

SUN BEACH CLUB _ Application for new flooring

Date: _____

Unit Owner: _____

Unit Number: _____

Unit Owner contact Information (phone / email): _____

Contractor name: _____

Contractor contact information: _____

(Note: if installation by Owner, note "installation by Owner")

Description of work: _____

Product name flooring underlayment and IIC rating: _____

Product name of Luxury Vinyl Plank (LVP) flooring and IIC rating: _____

Product literature attachments with clearly stated IIC ratings (22 for underlayment, 58 for LVP)

Notes:

1. Please be advised that when installing new flooring, submission to the SBC office and approval by the Board is required before any work starts.
2. Please allow (2) weeks for the approval process. If the application is incomplete, the process will take longer.
3. Owners of second floor units with loft desiring to replace flooring **only** in the loft, do not need permission as their choice of floor covering affects only themselves living downstairs
4. Owners of first floor units) do not need permission as their choice of floor covering does not affect other units.

FOR OFFICE USE

Office - Date/Received by:

Building Committee - Date/Received by:

Approved (Yes /No):

Board - Date/Received by:

Approved (Yes /No):

Unit Owner Notification date / by: