

Finance Team Meeting Minutes
October 14, 2025 – 10:00 am - Youth Room

Members Present: Steve Ericson, Jean Roenfeldt, Melissa Waples, Lindy Whitney.

Absent: Pastor Brittany Kooi.

Financial Secretary (Melissa Waples) report for September 2025:

- The YTD contributions for budget are \$ 6,343.08 more than the budget.
- The YTD pledged contributions were \$ 4,122.00 more than the budget.
- The YTD unpledged contributions were \$ 7,778.64 less than the budget.

Thank you to everyone who has given a contribution to Holy Love.

Treasurer's (Lindy Whitney) report for September 2025:

- The actual expenses YTD were \$ 7,672.80 less than the actual YTD 2025 contributions received.
- The budgeted expenses YTD were \$ 13,012.65 more than the budgeted revenue.
- Cash on Hand \$ 40,424.82 in checking & savings.
- Restricted Funds \$ 26,384.45 in checking & savings.
- Savings Premium Account funds \$ 27,892.64. Automatic renewed on 8-21-25.

Invoices and/or credit card expenditures

- All credit card charges were submitted to & received by the treasurer.
- Checking Account status is good

Other business:

1. Update on Payroll with Paylocity-Final date will be November 5, 2025.
2. Update on new payroll system called Gusto-receive a 100.00 gift card.
3. Finance had agreed to hold check for the contractor on parking lot until the work was completely completed which has now been paid.
4. Jean submitted to Portico Copay 2000 for Pastor Brittany per personnel.
Lindy has agreed to be the liaison for Holy Love for Portico.
5. Budgets for 2026 need to be submitted to Jean & Melissa by the end of October.
Melissa agreed to put together the budget for 2026.

Next meeting – Tuesday, November 11th in the HLLC Youth Room at 10:00 am.

Meeting adjourned.

Jean Roenfeldt
Finance Chairperson