

# Beaver Valley Regional Police Department

Thursday

04/10/2025

6:00 PM

## 1. Call to Order, Pledge of Allegiance, Roll Call

- The meeting was called to order at 6:00 PM by Paul Abbot, Vice-Chairman of BVRPD, followed by the pledge of allegiance.

### Roll Call

<u>Baden</u>	<u>Freedom</u>	<u>Conway</u>	<u>Rochester</u>
John Shelkons	Kim Farrow	Patty Then	Paul Abbot
Becky Gallagher		Debbie Giska-Rose	Steven Anthony
Dawn Singleton			

Also Present: Tori Forster (Administrative Assistant), David Mitchell (Solicitor), Chief Michael Priolo.

## 2. Public Comment

## 3. Minutes

- Outstanding- 10.10.2024, 11.14.2024, 1.9.2025
- 3.13.2025
  - Motion** to approve March meeting minutes 3.13.2025
    - Debbie Giska-Rose**
    - Kim Farrow****All in favor**

## 4. Administrative Assistant's Report

- Tori Forster, administrative assistant, gave her report
- Motion** to approve list of bills
  - Steven Anthony**
  - Debbie Giska-Rose****All in Favor**
- Available bank account Balances as of 3/31/2025

General \$ 410,436.75

Payroll \$ 56,294.99

Misc/Debit \$ 1126.64

Drug Fund \$ 16581.57

K-9 Fund \$ 20,349.40

- Budget Report attached to agenda packet
- Treasurer's Report attached to agenda packet
- QuickBooks Desktop & ADP V.s. QuickBooks Online & Payroll
  - Discussed cheaper costs of QB Payroll compared to ADP. We decided to do more research before voting to switch payrolls.
  - QB Online is 50% off for the first year
  - **Motion** to switch to QuickBooks Online plus License for K9 Fund
    1. **Kim Farrow**
    2. **Dawn Singleton****All In Favor**

#### 5. Chief's Report

- Chief Michael Priolo gave his report
- Monthly Call Report
  - Please see website to view the monthly call report, <https://bvrpd-pa.gov/monthly-crime-statistics>
- Officer Dunmyer went to Baden Library for a meet and greet with K9 Drex.
- There has been a lot of requests for meet and greets with K9 Drex
- Office Chairs (5)
  - **Motion** to purchase five new office chairs from Staples
    1. **Kim Farrow**
    2. **Jeremy Valles****All In Favor**

#### 6. Solicitor's Report

- The report was given by the solicitor David Mitchell
- 501(c)3
  - One more document needs to be signed by officer's
  - Will be emailed to Officer Shipley and Officer Dunmyer
- FASD Update + Discussion--Short Term Intergovernmental Agreement
  - **Entered Executive Session to Discuss at 6:23pm**
  - Meeting at FASD went well
  - No motion made to grant Intergovernmental Agreement to grant jurisdiction to New Sewickley PD
  - Solicitor proposed having two SRO Officer's at FASD, New Sewickley in High School and BVRPD in middle and elementary school.
- Officers gifting sick time to Officer McQuiston
  - **Motion** to give Officer McQuiston their sick time
    1. **Kim Farrow**

## **2. Dawn Singleton**

**All in Favor**

### **7. Review Department “To Do” List**

- Bridgewater Update
  - Several members of our council and Officers attended Bridgewater meeting on April 8<sup>th</sup> to answer any questions the community had.
  - All four of our towns voted to ratify the agreement and add Bridgewater to the BVRPD.
  - Bridgewater will have another meeting and possibly vote on April 15<sup>th</sup>
- Pulaski – Meeting tentatively moved to Tuesday, 4.22.2025 @ 6p in Conway
- K9 Veterinarian Care Fund grant applied for by Brenna on 4.3.2025
- Hope Learning / Office Space – Email sent 4.5.2025 to Hope, no response yet.
  - Chief has been advised to put a plan together for when they sign the contract
- Pension – Scott working to set a May meeting zoom call to discuss Investment Manager options.
  - Council agreed to meet with them over zoom, Scott will set it up.
- Memorial Day Parades – Discuss how to make them easier on the officers / schedule.
  - Conway will not have a parade this year, they will still have their ceremony
  - Baden and Freedom will have a parade
  - Fire Department will be asked to do traffic control and at least one police car will be in the parade.
- Gauge interest in shirts and/or hats for Commissioners and/or Officers + Tori.
  - Each member is supposed to have a number of shirts they would like by the next regular meeting

### **8. Old Business**

- Fuel system
  - Quote for electric was less than a thousand
  - Trying to get the supplies donated to help with costs
- 501c3 Non-Profit for BVRPD
  - Solicitor would like to know what grants Brenna from Raven writing company is looking into if we decide to move forward with the 501c3.
  - A motion to move forward with this was tabled until further questions can be answered.

### **9. Correspondence**

### **10. New Business**

## 11. Executive Session

- We entered executive Session at 6:23pm to discuss FASD update and continued to finish topics under Executive Session
  - **Motion** at 6:23pm to enter Executive Session
    1. **Deb Giska-Rose**
    2. **Kim Farrow****All in Favor**
- Personnel - Admin. Asst. 90-day review discussion and possible authorization of pay increase
  - **Motion** for pay increase of Administrative Assistant to \$20.00 an hour starting on day 91 of employment
    1. **Debbie Giska-Rose**
    2. **Becky Gallagher****All in Favor**
- Discussion of police security/communications/public safety issue and authorization of related correspondence
  - **Motion** to draft a letter to approve and send to Rochester Boro Council and attach Officer Lockhart's resignation letter.
    1. **Kim Farrow**
    2. **Steven Anthony****All in Favor**
- **Motion** to end Executive Session made at 7:33pm, after Executive Session we continued where we left off on the agenda at number 7 with the "To Do List".
  1. **Dawn**
  2. **Steven****All in Favor**

## 12. Adjournment

- **Motion** made to end the meeting at 8:09pm
  1. **Kim Farrow**
  2. **Debbie Giska-Rose****All in Favor**

**\*\* NEXT MEETING- THURSDAY, May 8<sup>th</sup>, 2025 AT 6:00PM AT CONWAY MUNICIPAL BUILDING\*\***