

Finance Team Meeting Minutes
July 11, 2023 – 10:00 AM - Youth Room

Members Present: Steve Ericson, Pastor Brittany Kooi, Jean Roenfeldt, Melissa Waples, Lindy Whitney.

Financial Secretary (*Melissa Waples*) report for June 2023:

- The YTD contributions for budget are \$ 8,110.73 less than the budget.
- The YTD pledged contributions were \$ 845.53 less than the budget.
- The YTD unpledged contributions were \$ 11,052.59 less than the budget.
- Note that the last week of June church donations were not counted as of this reporting as the offering was left in the church and not put away in the file cabinet.

Treasurer's (*Lindy Whitney*) report for June 2023:

- The actual expenses YTD were \$ 12,025.00 more than the actual YTD 2023 contributions received.
- The budgeted expenses YTD were \$ 13,277.00.00 more than the budgeted revenue.
- Cash on Hand \$ 22,866.66 in checking & savings.
- Restricted Funds \$ 42,935.89 in checking & savings.
- Savings Premium Account funds \$ 25,000.00.

Invoices and/or credit card expenditures

- All credit card charges were submitted to & received by the treasurer.

Other business:

- Rocky Mountain Synod Benevolence checks issued The Synod has had fraud issues of checks being stolen and has now set up ACH to receive money which has been done by Lindy going forward. Jean & Lindy have researched all of HL's checks that go back to 2022 and have found 4 checks each in the amount of \$250.00 that were cashed but not by Synod. Next step is with 1st Bank. Jean & Lindy will stay on this process.
- Lindy told the finance team of his resignation as treasurer. The team thanked him for all his time in this new process of the online QuickBooks. We all felt the sooner we found someone the better, so they could work alongside Lindy.
- Steve noted that we need to look at the feasibility of creating reports out of QuickBooks to replace the current spreadsheet. Also, research is being done to resolve some anomalies with the cloud version of QuickBooks.

Council Action:

- **The council needs to convene the nominating team (*Darryl Harvey, Ian Condie, Greg Harter, Dorothea Madry*) to start the finding of a new treasurer.**

Next meeting – August 8th in the HLLC Youth Room at 10:00 am.

Meeting adjourned.

Jean Roenfeldt
Finance Chairperson