



Geraldton Combined Equestrian Club

MEETING MINUTES

Meeting No: 08/2024

Date: 18 June 2024

Start Time: 6.30 pm **Location:** Jennine's Place

Attendees: Lisa W, Heike, Jennine, Jo, Susan

Apologies: None **Absent:** Kerry Fullbrook

Item		Action	Person Responsible	TIME	Done
1.	WELCOME AND APOLOGIES /ACCEPTANCE OF PREVIOUS MINUTES				
1.1	Minutes from 28 May 2024	Moved: Jennine moved that minutes be accepted. Seconded: Jo			
2.	MATTERS ARISING FROM THE MINUTES (ONGOING)				
2.1	Proposal for Grounds Development (SS)	Action: When grant approved and know more details and after Committee discussion, proposal to be shared with members HW moved that this is actioned LW moved that is seconded	HW		Ongoing
2.3	Yard Allocation	Pending until membership for 2025			Ongoing
2.4	Leased Area Usage Yellow arena is leased but the public will still use it. The Committee to look at signage at the entry areas around the grounds. The grounds cannot be used by businesses for financial gain according to the CGG. Businesses can only be at GCEC events where they are sponsoring/have direct link with the particular event. CGG were very clear about this and not open to businesses using the grounds for isolated business purposes.	Heike to request this in writing from CGG and then this can be clarified with members and business members who have requested to use it.	HW	July 2024	Ongoing
2.5	Sprinklers Some sprinklers need replacing.	JS to investigate other sprinkler options for the dressage arena/Dressage Committee to obtain a quote	Jennine Smith	Sept	Ongoing
2.6	Subcommittee for 2025 Bylaws and constitution mention the roles but was some confusion over the delegate wording and then representative wording. Clarity for 2025. What will this look like for 2025?	Relook at in August regarding AGM for 2025	Committee		Ongoing
2.9	Commercial Vehicle Insurance Coverage	JS to investigate other insurance options to be investigated in June 2024.	JS	July 2024	Ongoing
2.10	Club Positions Going Forward Time limit on Committee positions. Discussion as to whether it is in the best interest of the Club for positions to be a year long.	Discussion of 2 year stagger for positions	September		Ongoing
2.12	Working With Children Check– reminder that WWCC cards must be sighted for judges and coaches.	Committee to keep monitoring members and WWCC EA Accredited Coaches-all have WWCC as requirement of the role.			Ongoing
3.	CORRESPONDENCE IN/OUT				
	Chair request that all inward correspondence be received and all outward correspondence be approved.				
	Correspondence In <ul style="list-style-type: none">13 June Melanie Hammerquist-Concussion Clearance13 June Marsh Sport Insurance-Information regarding Club Insurance12 June-Ross Newman-Final Grounds Report11 June-Lizzie Dawes-Dressage Stewards Awards11 June-Midwest Sports Commission-Development afternoon10 June-Liz Thomas-Clincs Off Site10 June-Carol Conway-Grounds-location of water pipes on grass arena4 June-Jay Prow CGG-Club Numbers for Invoice30 May-Kerry Fulbrook-Information regarding grass arena27 emails regarding the Nadine Merewether Clinic from club members/committee				
	Correspondence Out				

	<ul style="list-style-type: none"> 9 June Email from Committee to Grounds Committee asking for Grounds Report for members via minutes 6 June-Jay Prow CGG-Club Numbers for Invoice 			
4.	TREASURERS REPORT			
	Bank account details Society Cheque Account-109, 537.88 Business Transaction Account: 5096.29 Term Deposit-41, 062.57 Payment Approved for Dressage Invoice for Karen-\$30 Show horse invoice for Karen-\$37.50 No financial report submitted by Treasurer Bank details presented			
5.	REPORTS			
	SUBCOMMITTEE REPORTS			
	Dressage <ul style="list-style-type: none"> Mounting block completed Manure pit cleared Show on 15th had 27 test and number of protocols 21/20 July-no judge, hoping for online scoring Nadine Merewether Clinic booked for this weekend Dressage Champs need to be organised-committee working towards them Canteen-Helen did a run through in the kitchen-some positive feedback from members Jacky Reay will send invoice for judge's lunch to the subcommittee for Treasurer payment 	JS		
	Show Jumping <ul style="list-style-type: none"> Program for July show – has been sent to Jumping WA for approval No June jumping show Busy Bee 29th June and Free Training day for those who help at Busy Bee. Sponsors advertising on SJ events page. Inventory on SJ pole- 4 or 5 plain poles found in the shed, JTP has taken to paint for replacements of broken or cracked sets. Flights for Nell Henry have been requested Verti-quake quote for grass has been requested- quote forwarded to main committee. Showjumping 3 Day Classic <ul style="list-style-type: none"> Bollard at wash Bay to be fixed Silver series -Will be called Fiona John's Class Main Arena named Rio Tinto Arena, 2nd Arena to be named MHPC Arena Kym to contact T&R about sponsorship and organise Gennies Plants put on pallets for display and not spread around the arena. Rosettes for main arena from Equineworld and Rosettes for 2nd arena from The Ribbon Studio – both ordered Nell course plan to be emailed prior for set up on Friday-Clinic Clinic file – incident reports, pens and riders list with contacts. Gemma to make a busy bee and Training day flyer, Ross to build 	JT		
	Show Horse <ul style="list-style-type: none"> April Breed Show profitable May Show-19 entries Positive atmosphere 	LW		
	GROUND'S COMMITTEE REPORT <ul style="list-style-type: none"> graded the yellow sand, the cracker dust and the second jumping warm up arenas, and sprayed the weeds around the edges. Replaced the damaged roof on the SJ steward's shelter. Replaced worn upright connections for the dressage watering outlets. Serviced the main irrigator and replaced damaged grease nipples. Attempted to repair faulty fluorescent light at the club verandah and reported to committee that could not fix that problem. prepared the rail to be replaced on the damaged yard and was unable to replace this rail as there is no power to the dressage light pole and welder requires a nearby power supply/reported this power fault to committee returned the fertilizer spreader to the club shed. 			
6.	GENERAL BUSINESS			
6.1	Club Polo Competition -Winners	Extended for another 4 weeks	SS	Aug
6.2	Upcoming Clinic Dates	Ron Paterson Clinic <ul style="list-style-type: none"> Approval to go ahead for Ron Patterson-6th/7th August during the week, Payment to club of \$155 with \$5 club profit No refunds available Katrin Kuenstler <ul style="list-style-type: none"> Heike to find out daily rate for Katrin Get email approval to go ahead 	HW	Via email
6.3	GCEC Clinic Approval Procedure	Approval to be gained prior to clinics-budgets etc	HW	

