



ROSTER PROCEDURE FOR 2025 SEASON – REVISED AS OF 8/13/25

July - Franchises received a zip drive with formatted rosters for each team fielding this season. If you need to add a team, please copy from the blank sheet at the beginning of the workbook. There is also a birthdate chart sheet for your reference at the beginning of the workbook.

Each franchise will be required to complete the electronic roster per team. This needs to be completed in **numerical order** and filled out completely. I have set the print are on the file so unless you change it, it should print correctly.

Each franchise will be required to complete one page for each team on their zip drive. This will be the final roster for the season that will be laminated.

Between 8/4 and 8/16 the electronic rosters needs to be completed by the franchise rep, coach or appt. roster person; ALL information needs to be filled in and you need to exchange with the designated partner town PRIOR to meeting with the Executive Board Member. If you have any transfers, the transfer sheets should be signed and attached to the back. ALL blanks should be filled out. If the player did not play last season, enter "DNP" (Did not play).

Prior to Week 1 - The BGYFL rep will **print 2 copies on WHITE PAPER** of the roster and attach the necessary birth certificates to the appropriate roster. The roster should be in **numerical order of the jersey (NOT ALPHEBETICAL ORDER)**. ALL BLANKS EXCEPT STRIPER should be filled out. If they did not play in previous year, mark DNP (Did not play).

Each franchise will need to verify the rosters and Birth Certificates with each other and then also with an Executive Board Member during the designated meeting time.

On 8/25, 8/26/25 and 8/27/25, each town will have a meeting with the Executive Board members @ **Location TBD** (see the chart for times) to review rosters and Birth Certificates. **BRING TWO (2) COPIES OF THE WHITE ROSTERS.** After the roster and Birth Certificates have been approved and the roster signed by the Executive Board, **one White copy of the roster will be kept by the Executive Board member.** The approved roster & Birth Certificates will be returned to the town rep along with the signed white copy. Pass out the Executive Board approved roster to each Head Coach **PRIOR to weigh-in week one 8/30-8/31.**

8/30 through 8/31 - Week one weigh-in; follow league by-laws for weight in process at the field.

8/31 and 9/1 update and print a copy of the electronic roster **on GREEN paper (1 COPY)**, including the weights captured week 1 weigh-in. Bring the white and green print out and meet with the Executive Board @ Location TBD on **9/2, 9/3 & 9/4 bring both the original week 1 white roster with the weights from the scale and a copy of the GREEN roster with weights entered in.** Once the Week 1 roster has been approved by the Executive Board member return GREEN copy to each Head Coach for week two weigh-in on **9/6 -9/7.**

9/8 -9/9– Week two weigh-in; All teams weigh in and enter weights during week 2. If you have a Bye week, contact Kathy for further information. Follow league by-laws for weigh in process at the field.



By your meeting time – Update the information from the Week 2 roster to the electronic roster on your zip drive, including the weights captured week 2 weigh-in. Bring zip drive and paper copy of the Week 2 roster to the roster meeting. At this time, you will receive your Official Team Roster for the 2025 season.

Meeting Locations: O'Neils Pub – 8/25, 8/27, 9/3 - 236 E. St. Charles Rd. Lombard
 Another Round –9/2 and 9/4 - 5141 Main St. Downers Grove
 Mrs. T's – 8/26 – 2 W. Naperville Rd. Westmont

Final Roster's will be processed between 9/9, 9/10, 9/11 at 5201 Thatcher Rd. Downers Grove, IL.

BGYFL 2025 Roster Timeslots and Town Match ups as of 8/7/2025

Town Matchups	Please meet prior to 8/17/25
Arlington Heights	Palatine
Bartlett	Tri-City/Wheaton
Bloomingtondale	Carol Stream
Downers Grove	Naperville
Elmhurst	Lyons Township
Glen Ellyn	Lombard
Hinsdale	Lemont
Oak Park	Park Ridge
Oswego	Plainfield

Arrival Dates and Times*	8-26, 9-4, 9-10	8-27, 9-3, 9-11	08-25, 9-2, 9-9
6:30	Naperville	Hinsdale	Lyons Township
6:30	Carol Stream	Park Ridge	Glen Ellyn
6:45	Oswego	Midwest	Downers Grove
7:00	Lemont		Plainfield
7:15	Elmhurst	Wheaton	Tri-City
7:15	Bloomingtondale	Lombard	Arlington Heights
7:30	Palatine		OPRF

**If you can't make the time assigned, please try to change with another town and/or call Kathy and we will try to adjust.*