**Malawi Program Fee Agreement**

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|  **Application Fee** ……………………………………………………………………..$150 **Hague Accreditation Fee (IAAME) Paid to PKAF……………………………..**$850 per **(If you have transferred from another agency and have already paid**  **this fee, you will not need to pay the IAAME fee.)** |
|  **Home Study if done by PKAF**…………………………………………………….$1600 **Home Study Addendum (Requiring a visit)**……………………………….…..$500 **Home Study Addendum (Not Requiring a visit)**……………….……………..$300 **Home Study Renewal (A home study expires at 18 months.**  **Renewal is started in the 15th month.)**…………………………………..……..$600   **2nd Home Study (If the 1st was completed by PKAF)**….……….………..…..$1200 **Post-Placement and Post-Adoption Reports**……………….………………..$300 per (Two required by PKAF, the first one is at 6 months and the second  is at 12 months. These will need to be paid at the beginning of each report.) |
|  **Commencement Fee:** preliminary, including but not limited to travel  allowances for Social Welfare officers, pre-match report, pre-hearing  assessment, processing pre-adoption birth certificates, death certificates, couriers, processing passport, service plan implementation, Home Study review,  coordination with Social Service Providers notarization of documentation, and  process coordination ($1,680 per child of this goes to the Foreign Supervised  Provider coordinating………..………………………………………...………$3,000- $4,680  **Orphanage Donation:** including but not limited to, costs of food, clothing,  shelter, medical care, foster care services, orphanage care, etc. **(This is a donation to the orphanage it will benefit all that are living**  **in the home, this fee will be collected prior to travel but not dispersed** **until after your adoption is complete. )**…………………………………………$1,000  |
|  **Adoption Expenses in the U.S.**: including but not limited to, personnel  costs, administrative overhead, operational costs, training, and education,  communication, publication, and accreditation costs.  PKAF Placement Fees……………………………………………….$12,000 Relative or 2nd Malawi Adoption Fee………………………………..$8,000 Placement of 2 related children+……………………………………$13,000  USCIS Immigration Fee……………………………………………...$920  (Additional $30 for anyone else living in the home that is 18 years and older)  |
|  **Document Expenses:** including but not limited to documents related to  the adoption, translating, copying, obtaining, and dossier preparation……..$1,000 per **Foreign Country Program Expenses:** Foreign Attorney: included but not  limited to, costs for personnel, administrative overhead, record retention, and communication with government officials on your behalf, filing petitions, processing court documents, obtaining court dates, court, and any other costs  related to providing intercountry adoption services.  Legal Fees………………………………………………………………….$4,500 -$7,500 per \*The Attorney in Lilongwe offers services attending to the registration of the  adoption, processing the passport, processing post adoption birth certificates and notarization of documentation………………………………………………..$1680   |
|  **It may be possible that your case would require a DNA test in country,**  **you will be notified if this needs to be acquired to clarify the case**……………$800\*  |
|   **Third Party Fees**: expected total fees paid directly to a third party. Fees to competent authorities for services rendered for your adoption.   Embassy Medical Exam…………………………………………………..$200 Visa for Child……………………………………………………………….$325 Document Certification in Malawi………………………………………..$9 per |
|  **Travel and Accommodation Expenses:** expected total fees and estimates  expenses for travel, transportation, and accommodation. (Estimated 5-8 weeks stay)………………………………………………..$8,000-$10,000 |

 \* These fees are not required but highly recommended.

 \*\* Finalizing in the U.S Courts, U.S. Attorney Costs (estimated)….$800-$1500

 \*\*\*Crisis Treatment Plan (if needed)………………………………….$400

 **Estimated Total:** **$36,975-$48,415**

**Further explanation about the fees above.**

There is a lot of discussion and clarification needed for fees that pertain to international adoption. We will be as straight forward and provide as much clarification as we can in the following information to share what is needed. We don’t expect in the U.S. for anything to be done for free so we cannot expect that, when dealing internationally. The Commencement Fee was put in place due to the time and effort put towards the beginning of an International Adoption. A lot of these fees in the commencement stage fall on the orphanage and the Ministry in Malawi, and most do not have the resources.

Orphanages do not have the upfront money that it requires to allow an investigation to take place on a child. Once an orphanage knows the background of the child and knows whether they would have the potential to be adopted, the District Social Welfare Officer and the Social Welfare Director from the Minister of Gender is called in to complete a more thorough investigation. Please remember that most orphanages have many children and only a few meet the criteria to be adopted.

PKAF has worked in Malawi for over 7 years now and in African adoptions for over 24 years, as well as helping an orphanage sustain in Uganda. To sustain an orphanage there are many day to day costs that are endured, with no help from the government. Most are mission minded, outside foundations or groups that help make it possible to care for children.

Each entity (Orphanage, Attorney, Social Welfare Officer) that we have worked with have been given the definition of an orphan, as set forth by the Immigration and Nationality Act (INA). A child must either have:

* No legal parents because of the death or disappearance of, abandonment or desertion by, or separation from or loss of both parents; or
* A sole or surviving legal parent who is incapable of providing proper care.

**Commencement Fee: $3,000** - **$4,680** (up to $1680, of this amount is allocated for the

 Foreign Service Provider to be able to prepare for a potential adoption.)

Home Study review, notarization of documentation, service plan implementation,

trainings for FSP’s, process coordination, facilitating agreements with Social Service

Providers, and process coordination.

After working in Malawi for over 7 years this is what we have seen and what we base our costs around. On average (depending on the situation) an investigation takes at least 3 or 4 visits to the child’s village. There is a necessity for all those involved in the adoption process (village members, Village Chiefs, any living relatives, etc.) to have a clear understanding of what adoption means. This can take several visits to the village. All investigations are carried out by the Social Welfare Officer of the District and the Minister of Gender. (Pre-Match Assessment and Pre-Hearing Assessment). All fees are paid for transport, accommodations, and food.

**Average Costs (Included in Commencement Fee)**

Minister of Gender visit near Lilongwe Pre-match report $250

Minister of Gender Pre-Hearing Assessment $350

Court Attendance of Guardian Ad Litem (Ministry) $100

**For Cases outside Lilongwe**

Minister of Gender outside Lilongwe Pre-match report $300

Minister of Gender Pre-Hearing Assessment $800

Court Attendance of Guardian Ad Litem (Ministry) $500

 I/We accept the responsibility of paying all fees in full when required, to,

 complete the adoption. All fees must be paid in full before travel.

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 Prospective Adoptive Parent Date

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