

## **Preschool and Kindergarten Board Meeting Minutes**

**June 10, 2025**

**Members:** Pastor Brittany, Peggy Apmann, Donita Harvey, Kay Johnson, Julie Kennedy (A), Heather Lasinski, Stephanie Staab, Karen Then, Beth Whitney

**Board Member E-mail Addresses:** Pastor Brittany ([pastor@holylovelutheran.org](mailto:pastor@holylovelutheran.org)); Peggy ([rgammg@yahoo.com](mailto:rgammg@yahoo.com)); Donita ([donitaharvey@aol.com](mailto:donitaharvey@aol.com)); Kay ([kjohnson5521@gmail.com](mailto:kjohnson5521@gmail.com)); Julie ([jkennedy80015@msn.com](mailto:jkennedy80015@msn.com)); Heather ([hlasinski78@gmail.com](mailto:hlasinski78@gmail.com)); Stephanie ([hlpdirector@holylovelutheran.org](mailto:hlpdirector@holylovelutheran.org)); Karen ([krthen52@gmail.com](mailto:krthen52@gmail.com)); Beth ([cwscounselor@comcast.net](mailto:cwscounselor@comcast.net))

**Preschool Staff Present:**

**Opening Devotions:** Pastor Brittany

**Open discussion for staff/congregation:**

**Approval of May Minutes:**

- The May minutes were provided to the members of the Board prior to the meeting. They were approved as written.

**Director's Report: Stephanie**

- Stephanie reported that there are 45 students enrolled for the 2025-2026 school year. That includes: Preschool - 16, PreK (MWF) - 14, Jr. K - 11, and PreK/Steam (TTh) - 4. Seventeen of those students are UPK. There are also 3 kiddos enrolled in the afternoon enrichment program. They continue to have tours.
- **Staff Meeting:** August 2025

**Assistant Director's Report: Heather (as needed):**

- Heather thanked the Board for the bigger room!

**Treasurer's Report: Donita**

- The April and May Financial Reports were sent to the Board members a short time prior to the meeting. The Board asked for the chance to study the reports in more detail since they were the first reports provided by

Michael. These reports will be voted on in addition to the June Financial report at the July Board meeting.

#### **Old Business:**

- **Certified Accountant Information:** Michael will attend the July Board meeting.
- **2025-2026 Budget:** There was a lengthy discussion regarding the 2025-2026 budget made available to the Board. Thanks to Kay for making copies to pass out to the Board members. There were several questions regarding how some of the amounts shown on the proposed budget were obtained. Beth asked about the column showing a 2.5% increase for all staff that had been requested be part of the budget presented to the Board at the subcommittee meeting. Donita shared that she had sent an email to the subcommittee members prior to the Board meeting. She shared her concerns regarding a 2.5% increase. It was decided that another Budget meeting be held on July 8<sup>th</sup> (the original date of the Board meeting). The Board meeting will be moved to July 15<sup>th</sup>. Beth will contact Michael to let him know of the change of date for the Board meeting.

#### **New Business:**

- **Water Fountain:** Donita had been contacted by Steve Knuth regarding the drinking fountain outside of the former Nursery. There had been a request to have it removed since it wasn't working. Steve explained to Donita that the drinking fountain couldn't be removed as it meets the ADA requirements. Holy Love would lose it's ADA "license" if it was removed. Steve was wondering if the Preschool Board would be willing to pay half of the cost for a new drinking fountain. Pastor Brittany quickly checked on prices to see if there were cheaper ones than had been quoted to Donita.
- **Help with Treasurer Liaison Position:** Beth shared with the Board that she is overwhelmed with the Treasurer Liaison position. Initially, it was going to be split between Beth and Julie K. At this point, Julie is unable to provide the support that had been discussed and it is too much for Beth to do all of it along with the duties as Board President and Day Camp coordinator. She is asking for the Board to think of options prior to the July meeting and see if there are alternative solutions to be considered. As of the July meeting, Beth will be stepping down in the full

position and will be able to take on the smaller amount of work needed as it was discussed for the shared positions

**Next Board Meeting:** July 15, 2025 at 12:30

**Budget meeting:** July 8, 2025 at 12:30 (All Board members are invited/asked to attend this meeting.)

**Devotions:** Beth

**Holy Love Preschool and Kindergarten motto for 2024-2025 school year:**  
**"Raising leaders and creating positive environments"**

*Holy Love Lutheran Church Mission Statement: In a divided and disconnected world, we fervently believe that our shared humanity is grounded in Christ's unconditional love. God's infinite grace and mercy drives us to replace anger, judgement, and loneliness with love, forgiveness, and belonging.*

**Parking Lot:**