

Beaver Valley Regional Police Department Meeting

801 First Avenue, Conway, PA 15027

February 9, 2023

Notes taken by Mayor Debbie Giska Rose

Meeting of the Beaver Valley Regional Police Department Managing Commission was held on Thursday, February 9th, 2023 at the Conway Boro Building located at 801 First Avenue, Conway, PA 15027.

PLEDGE OF ALLEGIANCE

ROLL CALL: The following appointed Commission members present: Mayor Debbie Giska Rose, Conway Council member Scott Levenson, Baden Mayor Judi Montell, Baden Council member Mike Stuban, Freedom Mayor Nadine Padezanin (late arrived at 6:15 pm), Freedom Council member Eric Climo, alternate Baden Council Dawn Singleton

Absent: Baden Council member John Shelkons

OTHER NOTABLE: District Attorney David Lozier, Detective Andy Gall, See sign in sheet for audience attendees

APPROVAL OF MINUTES: January 26, 2023

Motion by Mike Stuban to accept minutes , 2nd by Judi Montell

Vote: Unanimous – Motion/Passed

Meeting Notice: January 31, 2023, Mike Stuban, Scott Levenson, Debbie Giska Rose to discuss Prospective Chief of Police Contract Terms. Good short discussion – tabled until after Collective Bargaining Contract is finalized with the police officers.

MISSION STATEMENT, CORE VALUES, VISIONS DISCUSSION, input from Commission and audience.

Motion by Mike Stuban to accept mission statement and core value with a few changes documented by Scott Levenson to the Mission Statement and Core Values, 2nd by Judi Montell

Vote: Unanimous - Motion/Passed

COMMITTEE ASSIGNMENT by President Scott Levenson – Commission reviewed

- Finance & Administration – Chair – Debbie Giska Rose
- Personnel Chair – Nadine Padezanin
- Operation Chair – Co Chair – Judi Montell & Scott Shelkons
- Operations & Technology Chain – Eric Climo

*Mike Stuban and Scott Levenson members of all committees, Several Commission members will serve across several committees. Refer to Committee Assignment Sheet – Borough Secretaries/Manager, Elaine Klavin Rokovan, Margie Nelko and Sharon Miller to assist. Chairs of each committee should delegate a backup or alternate.

COMMITTEE BREAKOUT SESSIONS – tabled until end of the meeting

PERSONNEL – Meeting set to meet with Police Officer Collective Bargaining group. Set up meeting to discuss/finalize Labor Agreement – Date set for February 14, 2023 @ 6:00 pm @ Conway Boro Council Chambers

Motion made by Mike Stuban to approve Conway Police Department as the Headquarters, 2nd by Nadine Padezanin

Vote: Unanimous – Motion/Passed

DOMAIN NAME – MOVE FORWARD WITH REGISTERING * ENTITY SET UP

Need a letter from organization on letterhead, via email, government agency, get assigned. Scott Levenson to follow up on domain name

Motion by Mike Stuban to move forward and register domain name and entity, 2nd by Nadine Padezanin

Vote: Unanimous – Motion/Passed

INSURANCE: Discussion MEIT Quote, Baden Secretary/Manager Elain Klavin Rakovan to reach out and get quote

Motion by Mike Stuban to authorize Elaine to get quotes, gather the information necessary, 2nd by Judi Montell

Vote: Unanimous – Motion/Passed

BVRPD PATCH, LETTERHEAD, CAR(s) DECALS – discussion, proof of patch, all seemed to agree they liked the patch design, Car Wraps – Police Officers are to reach out to Signs Made Fast, Freedom, PA – quote (borough used this company in the past and will provide additional option)

PAYABLES: Discussion on what to do until the BVRPD is an entity and we receive grant money. Discussion and agreement that each municipality can pay for starter costs. Each municipality will keep receipts, records and will be deducted from the starter money that each municipality will have to pay.

TAX ID: Discussion, BVRPD will need to obtain and register for Tax ID, process normally takes a few days. Working through completing registration.

DISCUSS SAFETY RESOURCE OFFICER (SRO) – Baden Academy wants a resource officer. Discussion and finalization of costs – Standardize costs and that cost will be presented to any of the schools, academy, etc. across our boroughs. Commission/Police need to finalize costs to present – Mike Stuban, Scott Levenson, Police to validate the number.

Once number is finalized, Commission/Police need to meet with each of the schools – Freedom and Baden Academy

SOLICITOR: Discussion on potential Firms – Shannon Steel and Campbell Durans were potential. Meetings with firms to be scheduled.

CIVIL SERVICE BOARD: Discussion – a board that consists of representatives from across the borough will need to be appointed. Each town will propose two names and one alternate. The Civil Service is appointed by Commission. Commission and Civil Service will need to update Civil Service Bylaws and Rules, etc.

EMERGENCY MANAGEMENT: Nadine Padezanin asked if Emergency Management can be part of the Regionalization – Debbie Giska Rose, Mike Stuban discussed how we believe each Borough should continue to have separate Emergency Management appointees. Group consensus that it remains that way.

BREAK OUT COMMITTEES: To review to do in each committee, tactical next steps. Each committee reviewed each item and as a group defined next steps.

BACK IN SESSION/GENERAL DISCUSSION: Chairs for each committee reviewed to do list and updates

Motion to adjourn by Judy Montell, 2nd by Dawn Singleton

Vote: Unanimous, Motion/Passed

Next meeting Thursday, February 23, 2023

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