



**NORTHERN MINNESOTA EXPOS**  
**NORTHERN MINNESOTA CRAFT AND VENDOR EXPO, INC.**  
**LINDA AND ROBERT CAP, COORDINATORS**  
 PO Box 305,  
 Gilbert, MN 55741  
 218-749-4056  
 email:bobcap@mchsi.com

## 2019 APPLICATION AND CONTRACT FOR SPACE

Date \_\_\_\_\_

We hereby make application for exhibit space according to the official floor plan, to be used for an exhibit in Northern Minnesota Craft and Vendor Expo shows.

What do you intend to exhibit? *Be specific.* \_\_\_\_\_

In consideration of your reserving exhibit space for our use during said show, we promise to pay you a total sum of:

QTY	10 x 10 Booth Space(s)	Cost	Total
	<b>June 15-16 Miners Memorial Building Virginia, First Booth</b>	<b>100.00</b>	
	<b>Each Additional Booth</b>	<b>50.00</b>	
	<b>Aug 10-11 IRA Civic Center, Grand Rapids, First Booth</b>	<b>100.00</b>	
	<b>Each Additional Booth</b>	<b>50.00</b>	
	<b>Oct 5-6 Miners Memorial Building Virginia, First Booth</b>	<b>100.00</b>	
	<b>Each Additional Booth</b>	<b>50.00</b>	
	<b>Dec 7-8 Christmas Show TBird Mall, Virginia, First Booth</b>	<b>100.00</b>	
	<b>Each Additional Booth</b>	<b>50.00</b>	
	<b>Tables (each table each show)</b>	<b>5.00</b>	
<b>Total Booth Charges in US Funds Only</b>			

**Make Checks Payable to: Northern Minnesota Craft and Vendor Expo, Inc.** We also take credit cards by phone only.

Do you need electricity if available? Yes \_\_\_ No \_\_\_ Accepted By: \_\_\_\_\_

**(MUST BE SIGNED BY EXHIBITOR)**

Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Amt paid	CK #	Date
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# SHOW RULES & REGULATIONS

The parties agree that in the event of breach of contract the actual damages would be difficult to determine and that in the event of refusal or failure to pay said balance according to the terms above the Nonrefundable deposit may be retained as liquidated damages, or in the alternative, said **Northern Minnesota Craft and Vendor Expo, Inc.** may proceed to enforce this contract and receive the balance owing under this contract.

All rules and regulations governing the above show, are accepted by us, and made part of this contract, and we agree to comply with all of them, taking the space for exhibiting purposes under the terms and upon the conditions set forth in the rules and regulations. Rules are listed on the reverse side of this contract.

**Northern Minnesota Craft and Vendor Expo, Inc.** agrees to give us the use of this space, to be used by us in consideration and for the purposes and time aforesaid.

1. All space contracts are non-cancelable and non-transferable. There will be absolutely no subletting allowed. Exhibitors must restrict their displays to the space contracted for. Exhibitors may not use the aisles in any way to conduct sales. The coordinators reserve the right to move any exhibit.
2. Exhibitors must agree to set up exhibits and displays in keeping with the high standards of the show.
3. All displays, and exhibits must comply with all the rules and regulations of the local Fire and Health Department. Fire exits and alleys must be kept open at all times.
4. All booths must be manned at all times the show is open.
5. Tables are available upon request at \$5.00 per table and must be reserved in advance. Chairs are also available on a limited number at no charge on a first come, first served basis. AC power is available in limited locations on request.
6. Exhibitors may not begin dismantling their booth until the posted time of show closing. Early move out is strictly prohibited.
7. No sign or other articles may be fastened to walls, electrical fixtures or booth pipe and drapes. The use of tacks, tape, nails etc that would mar the floors or walls is prohibited.
8. Northern Minnesota Craft and Vendor Expo, coordinators, building management and officers thereof, those managing the show on neither their behalf nor their employees will be responsible for any loss or damage that may arise to the exhibitor, employees of, or their goods either while in transit to or from the building or while in the building from any cause whatsoever.
9. The coordinators must approve any exhibit over eight (8) feet in height. Request must be specified on this contract.
10. All exhibitors must return a completed Minnesota Revenue Department ST-19 Sales & Use tax information form. Failure to return the ST-19 will result in not being allowed to set up your booth and participating in the show.

## **Web Sites:**

[www.northernminnesotaexpos.com](http://www.northernminnesotaexpos.com)

[www.northernminnesotacraftandvendorexpo.com](http://www.northernminnesotacraftandvendorexpo.com)

## **facebook:**

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