

HLPS Board meeting

September 20, 2022

In attendance: Marcia Monson, Donita Harvey, Peggy Apmann, Karen Bentz, Kay Johnson, Staff - Mary Stephenson, Veronica Edmiston, Janis Grau, Susan Milosevich

Devotion - Mary

August 2022 Minutes approved

Directors report - Mary - fire drills completed, pictures finished, community helpers next week. Concerns - southeast door does not latch, Mary will resubmit request to Gayle. There are random lights left on and locks unlocked when Mary does her daily early morning inspections. Donita suggested that church members need to be reminded of security measures for building usage. Kay will communicate this to pastor Brittany and Lori. Lunch Bunch coverage is adequate.

Assistant Director's report - Veronica shared she's been cleaning out room #3 when there is time. She reported that the ice cream social was less social and more like a Back to School night, parents were expecting more teacher contact; those who could not come in during work week, used the social as conferences. She requested that the staff be paid for this activity next year. It was suggested that the social be restructured for parents to attend that work during the day.

August 2022 financial report was approved

Financial liaison -Donita - reported on the grant expenditures

Received thus far - \$74,632 (total will be \$ 82,826)

Spent \$50,497 - \$20,000 tuition waivers

\$20,000 staff

\$10,259 building improvements

It should be noted that the grants had designated areas -the Work Force grant of \$1813, paid monthly for 9 mo, was for recruiting and retaining staff. The Operations grant of \$7,390, paid monthly for 9 months, included facility costs, cleaning supplies, equipment, and benefits.

New business - it was suggested that the board issue a notification of the December waiver in the October and November newsletters and on class JOJO that goes out to parents. Kay will compose note and send to Terry. Peggy requested Preschool history for 2023 anniversary timeline.

Mary asked if the preschool was a mission or a ministry? The question came up at a meeting she recently attended. Our response was that it is both. She asked if the school is a ministry, why does the school have to pay a building usage fee? Donita responded that the fee is a lot less than what the church pays in utilities, maintenance, insurance, etc. Kay added that if we were a ministry, then the the staff would be church volunteers, unpaid.

Next staff meeting - October 5 - Peggy will attend

Next Board meeting - November 15 -board elected not to meet in October

Notes submitted by Kay Johnson