**ARCO NEWSLETTER**

September 1, 2022

Board of Directors Meeting

President– Dale Gilman 802 249-0655

Vice President – Lori Lockwood 205 563-5098

Secretary – Kimberly Hart 802 272-5401

Treasurer – Kimberly Lampert 802 779-7194

Road Agent – Patrick Ryan 802 673-2342

Director – Kent Koptiuch 802 233-4423

Director – Julie Brochu 802 586-2482

Border Patrol – 800 689-3362 24/7 Customs Point of Entry – Norton, VT 24/7 or call 911

Sheriff - Trevor Colby 802 676-3500 Vermont State Police, Derby Barracks - 802 334-8881

ARCO Website – [www.arcoinc.org](http://www.arcoinc.org) Facebook – CURRENTLY SUSPENDED

The ARCO Board met on September 1st via Zoom. The meeting was called to order by President Kim Lampert at 7:06PM. Board members in attendance were; Kim Lampert, Kim Hart, Patrick Ryan, Dale Gilman, Lori Lockwood, Kent Koptiuch and Julie Brochu. Business began with approval of the agenda and the welcoming of new members, Kent and Julie. The slate of officers and road agent positions were decided and are noted as above. The Board would like to thank Gregg Normandin and Jared Hart for their time and dedication to the Board and ARCO.

**Approval of Board Meeting Minutes**

The Board met in July just prior to the Annual Meeting to review the proposed budget for the Annual Meeting. This was the only item on the agenda and no formal meeting minutes will be generated.

**Secretary’s Report – Kimberly Hart**

ARCO, Inc. Secretary’s Report

September 1, 2022

The 2022 Annual Meeting minutes newsletter and the September 1, 2022, Board of Directors meeting minutes newsletter will be sent to all members who have provided an email address by September 9. I will create separate documents but send them in one email.

I have received notice from Gina at the UTG Office that there are several incorrect E911 numbers on Loop Rd. She will be sending those owners letters. She has asked us to be sure and remind our members to put up their E911 numbers as there are a lot of campers who still only have their Lot number.

I will be working on a “job description” and outlining activities performed by the Secretary as asked for by Kim Lampert. It is a good idea to have office responsibilities written down for future officers.

Respectfully submitted,

Kimberly Hart

Kim Lampert motioned to accept as given with a second from Patrick. Motion passed.

**Treasurer’s Report – Kimberly Lampert**

Assessments will be going out on September 2. There are a few outstanding invoices and we are waiting for payment from the State of use of the Little Averill boat launch.

Kim H motioned to accept as given with a second from Lori. Motion passed.

**Road Report – Patrick Ryan**

Patrick talked with Weyerhauser. They will do grading work on Jackson and Hatchery Brook Roads the week of September 5th. He explained what we are responsible for, the roads that we own, and what we do on the common lands. He will talk further about year-round road opening. Further research is needed and findings will be brought forward for discussion at the next annual meeting.

Kim L motioned to accept as given with a second from Julie. Motion passed.

**Sheriff’s Report**

The Sheriff’s contract with their language was signed and returned.

**Old Business**

ACT 250 Email Inquiry

Attached to these minutes is the State’s letter containing their disposition regarding the complaint filed against ARCO just before the annual meeting in 2019. Please contact Dale or Kim Hart with questions.

ARCO Bylaws and Rules & Regulations

There are proposed changes the Bylaws committee (Marion Gray, Rowdy Doyon, Robert Grant and AnnMarie McCallum) worked on, but due to COVID, did not have an opportunity to present to the membership body. The Board is working to find a venue that will not cost too much and that can hold up to 100 people. Once we have secured a meeting place, we will explore date options.

Scanning of ARCO Archives & Documents

Julie and Kim L volunteered to research best options for scanning and storing of ARCO documents. The present method of members passing of boxes to be stored in their homes presents a variety of potential problems and does not allow easy access for Board member to review. They will report their findings back to the Board at the next meeting.

Safety Zone Signage

We have ten (10) Safety Zone signs that were laminated by Missy Benson (thank you, Missy) and returned to the Board for posting. Patrick will bring 15 more signs to have done. Signs will go up by October 1.

Bank Accounts / Corporation Updates

President and Treasurer are signors for ARCO accounts. Dale and Kim L will have to go to the bank to update account signors. Kim H will update the Secretary of State’s website with the current Board officers. This will have to be done so that bank accounts can be updated.

Property Sale Updated VSA Form

The Board will review suggested edits from Kim L.

Welcome to ARCO Sign

Kim L and Patrick are working on getting a sign up at the first Weyerhauser landing. Dale will contact Fletcher Property Maintenance to get an estimate on a cost to build and install the sign. The sign would have information including Private Property notice and a variety of other information.

**New Business – Kimberly Lampert**

Common Land Forestation – Paths and Walkways

The Board brought new members, Julie and Kent, up to date on the history of the forestation project. The Board has decided to not use LandVest to manage the forest on the common lands, but contract with a forester instead. Kent will get a list of names and assess their interest in doing the job.

Neighborhood Watch Program

Julie and John Hull both went to the neighborhood watch site to do research. There are several sign size and pricing options available. John suggests 8-10 signs with posts. They will get prices on signs and do more research on working with law enforcement. They will be working to develop a protocol on how to reach out. They will work to define watch areas and who will watch which camps.

Plow Contract

The request for sealed bids for winter plowing will be posted. Kim L will get last year’s notice to Patrick. Letters will be sent to previous bidders. We will request all bids to be received by October 15th with an opening ceremony to follow. Our goal is to have a contract signed with the contractor by November 15th. Kim H will send a copy of the current contract to the Board for review and comment.

Little Averill Stocking

Little Averill will not be stocked. It is considered a dying lake by the State of Vermont.

Other New Business

Members have contacted the Board asking if we can take a look at Sandy Beach for work. There is an interest in mulching the sides of the path and cutting trees back. We will table this conversation until the March meeting.

Kim H to be sure we have 30 – 40 window clings on hand and available to campers and visitors.

A person on the Sandy Beach had questions about using the beach by permission. We are working on the best way to give certain visitors permission to access a beach. Lori will draft sign language for the beach.

Dale expressed a desire to have annual summer and winter gatherings for our members. We will explore this further.

**Comments and Announcements**

Regular membership, special and annual meetings are warned as set forth in the ARCO Bylaws. Board meetings are also warned so members who want to attend can plan to do so. Warnings can be found on the ARCOinc.org website.

Tentative dates for future Board meetings are November 3, January 5, February 2, April 6, June 1 and July 13. Time and place TBD.

**NOTE:** The sheriff has requested that all camp owners post E911 numbers. This makes logging of camps visited easier and more consistent. Contact the ARCO Board or the UTG office if you need help to determine your E911 number.

As always, we encourage members to contact any Board member with questions, concerns or suggestions. We are here to answer your questions and to serve you.

At 9:23PM Kim H made a motion to adjourn, seconded by Kent and the motion carried and meeting was adjourned.

Respectfully submitted by

Kimberly Hart, ARCO Secretary