

# T.FIN

## Building Solutions

Quality products  
Integrated design

### **MARKETING INTERN**

Are you looking for real-time experience in **marketing**? Do you enjoy **the built environment**? Have interest in the **high-end commercial construction** industry? Looking to make an impact day one?

T.Fin Building Solutions is looking to create an **Internship** that will offer exposure to a broad range of marketing, sales, communication, business development, and branding deliverables. This position will provide direct, practical experience in a hands-on business environment.

#### **Opportunity:**

Support marketing and business development initiatives

Work to execute effective business-to-business (B2B) marketing initiatives:

Creatively develop content such as presentations, brochures, advertisements, and flyers with a strong focus on digital

- Demonstrated knowledge with digital mediums (adobe, email platforms, PowerPoint, etc.)
- Knowledge of digital community management (LinkedIn, Twitter, YouTube, blogs)
- Regularly update company websites and social media outlets.

Assist in maintaining Customer Relationship Management (CRM) system and databases

- Being familiar with Salesforce and Zoho is a major plus

Regular assist with miscellaneous administrative duties and office management tasks.

#### **Expectations:**

A sense of humor and a desire to learn

Demonstrated interest in the high-end commercial construction market

Proactive approach/self-motivation with strong integrity and ethics

Ability to work independently with a sense of purpose, decisiveness, and urgency

Strong organizational skills, collaborative, and team-oriented

Flexibility, attention to detail, and ability to manage multiple projects

#### **Working Environment:**

Very flexible, will be primarily remote; must have reliable internet connection and computer.

#### **About us:**

T.FIN Building Solutions helps clients navigate the design process of product selection with validation and technical due diligence. We have partnered with high end, select quality, innovative, and time-tested daylighting and glazing products to meet and exceed project design goals. Our expertise in exterior glazing and interior offerings allows us to provide an integrated approach for commercial projects including design consultation and architectural specification while offering unprecedented service. Our team is focused on providing a reliable, cutting-edge solutions to ensure every design challenge is met.

**Interested:** reach out at the contact info below....