



Florida Code Compliance Association

FCCA Application for
Code Compliance Specialist (CCS)

TERMS & CONDITIONS

This is an agreement between you (the applicant) and us (Florida Code Compliance Association). The Florida Code Compliance Association (FCCA) is a Florida limited liability company representing the interests of code compliance inspectors throughout the state. You are seeking certification from the Florida Code Compliance Association (FCCA). In consideration of our willingness to approve your application for certification if you qualify, you agree to these terms:

1. CERTIFICATION FEES

You authorize the FCCA to charge your credit card or bank account for certification fees and other sums you owe the FCCA. You understand the FCCA may deny your application if you do not pay all sums owed when due.

2. CODE OF ETHICS

- I. Florida Code Compliance Association (FCCA) members shall not engage in any practices that could be damaging to the public or bring discredit to the code compliance industry or the code compliance profession as a code compliance inspector.
- II. Florida Code Compliance Association (FCCA) members shall be fair, honest and impartial, and act in good faith in their engagements and interactions with the public.
- III. Florida Code Compliance Association (FCCA) members shall not engage in any act or practice that could be deemed damaging, seditious or destructive to the FCCA, fellow FCCA members, or FCCA employees.
- IV. Florida Code Compliance Association (FCCA) members shall abide by FCCA's membership requirements.

You represent that you have read the Code of Ethics and agree to abide by it while you are an FCCA member. You understand the FCCA may terminate your membership if the FCCA determines you violated the Code of Ethics.

3. READING/REVIEW OF COUNSEL

You have carefully read this agreement/application. You had the opportunity to have qualified counsel review this agreement/application before agreeing to it.

4. VOLUNTARY AGREEMENT

You enter into the terms of this agreement/application voluntarily, free of any duress.

5. ENTIRE AGREEMENT

This agreement/application contains all representations by the Florida Code Compliance Association (FCCA) to you and expresses the entire understanding between the parties with respect to the transaction at issue. All prior communications are merged into this agreement/application, and there are no terms or conditions other than those set forth herein.

6. MODIFICATION

No alleged promise or representation of the Florida Code Compliance Association (FCCA) shall be binding unless reduced to writing and signed by an authorized officer of the Florida Code Compliance Association (FCCA).

AGREEMENT

Completion of this application is not a guarantee that FCCA certification will be granted. Applicant agrees it shall have no cause of action or claim against the Florida Code Compliance Association (FCCA), or its officers, members thereof, arising in any manner from any denial of this application. FCCA certification may be revoked at any time because of failing to comply with this agreement or for any potential problems that could negatively impact the FCCA or the standards of conduct. The applicant acknowledges that the FCCA, their appointed officers or authorized representative(s) make assessments to verify compliance with the certification standards. In consideration of the processing of this application, the applicant agrees to abide and be bound by all conditions, rules, or standards associated with this agreement/application, or any later amendments of said conditions, rules or standards hereafter adopted. Signing this application is agreeing to abide and be bound by the standards pursuant thereto in accordance with the terms of this agreement/application.

DEFINITIONS

Unless otherwise expressly stated, the following terms shall, for the purposes of this application, have the meanings as set forth.

APPLICANT: The person applying for certification.

APPLICATION: This document with all required information and supporting documentation outlined in this document, bundled for review and potential approval by the FCCA. This application shall be submitted to the FCCA in an electronic format.

CERTIFIED: Limited solely as being recognized for the successful completion of course curriculum and meeting the standards for course completion for those explicitly offered, recognized, and outlined by the FCCA.

CODE COMPLIANCE AGENCY: An administrative division of a government organization that provides regulatory functions associated with the implementation and administration of codes, ordinances, or statutes.

CODE COMPLIANCE INSPECTOR: Any authorized agent of a jurisdiction who is charged with the administration of codes and whose duty it is to assure code compliance as adopted by the jurisdiction.

CODE COMPLIANCE INSPECTOR (CCI): Designation limited solely as being officially recognized as an active FCCA member who is in good standing and meets FCCA membership requirements and who has successfully completed course curriculum and met the standards for course completion for those explicitly offered, recognized, and outlined by the FCCA, and who has met all other application/membership criteria for the designation as outlined by the FCCA.

CODE COMPLIANCE MASTER (CCM): Designation limited solely as being officially recognized as an active FCCA member who is in good standing and meets FCCA membership requirements and who has successfully completed course curriculum and met the standards for course completion for those explicitly offered, recognized, and outlined by the FCCA, and who has met all other application/membership criteria for the designation as outlined by the FCCA.

CODE COMPLIANCE PROFESSIONAL (CCP): Designation limited solely as being officially recognized as an active FCCA member who is in good standing and meets FCCA membership requirements and who has successfully completed course curriculum and met the standards for course completion for those explicitly offered, recognized, and outlined by the FCCA, and who has met all other application/membership criteria for the designation as outlined by the FCCA.

CODE COMPLIANCE SPECIALIST (CCS): Designation limited solely as being officially recognized as an active FCCA member who is in good standing and meets FCCA membership requirements and who has successfully completed course curriculum and met the standards for course completion for those explicitly offered, recognized, and outlined by the FCCA, and who has met all other application/membership criteria for the designation as outlined by the FCCA.

CURRICULUM: A series of courses related to a specific kind of training program.

FCCA: Florida Code Compliance Association.

FEES: Monies payable to the FCCA for the submittal, processing of, and determination of compliance with the certification application. Fees submitted do not guarantee that the applicant's certification application will be approved. If the FCCA finds the applicant does not meet the requirements for certification, the applicant will be notified of denial of their certification. If the applicant desires to resubmit a new application for certification, they must also submit with new application fees.

JURISDICTION: The territory over which authority is authorized.

REVOKE CERTIFICATION: FCCA may terminate the certification of a member for failing to uphold the standards of conduct and code of ethics of the FCCA, or by failing to comply with the terms of this agreement/application.



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This application is for use only by active FCCA members certified as a Code Compliance Inspector (CCI) and who have successfully completed the ICC Code Enforcement Technician Exam (ID: CE-T) and ICC Property Maintenance & Housing Inspector Exam (ID: 64).

To become certified by the FCCA as a Code Compliance Specialist (CCS), you must be an active FCCA member and include an application fee of \$50.00 along with this application and copies of Certificates of Completion for your ICC Code Enforcement Technician Exam (ID: CE-T) and ICC Property Maintenance & Housing Inspector Exam (ID: 64). No further examinations are required.

APPLICANT INFORMATION

Name	
Mailing Address	
Primary Phone #	
Primary Email Address	
FCCA Membership Number	

AFFIDAVIT

I hereby certify that I am the person indicated above, that all the information I have given is true and complete to the best of my knowledge, and that any false statement will be cause for voiding this application and/or subsequent certification.

Typed Signature	
Date Signed	

* This document is intended for the sole use of FCCA members