

Beaver Valley Regional Police Department

Regular Meeting Minutes

803 First Avenue, Conway, PA 15027

Thursday, January 8th, 2026, at 6:00 PM

Call to Order, Pledge of Allegiance

The meeting was called to order at 6:00PM by Scott Levenson, Chairman of Beaver Valley Regional Police Department Commission, followed by the pledge of allegiance.

Roll Call

The following members of the commission were present:

Baden: Andy Gall, Becky Galagher

Conway: Scott Levenson, Debbie Giska-Rose, Mark Hertneky

Freedom: Kim Farrow, Michael Phillips (Alt.)

Rochester Twp: Steven Anthony, Paul Abbot

Also Present: Chief Michael Priolo, Tori Forster (Admin Assistant), David Mitchell (solicitor), Sgt. Shipley

Public Comment

No Public Comment

Reorganization – Nominations + Election of Commission Chair, Vice Chair, Secretary, Treasurer

MOTION to appoint **Scott Levenson** as Chairman, nominated by Kim Farrow and seconded by Steven Anthony, carried unanimously.

MOTION to appoint **Andy Gall** as Vice Chairman, nominated by Paul Abbot and seconded by Mark Hertneky, carried unanimously.

MOTION to appoint **Debbie Giska-Rose** as Secretary, nominated by Kim Farrow and seconded by Andy Gall, carried unanimously.

MOTION to appoint **Kim Farrow** as Treasurer, nominated by Paul Abbot and seconded by Mark Hertneky, carried unanimously.

Minutes

Commission reviewed the regular meeting minutes from 12.11.2025

MOTION was made by Kim Farrow, seconded by Becky Gallagher, carried unanimously to approve the regular meeting minutes from 12.11.2025 as presented.

Administrative Assistant's Report

Monthly Reports:

List of bills: Commission reviewed the list of bills from 12.10.2025 to 1.7.2026.

MOTION was made by Debbie Giska-Rose, seconded by Kim Farrow to approve the list of bills from 12.10.2025 to 1.7.2026 after review of No Limit automotive bill, and crows run self-storage, carried unanimously.

Budget: Commission Reviewed the 2025 Budget and discussed a few line items that stood out. Questions asked were, did we receive two payments from the State Police fines, and why is AD&D line item higher than budgeted. (Admin Assistant will review the questions for the next meeting.)

Treasurer Report: Available bank account balances as of December 31st, 2025: General Fund \$352,347.08, Payroll \$16,263.72, Misc/Debit \$780.83, Drug Fund \$16,617.70, K9 Fund \$4,543.59, Grant Money \$107,000.00

Discussion to create a reserve fund: Discussion took place among the commission about creating an account for a reserve bank account to have a back up in case of emergency in the future or to possibly hire another Officer. No motion was made at this time; Commission will review options at the next meeting.

Pension: See report attached to the agenda packet.

Partial transfer has been moved to principal

Will begin Quarterly meetings with Ken Newmyer

Engagement letter for the 2025 Audit: Commission reviewed the letter from Turnley Robertson & Associates LLC. Scott Levenson, Chairman will sign the letter to begin the 2025 audit.

Chief's Report

Call reports are down 8.9% from the previous year.

BVRPD received a 300k LSA Grant for police cars

Towing Issues: The BVRPD has no agreement with towing companies. The commission discussed having a towing agreement with set prices across the four municipalities with each municipality using the current towing company.

Monthly Call Report (+ YTD)

See website: <https://bvrpd-pa.gov/monthly-crime-statistics>

K9 Summary

Report is in the agenda packet

Solicitor's Report

FASD update + Discussion—Short term intergovernmental agreement: Chief Priolo has a meeting set up with the new superintendent

Old Business

Fuel system: No update

BVRPD Expansion: No update

Grants

Station renovation- received

Norfolk Southern- received

Office renovations: Sitting on quote

Correspondence

No Correspondence

New Business

Discuss payroll process/policy: the commission discussed how to put a process in place for a member of the commission to approve payroll before it is submitted. Debbie Giska-Rose offered to be the one to approve because she works in the building.

Motorola Maintenance fee for body cameras: this payment was missing on the 2026 budget. No motion is necessary because it is listed under the checks to ratify that it was approved at the beginning of the meeting, the invoice will be added to a folder for when the 2027 budget process is started.

Executive Session

MOTION was made to enter executive session at 7:21pm made by Debbie Giska-Rose and seconded by Mark Hertneky, carried unanimously.

Personnel

MOTION was made to exit executive session at 7:36pm made by Paul Abbot and seconded by Kim Farrow, carried unanimously.

Adjournment

MOTION made to end the meeting was made at 7:36pm made by Debbie Giska-Rose and seconded by Mark Hertneky, carried unanimously.

Minutes prepared by:
Tori Forster, Administrative Assistant

Michael Priolo, Chief of Police – Scott Levenson, Commission Chairman