

Dear SCCA Homeowner,

For your records, please see below a copy of the new Board Policies the Board voted to approve at the March 11, 2024 Board of Directors Meeting.

1. Official Record Requests & Resident Privacy Act

Purpose: This policy aims to uphold transparency while safeguarding residents' privacy rights within the Sykes Cove HOA community.

Pursuant to Florida Statute 720.303 (5), residents have the right to request and review HOA official records for up to eight hours one day per month. All official record requests will undergo redaction, ensuring the removal of personal identifying information such as resident names, addresses, telephone numbers, cell phone numbers, email addresses, and any other information deemed confidential by the board. Furthermore, the Sykes Cove HOA board and its representatives, including property managers and attorneys, are strictly prohibited from disclosing resident information to other residents or external vendors unless mandated by a court order or written approval from a resident with regard to a specific request.

2. SCCA Website Email Opt-In Policy

Purpose: This policy aims to define the extent to which the SCCA website email opt-in information will be utilized.

Should a homeowner choose to Opt-In to the SCCA website email communication, the homeowner's email address will ONLY be used for the purpose of communication from TCB Property Management and the SCCA Board of Directors. Email addresses will NOT be utilized for or put into a community directory for distribution to any homeowner. All emails will be kept private and not shared except as outlined above.

Thank You,

SCCA Board of Directors