

July 20, 2021: Council Meeting

Present Roger Collins, Darryl Harvey, Pastor Brittany, Amy Schmuck, Eric Hermanson, Sheila Rice, Brian Last, Jean Roenfeldt

Not Present: Debbie Anderson, Laura Flynn,

1. Call to Order: Darryl called the meeting to order at 7:00 pm.
2. Devotional: Darryl led us in a devotional from Isaiah, "Behold! I am doing a new thing!"
3. Approval of June Council Meeting Minutes
4. Pastor's Report
 - a. Community people to contact: Mission Viejo HOA, office has the contact for Barbara
 - b. Congregation people to contact: Members on the fence, people who've dropped off due to Covid; Council members will email names Pastor at pastor@holylovelutheran.org in lieu of open discussion
 - c. Hosting Ray of Hope Ministries' trailer: Discussion about having something written about not holding Holy Love responsible if something happened to it AND that Pastor Eric would remove it from the property with advanced notice when we are using the parking lot.
 - i. Darryl made a motion to host Ray of Hop's trailer in our parking lot with the expectation that something will be written stating that Holy Love is not responsible for damage or break in and that the trailer will be removed from the property with advanced notice.
 - ii. Sheila seconded
 - iii. Passed unanimously
 - d. Trunk or Treat: Saturday, October 30. Christian Ed will take over the planning
 - e. Offer of an upright piano—we will not be taking the upriiught piano into our facilities but we will offer to help advertise that it is available
 - f. Adding Recycling: how much would it cost? Brian will check with the Preschool and with Waste Management to see how much it would cost to add recycling. Jean will pick it up each week in the meantime. We will re-visit in August
5. Amy's Report
 - a. Day Camp—Great success! Rainbow Trails even said Holy Love should consider hosting something for other churches on "How to Successfully Host Day Camp"
 - b. Family Camp— August 9, 10, 11 things to rotate through, simple meal to eat together, volunteers and donors. Looking for volunteers to lead stations and for someone who can play guitar.
 - c. Confirmation/Youth Ministry—next thing to work with Pastor Brittany on; probably start it in mid-September. Likely to try to re-start Y3
 - d. Peach Orders: just created the flyer and will be in the bulletin and such
 - e. Shade screens OR outdoor canopy for patio? AND equipment for an outdoor service
 - i. Brian started investigating, no definitive design or cost for ways to do shade screens. Amplifier/keyboard—Donita's brother-in-law does sound equipment, Pastor Brittany's husband has piano keyboards we can use for special events.
 - ii. Discussion had on possibility of making a specific ask to the congregation regarding getting a keyboard for the congregation for outdoor meeting

purposes, etc. Darryl said he will check with his brother-in-law to see about good keyboards and price points

- f. Worship: Meeting set for after service on August 1 to discuss Fall worship
- 6. Additional Staff Updates:
 - a. Lori asked Tuesday at noon for eBlast, Thursday at noon for the bulletins as deadlines. Reminder to contact Lori at admin@holylovelutheran.org
- 7. Old Business
 - a. KCG & Comcast: while aggravating, the switchover is done! Much joy was had in our updated technology. An extra access point had to be installed, which added to our final cost
 - b. Trade Name: We let it lapse, so we went to re-do. Darryl at first misspelled “Lutheran”, then realized after filing that he made a typo and filed one as “Holy Lover Lutheran Church.” Has a second one now with “Holy Love Lutheran Church.” Darryl will pay the \$20 for the Holy Lover mistake, needs to be reimbursed for the other one
 - c. Fellowship: Jean can reinstate Fellowship schedule. People seem to be ready for it based on P. Brittany’s welcome. Discussion on whether to reinstitute now or the Fall, then on community and congregational group meeting. In this discussion, clarification was made that ANYONE can come to Zoom Council meeting, the Zoom link can be passed to people.
 - 1. Jean made a motion to start Fellowship back up, effective this Sunday.
 - 2. P. Brittany recommended starting August 1 instead because we have time to announce and build momentum
 - 3. Eric made the motion to accept this amendment in the original motion
 - 4. Motion to start Fellowship August 1, so long as it doesn’t affect Preschool licensing. Darryl makes motion, Sheila seconded. Motion passed unanimously.
 - ii. Community Groups: As long as they clear the time and have paperwork in order, they can use the building.
 - 1. Discussion about if this was done in last month’s meeting.
 - 2. Turns out it was.
 - 3. Moved to Congregation Groups.
 - iii. Congregation groups:
 - 1. Eric made motion to allow congregational groups to resume meeting in the facility pending calendar approval, Shelia seconded.
 - 2. Passed unanimously.
- 8. New Business
 - a. Action Items for teams—find out what the congregation **wants** to do that would fit into the mission initiative as part of Stewardship for All Seasons (SAS), and then the Stewardship Team will determine if that would work for our Fall Initiative.
 - i. Send ideas and brief outline for what it is and why Holy Love should be involved to Darryl.
 - ii. Ideally the suggested actions will affect the congregation & the community outside.

- b. Office Administrator Job Description—Personnel Committee made the job description with input from staff. \$16/hour, up to 20 hours a week, understanding that it is fluid and the hours may change. Need Council approval so that we can start advertising and hire before Amy goes back to school.
 - i. Amy will continue to make the bulletin as part of her job, and then depending on the hours of the Office Admin (OA), the bulletin may get moved to the OA's job description.
 - ii. Jean made motion to accept job description of OA and to begin the hiring process, Sheila seconded.
 - iii. Passed unanimously.
- c. Action Items from teams?
 - i. Jean question on if Council needs to vote on the Media Specialist position. Decided yes, we should. Clarification that the position pays \$18/hour.
 - 1. Made motion to accept job description for Media Specialist as published, Brian seconded.
 - 2. Brian made amendment to include the \$18
 - 3. Passed unanimously
 - ii. Mark Johnson has resigned as Secretary.
 - iii. Nominating Committee is tasked with presenting names for people to become our Council Secretary and to lead Worship & Music
 - iv. Pastor Brittany has declared \$21,000 of her salary to be her Housing Allowance.
 - v. Stewardship Discussion:
 - 1. Discussion on additional people being confidentially aware of tithing amounts beyond Jean. Stewardship needs to have a discussion on this first and will bring their decision to Council.
 - 2. Jean said there is a document somewhere in the office about who wants to volunteer in various areas
 - vi. Installation Service August 15, 3 pm—Bishop Gonia will preach. Worship & Music Committee will spearhead
 - 1. Preschool Teacher Installation will also be that day during the 9:30 am service
 - 2. Both services will have a fellowship time afterward
- d. Closing Prayer, led by Pastor
- e. Next meeting: August 17.
- f. Meeting Adjourned, 8:27 pm.