

BEAVER VALLEY REGIONAL POLICE DEPARTMENT
MANAGING COMMISSION
REGULAR MEETING – THURSDAY, AUGUST 10, 2023

1. **Call to Order, Pledge of Allegiance** – Meeting called to order by Chairman Scott Levenson
2. **Roll Call** – Bill Smith, John Shelkons, Debbie Rose, Michael Stuban, Eric Climo, Judi Montell, Scott Levenson
3. **Resolution** – Rochester Township joining the Beaver Valley Regional Police Department.

Motion by Michael Stuban, second by Debbie Rose to approve the resolution / agreement addendum admitting Rochester Township to the BVRPD.

4. **Seating of Rochester Township Appointed BVRPD Commissioners**
Mike Lucci from Rochester Township joined the commissioner table.
5. **Meeting Minutes**

No minutes for approval

6. **Administrators Report**

Account Balances:

General Fund	\$84,551
Drug Fund	\$9,461
Miscellaneous Fund	\$550
Payroll Fund	\$51,412
Total Bank Balance	\$145,975.53
Total Bills to be Paid	\$18,806.14

Motion by Eric Climo, second by Michael Stuban to approve the bills to be paid.

SAMS Number:

Mrs. Rakovan stated that we have a SAMS (also known as the UEI number) and are

waiting on the CAGE Number.

Rochester Township:

New Hire packets were made up for the Rochester Township officers. Elaine Rakovan stated that the attorney will need to get involved with the pension plan since the township has a different plan than the regional.

Monthly Magistrate Checks:

Elaine Rakovan explained that the monthly checks include Title 18 and Title 75 which are police related fines, but the check also includes ordinance fines that fall under the Code Enforcement citations. If the check is only for Title 18 and Title 75 the check may be mailed to the regional for deposit, however if there are ordinance fines included in the check, the municipality should cash the check and only send a check for the police fine portion (with breakdown of the fines).

7. Chief's Report

306 Calls for Service

13 Criminal Arrests

2 DUI

1 Non-Traffic

56 Traffic Citations

Marking Rochester Township Vehicles

Chief Johnston discussed getting three, possibly all four Rochester Township Vehicles lettered.

New Guns

Four Glock 45's were ordered for \$1,640.

Community Involvement

Officers participated in the Conway Community Day.

Officers participated in the National Night Out event that was hosted by New Sewickley Township PD.

Baden American Legion Request

The legion would like to shut down State Street from Johnson Avenue to Harmony Road for a couple of hours on 9/11 for a service honoring the lives lost on 9/11. Discussion include extra manpower to cover the event and notification of PennDOT. Mr. Stuban stated that the Baden Fire Department would help if we give them enough notification prior to the event.

Motion by Debbie Rose, second by Eric Climo to approve the request.

State Street Elementary School

On September 5th the State Street Elementary School is having an event. The ESU Bearcat, Sheriff's Department motorcycles, patty wagon and dog will be present. Discussion took place regarding having additional officers present for the event. The commission approved the staffing of additional officers if needed.

8. Review "To Do" List

- a. **Grants** – Michael Stuban stated that we can start the grant process since we got the SAMs number. He had reached out multiple times to Matzie and have not received any response from him. Discussion took place regarding who is applying for the county grant. DA Lozier stated that the regional should apply for the \$50,000 first. Scott Levenson stated that he will work with Elaine Rakovan to get the invoices to the county. Discussion continued regarding applying for a second amount with the Rochester Township expenses. DA Lozier commented on the Pension expenses being submitted for the funding.

b. Vehicles

Discussion took place regarding which vehicles to sale now that we have the vehicles from Rochester Township to include in the fleet.

Motion by Debbie Rose, second by Bill Smith to sale the black Expedition, black Taurus and white Taurus.

Motion by Eric Climo, second by Michael Stuban to authorize the title transfers of the vehicles.

The vehicles will be advertised on Municibid.

c. Badges

Chief Johnston ordered 4 more badges.

d. Computers

Chief Johnston asked, if possible, one of the computers from Rochester be used at the main station.

e. Uniforms for Rochester Officers

The contract lists what all new employees will get regarding uniform, gun belt, holster... Discussion took place regarding uniform allowance and vests.

f. Body and Car Cameras Grant – Rochester Township

Mike Lucci stated that the grant for the body and car cams are in the townships name. Sgt. Shipley commented that every cam that they have requires a number of gigabytes per month, per officer. There is a cost associated for this service. They have 4 body cams and 4 car cams. Mike Lucci was asked to get the details of the grant to Scott Levenson.

g. Humane Society Contract – Rochester Township

Sgt. Shipley stated that next year the regional will pay the fee for the Humane Society Contract.

h. Rochester Township Crossing Guard Schedule

Rochester police handled the scheduling of the crossing guards. Chief Johnston stated that he has never had to schedule crossing guards. Elaine Rakovan stated that Baden has a crossing guard and whenever the guard is not available, she notifies the police who will cover the 15 minutes in the morning and afternoon. Rochester Township has two crossing guards. Baden split the cost with the school district for the crossing guard.

i. Rochester Township Joint Service Agreement for Police Coverage

Sgt. Shipley stated that a new contract will need to be signed with the regional.

j. Rochester Employees Carryover of PT, Vacation, Sick Time

Mike Lucci asked about carryover of time. Elaine Rakovan stated that she follows what the contract and agreement says for the carryover and reaches out to Sgt. Shipley or Lt. Shillingburg for confirmation. Sgt. Shipley stated that the regional gives vacation time on hire date, not calendar year. A discussion took place regarding the Rochester officers who already have vacation scheduled for the balance of the year.

Longevity should be prorated for the year between Rochester Township and the Regional. This is what the boroughs did when they regionalized in June.

k. Gasoline

Mike Lucci stated that they have their own gasoline tank by the Public Works Department. He stated that the regional is welcome to use the gasoline, we would just need to find a good means to log and bill the regional for the gasoline. The current cost is \$2.61 per gallon.

l. Freedom School District

Scott Levenson stated that Freedom School District was sent a letter and they did respond and there was no discussion due to possible litigation. Scott would like to have the solicitor attend the next meeting as well as the DA so that we may discuss the next step in this matter.

m. Parking Tickets

Chief Johnston said that they want to go with \$25 across the board. It is state mandated in the vehicle code that for handicap parking it starts at \$100 minimum with a max of \$300. Fire hydrants are \$50. Chief Johnston recommended \$25 across the board with the exception of handicap parking being \$100. This way ordinances do not have to be changed because they are following the state vehicle code. The cost for the ticket books will be around \$875 for 1,000 tickets.

n. Evidence Room

A computer and a desk are still needed. We also need to work on bringing Rochester Township evidence to the regional office.

9. Old Business

- a. 224 Budget due to Councils by 10-1-2023. Needs approved by 9-28-2023 meeting.

10. New Business

Eric Climo stated that the department would like to use Flynn Tires as a backup for tire purchases. The prices are government rates.

11. Public Comment

12. Executive Session / Legal Issue

Motion by Eric Climo, second by Bill Smith to go into executive session regarding legal issues at 7:23 PM.

Motion by Debbie Rose, second by Eric Climo to return to session at 8:00PM.

13. Adjournment

Motion by Eric Climo, second by Bill Smith to adjourn the meeting at 8:01PM.

NEXT MEETING – Thursday, August 24th, 2023, at 6PM at Conway Municipal Building.

Respectfully submitted:

Elaine K. Rakovan

Administrator