

## Beaver Valley Regional Police Department

Thursday, November 11<sup>th</sup>, 2025

Regular Meeting

6:00 PM

### 1. Call to Order, Pledge of Allegiance, Roll Call

- The meeting was called to order at 6:01 PM by Scott Levenson, Chairman of BVRPD Commission, followed by the pledge of allegiance.

#### Roll Call

<b>Baden</b>	<b>Freedom</b>	<b>Conway</b>	<b>Rochester</b>
Andy Gall	Kim Farrow	Scott Levenson	Steven Anthony
Dawn Singleton		Debbie Giska-Rose	Paul Abbot
Becky Gallagher			

Also Present: Chief Michael Priolo, Tori Forster (Admin Assistant), David Mitchell (solicitor)

### 2. Public Comment

- Freedom Borough Mayor Lou Armstrong voiced his concern about vehicles with expired inspections and illegally parked cars around Freedom borough. The commission asked him if the Freedom council could compile a list.

### 3. Minutes

- 9.25.2025 + 10.9.2025 + 10.23.2025
- Motion** to approve 9.25.2025 + 10.9.2025 + 10.23.2025 Meeting Minutes.
  - Kim Farrow**
  - Dawn Singleton****All on Favor**

### 4. Administrative Assistant Report

- Approve the list of bills from 10.8.2025 – 11.12.2025.
  - Motion** to approve the list of bills from 10.8.2025 to 11.12.2025.
    - Debbie Giska-Rose**
    - Kim Farrow****All in Favor**
- Monthly Reports
  - Budget, attached to agenda packet
  - Treasurer
    - General \$ 619,280.72
    - Payroll \$ 45,026.40
    - Misc/Debit \$ 1,133.93
    - Drug Fund \$ 16,610.77

- K-9 Fund \$ 8,301.20
  - Monthly Pension report, attached to agenda packet.
- Baden Phone Bill
  - Discussion took place between commissioners on why the phone bill is owed and who is responsible for it.
  - **Motion** to pay the Baden phone bill in total of \$1,945.20.
    1. **Steven Anthony**
    2. **Andy Gall**

**All in Favor**
- 2024 Audit
  - **Motion** made to accept the 2024 audit received from Turnley Robertson & Associates LLC
    1. **Debbie Giska-Rose**
    2. **Kim Farrow**

**All in Favor**
- 2026 Solvency Fee
  - After discussing what a Solvency fee is for the Commission decided we do not need to set it up.
- Pension
  - Resolution to appoint Chief Administrative Officer; change wording on resolution to appoint the BVRPD Admin Assistant position instead of managing commission secretary,
  - **Motion** to appoint the Chief Administrative Officer from “Tori” to the position of the BVRPD Administrative Assistant.
    1. **Debbie Giska-Rose**
    2. **Kim Farrow**

**All in Favor**
  - Primary Security Administrator Contact Info
  - **Motion** to send contact information form to principal.
    1. **Paul Abbot**
    2. **Andy Gall**

**All in Favor**
  - Pension Resolution; 25-01
  - **Motion** to approve Pension Resolution 25-01
    1. **Kim Farrow**
    2. **Steven Anthony**

**All in Favor**
  - Pension Check
  - **Motion** to send in Pension check in the amount of \$302,205.00.
    1. **Debbie Giska-Rose**
    2. **Steven Anthony**

**All in Favor**
  - Principal Timeline: attached for reference on what needs done before funds can be moved over.

- Principal letter to Retirees; attached is for reference on what Principal will send out to all the retirees.