6.4	Confidential		SS		
6.5	GCEC Newsletter Help	Ideas-to be emailed to Heike for newsletter Next one planned for is for one in July	HW		
6.6	Appointment Young Rider Rep	For discussion at August meeting-roles pre-AGM planning meeting	HW	Aug	
6.7	Ross and Joyce Future Club Involvement	Jennine and Heike to chat with them	HW/JS	Aug	
6.8	Flight Bookings	Heike to continue with flight bookings	HW		
6.9	Communication-Treasurer Email	Need to check with Kerry regarding treasurer communications and that they are being responded to given new email address	SS	Aug	
6.10	GCEC Insurances	Jennine spoke about Marsh Insurance. Best practice-Need to use with venue with public liability insurance. Change of venue needs to be via Committee approval with appropriate risk assessment on the location	HW		
6.11	Grass Arena	Discussion regarding Midwest Turf quotation and the vertiquake. Need to find out how deep the vertiquake goes and where the water mains go. Heike to check with shire regarding water and power lines Jo to check depth of vertiquake with Luke	HW JT		
6.12	Disclaimer/Liability on Entry Forms	Reinforce that disclaimer needs to be on every clinic and entry form. Resend to all committees. Insurance-Susan to keep checking emails diligently for insurance email given June 30 is cut off date	SS		
6.13	Planning for Busy Bee	Saturday 29-if you help you can jump free on Sunday-whole club event Jobs-Jo email to Susan. Sausage sizzle 3 hours Grounds 9-12.00 Sausage Sizzle 29 th . 1-3.30 pm List of jobs <ul style="list-style-type: none"> Susan to spray ants on Sunday New hoses for wash bay Purchase of wheelbarrows-to be stored in stallion boxes 	SS JT		
6.14	Using Nominate for all Club Events/Membership and account reconciliations	Next year for membership Consideration for events for 2025-carry over	SS	Oct	
6.15	Role Description and Clarity	Homework-committee to continue to develop spreadsheet outlining individual committee roles for more clarity	SS	Oct	
6.16	GCEC paint	Discussion regarding paint required.	JT		
6.17	Ross' Keys	Heike and Jennine to chat with Ross about his role as Grounds manager/keys/access to gear-copy of his keys 2025 purchase combination locks Add to key register-Christy has gate and a bus key. SS to update key register	JT HW		
6.18	Ground Maintenance Quote.	Grass arena quote discussed and committee approval given for vertiquake to be undertaken prior to July Show All in favour SS presented a spreadsheet that she has compiled outlining any works to the grounds from past years so we have documentation regarding what and when has been done to assist with planning.	JT SS		
6.19	12 new poles	Purchase to be held over to after July show after discussion	JT		
6.20	Padlocks on entrance gates	Keys at the moment-look to double padlock with combination key at the end of the year	JT	DEC	
6.21	July Showjumping	Kim Tilka-Budget explained and JS motion to accept, seconded by Heike	Kym Tilka		
7. LATE BUSINESS					
7.1	Bank accounts	Investigation into accounts and interest rates	Carry over		
8. CONFIDENTIAL ITEMS					
9. MEETING CLOSE AND NEXT MEETING DATE					
	9.50 pm Next Meeting-Tuesday 9 July 6.30pm Jennine's Place				