

Proof of Debt – General Form

IN THE

court name or "Office of Adjudicator"
(bankruptcy only)

Number:

Name of Bankrupt / Company in Liquidation:

Company registration number:

[Liquidation only]

Date of Order:

[day, month, year]

1 Name of creditor

(If a company, provide the company registration
number).

2 Correspondence address of creditor

(including any email address)

3 Total amount of claim (£)

(include any Value Added Tax)

4 If amount in 3 above includes (£)

outstanding uncapitalised interest, state
amount.

**5 Details of how and when the debt was
incurred.**

(If you need more space, attach a continuation
sheet to this form)

**6 Details of any security held, the value of
the security and the date it was given.**

7 Details of any reservation of title claimed in respect of goods supplied to which the debt relates.

8 Details of any document by reference to which the debt can be substantiated

9 Signature of creditor
(or person authorised to act on the creditor's behalf)

10 Address of person signing if different from 2 above

11 Name in BLOCK LETTERS:

12 Position with, or relation to, creditor

Admitted to vote for

Amount (£)

Date

Office Holder (trustee / liquidator)

Admitted for dividend for

Amount (£)

Date

Office Holder (trustee / liquidator)

Notes:

1. There is no need to attach them now but the office holder may ask you to produce any document or other evidence which is considered necessary to substantiate the whole or any part of the claim, as may the chairman or convenor of any qualifying decision procedure.

2. This form can be authenticated for submission by email by entering your name in block capitals and sending the form as an attachment from an email address which clearly identifies you or has been previously notified to the office holder. If completing on behalf of a company, please state your relationship to the company.

3. The information you provide in your completed proof of debt must be true and accurate to the best of your information, knowledge and belief. If you fail to do so, you may be committing a criminal offence for which you could be prosecuted.