## 5. Chief's Report

- Chief Michael Priolo gave his report.
  - 436 calls in October
  - See website: <https://bvrpd-pa.gov/monthly-crime-statistics>
  - See website: [2025 Chief's Reports](#)
  - K9 Summary
- K9 Policy Manual was revised from the changes that were requested at the October meeting.
  - **Motion** to approve the K9 Policy Manual
    1. Dawn Singleton
    2. Paul Abbot

**All in Favor**
- Computers
  - MgSoft suggested we start cycling with new computers and gave a quote of \$ 3,810.00 for three new ones.
  - The commission discussed whether three new computers would be enough or if there was space in the budget to buy all new ones, seven would be needed.
  - **Motion** to buy all seven new computers from MgSoft not to exceed \$10,000.
    1. Paul Abbot
    2. Kim Farrow

**All in Favor**
- Gym Procedures
  - Conway Borough has been asking if they are allowed to use the BVRPD Officer's gym.
  - Discussion took place on who is responsible if equipment breaks, and if they did allow it, they will need to allow all four of the Municipality employees.
  - The Commission decided that the gym should only be used by employees of the BVRPD and Spouses of employees who are also Officers.
- AG
  - Discussion took place on what this agreement would entail.
  - **Motion** to sign agreement form Ag Office pending Solicitor Dave Mitchell's review.
    1. Paul Abbot
    2. Dawn Singleton

**All in Favor**

## 6. Solicitor's Report

- BVRPD 501c3 Non-Profit
  - Almost completed – need to have their organizational meeting.
- FASD Update + Discussion – Short Term Intergovernmental Agreement
  - New FASD Superintendent will be official on December 1<sup>st</sup>.
  - Chief will meet with the new Superintendent to introduce himself.
- Campbell Durrant raised their prices, but Solicitor David Mitchell told us about the PELRAS Program, if one of the four Municipalities would join there would be a discount for their prices.

## 7. Old Business

- Fuel System Update
  - The electricity needs finished, we have all the parts, then we can get the permit to get the tank delivered.
- BVRPD Expansion
  - Pulaski Update: Commission reviewed agreement that needs signed and discussed wording.
  - Pulaski voted to join BVRPD, according to the Council Most Pulaski Residents are concerned about the change, but they are willing to be open minded.
  - **Motion** to approve agreement as is and send to Solicitor David Mitchell to send to the Pulaski Solicitor.
    1. **Becky Gallagher**
    2. **Paul Abbott**

**All in Favor**
  - AASD Update: They would like BVRPD to send an officer to be a part-time SRO Officer. Discussion took place on whether this was something that could be considered. It would hopefully turn full- time, until then it would be a hybrid position and the BVRPD would need to hire another officer.  
Brenna is looking into grants to help the school cover the costs of the Officer being a full-time SRO.  
There was no motion necessary at this time, but the commission agrees that to put an SRO at state street elementary school the position would need to be full-time.
  - Authorization to begin hiring process.
  - **Motion** to advertise that the BVRPD is hiring and begin interview process to bring candidates to the December meeting to hire a Officer to start January 1<sup>st</sup>, 2026.
    1. **Paul Abbott**
    2. **Steven Anthony**

**All in Favor**
- Grants
  - Station Renovation - received.
  - Norfolk Southern Grant- received.
  - COPS Hiring Grant- outstanding.
- Office Renovations

- Waiting on quote
- 2026 Budget
- Finalized and received acceptance letters from remaining towns, Freedom and Baden.

#### **8. Correspondence**

- Letter from Campbell Durant, P.C.
  - Discussed under Solicitor's Report

#### **9. New Business**

- Expansion Application Process
  - Spoke after we exited Executive Session
  - Commission discussed that they have the authority to create a process for other municipalities that would like to join the BVRPD and how to manage them having interest in joining in the future.
  - The Commission will have them initiate the process formally by sending a letter from their council.

#### **10. Executive Session**

- Personnel
  - Motion to enter Executive Session at 8:08pm
    1. **Steven Anthony**
    2. **Becky Gallagher**

**All in Favor**
  - Motion to Exit Executive Session at 8:23pm
    1. **Steven Anthony**
    2. **Kim Farrow**

**All in Favor**

#### **11. Adjournment**

- **Motion** to end the meeting was made at 8:36pm
  1. **Andy Gall**
  2. **Steven Anthony**

**All in Favor**

**\*\*NEXT MEETING - Thursday, December 11<sup>th</sup>, 2025, at 6pm at Conway  
Municipal Building\***