow Grant Information-Rio Tinto, Iluka Lend a Hand, Aurizon,			
	OUTGOING				
	20/10	Heike Witt-nomination support			

	17/10	Midwest Financials-AGM Information				
	15/10	Kerryn Bamford-GCEC Clinic				
	14/10	Hayley Smythe-Feedback addition				
	6/10	Ross Newman-advising that we have spoken with CGG. Invitation to meet to discuss camping fees				
	2/10	Insurance Policy Renewal				
	30/9	Gemma Simkin-Car Boot Sale				
4.	TREASURER'S REPORT					
	Payments Needing Approval Reimbursements-approved Profit/Loss-attached Balance sheet-attached Budgets for Approval- No budgets for approval Horse of the Year budget			Lisa		
5.	REPORTS					
	SUBCOMMITTEE REPORTS					
6.1	Dressage Report -profit 123 dollars. 3 falls. Nurse on hand. Wind blew arena. 18 lessons for Nid, profit of 411.82. Nid clinics to be organised after calendar comes out.			Lucy		
6.2	Show Jumping Report - Last event was a training day/comp on Oct 11/12. Reasonably well attended. Fred Freeman built, great weather. Made 240 from raffle. Profitable weekend-approx \$500 . Show Day-many of the juniors have improved significantly. Been fantastic to see. Committee struggling to identify most improved riders. Lots of positive comments.			Jo		
6.3	Show Horse Report - No report			SJ		
6.4	Woorree Park Management Committee Report - Ross reported that he was not longer going to be the representative for GCEC at the WPMC in 2026 as per email 21/10/25			Susan		
6.5	Ground Committee Report -rolling area -driveway-Jennine to snap send solve regarding holes Round yard-grant application has been done Reminder regarding sign in book. QR code Stick on pole Have you signed in? White chain-get a quote Susan			Liz/Sue		
6.	GENERAL BUSINESS					
7.1	Updating the Code of Conduct	Concerns around members and feeling unable to make a formal complaint. Feedback from some members concerned regarding the behaviour of other members at events and our current complaints process. Discussed options and having an Anonymous option via Microsoft forms for feedback/reporting incidents Action: Susan to send suggested updated Code of Conduct to committee for final approval.	Susan	Nov		
7.2	Constitution Update	Action: In 2026 will look at updating.	Susan			
7.3	Electronic Event Nominations	Showjumping to ensure that nominations are electronic in 2026 All in agreement. Can work with SJ to assist	Susan			
7.4	Ground Maintenance Report	Review and future directions	Susan			
7.5	Canteen and Insurance	Discussion regarding the canteen situation Action: Susan to request to Helen regarding photos of spoilt food prior to considering reimbursement	Susan			
7.6	Wind Up	Encouragement Award-all disciplines doing these awards Jo to message Bev. Each discipline to pick pictures-Lisa to put in frames and organise plaques Compile names and give to Lisa Food-BYO to go out closer to the date. Bring and share- Nibbles BYO drinks Perpetual Trophy-Volunteer of the Year. Discussion to be implemented Change the AGM/awards timeline email sent out to remind members Club of the Year-nomination-email to members	All			
8.	LATE BUSINESS					
9.	CONFIDENTIAL ITEMS					
9.	MEETING CLOSE AND NEXT MEETING DATE					
	Meeting closed at 9.04pm Next Meeting Saturday 15 November AGM	Woorree Park Hall				