



YOUR People Solutions Company™

Instructions To Take The Assessment KW-MC 55 Naperville (Interviewing) (233726XLC)

- ☀ **Completing the assessment report is very easy. All you need to do is:**
1. Put about 10 to 15 minutes aside to read the instructions and answer the questions.
 2. Follow the easy to use instructions below to get to the survey web site.
 3. When on the site, follow the easy to use instructions to complete the assessment.
 4. Contact whoever asked you to take the assessment to let them know you finished answering the questions. The report is emailed directly to the account holder.
(Call us at 979-696-2222 to answer any of your questions about taking the assessment.)

To Complete the Assessment:

1. Go to The Abelson Group web site main page: www.TheAbelsonGroup.com.
2. On the left side of the Home Page, click on the icon, "Take an Assessment".
3. After you read the Assessment Instructions, scroll to the **bottom** of the screen and click "I Agree".
4. When you are asked for your "Response Link," type in **233726XLC** then click "Start." Feel free to change the "Response Language," in the upper right hand corner. There are over 40 different languages to choose from. The generated report will be in English.
5. Read the Welcome page and then click the "Next" button.
6. Click on the assessment you have been asked to complete below.

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7. To begin, click on "Complete Now" next to the assessment. Complete your personal information and check the box that you have read and understand the agreement. Click "Next".
8. Read the assessment instructions and click "Next" to begin assessment. Answer the questions and click "Next" at the bottom of each screen.
9. After you have completed the assessment click "Save" and "Exit".

Thank you. A report will be sent to the account holder after you complete the assessment.