

SECOND NOTICE OF ANNUAL BUSINESS MEETING OF SYKES COVE COMMUNITY ASSOCIATION, INC.

TO ALL MEMBERS:

On **Thursday, November 20, 2025, at 6:30 p.m., at the Islander Alliance Church, 2450 N. Courtenay Pkwy, Merritt Island, FL 32953** the Annual Meeting of the Association will be held for the purpose of conducting the lawful business of the Association. The agenda for the Annual Meeting is:

1. Certifying Quorum - Call to order.
2. Proof of Notice of Meeting.
3. Reading and disposal of unapproved minutes.
4. Reports of Officers.
5. Reports of Committees.
6. Unfinished Business.
7. New Business
8. Adjournment.

Ten percent (10%) of the voting interests (a “quorum”) must be present, in person or by proxy, at the meeting, in order for the business to be conducted. It is **VERY IMPORTANT** that you either **attend** or **provide a proxy** in order to conduct business at this Annual Meeting.

Pursuant to Florida law, an election of the directors of this Association is not required, since the number of candidates was less than or equal to the number of vacancies to be filled. Accordingly, the names of the New Board Members will be announced at the Annual Meeting.

VOTING BY PROXY

If you are unable to attend the Annual Meeting and wish to vote by proxy, please note the following information about **PROXIES**:

1. A **proxy** is for the purpose of establishing a quorum and appointing **another person** to vote for you in the event that you might not be able to attend the meeting. It must be signed by the person authorized to cast the vote for the Lot.

2. The proxy must be submitted to the Association **prior to the scheduled time of the meeting**. It can be sent via mail addressed to the Association’s mailing address at: **Sykes Cove Community Association, Inc., 230 Sykes Point Lane, Merrit Island, FL 32953** or via email to: **HOA@sykescove.com**. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registration.

3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may **withdraw** your proxy when you register at the meeting.

4. A proxy may be **revoked** in writing or **superseded** by a later proxy to another person.

ELECT/NO

It may also be **assigned** (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.

5. A **proxy form** is enclosed with this notice for your use, if needed.

Again, please be sure to mail in your proxy or attend the Annual Meeting.

NOTICE OF MEETING OF THE BOARD OF DIRECTORS

Immediately following the Annual Meeting, the organizational meeting of the Board of Directors will be held for the purpose of electing officers of the Association and such other business as may lawfully be conducted. The agenda for the Board Meeting is as follows:

1. Certifying quorum – Call to Order
2. Proof of Notice of Meeting
3. New Business - a. Elect Officers.
4. Adjournment.

Date: _____, 2025.

BY ORDER OF THE BOARD OF DIRECTORS

Print Name: _____

Title: _____

PROXY

The undersigned owner(s) or voting member of Lot No. _____ located at _____ (street address) in **Villa De Palmas Sykes Cove Section 1**, appoints (Check one):

_____ a) **Susan Aroyan, President** of the Association, on behalf of the Board of Directors, or

_____ b) _____ (if you check b, write in the name of your proxy) as my proxyholder*, with power of substitution, to attend the **Annual Business Meeting of the Members of Sykes Cove Community Association, Inc., to be held on Thursday, November 20, 2025, at 6:30 p.m., at the Islander Alliance Church, 2450 N. Courtenay Pkwy, Merritt Island, FL 32953** and any adjournment/recess thereof.

Dated: _____, 2025.

SIGNATURE OF OWNER:

Signature: _____ Print Name: _____

*Failure to check either (a) or (b), or, if (b) is checked, failure to write in the name of the proxy, is an appointment of the **President** of the Association as your proxyholder.

DO NOT COMPLETE THIS SECTION. This section is only to be filled in by the proxyholder if they wish to appoint a substitute proxyholder.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____ to substitute for me in the proxy set forth above.

Date: _____, 2025.

PROXYHOLDER

THIS PROXY/MEETING BALLOT IS REVOCABLE BY THE OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.