



Record of Council Email Votes

August 19, 2020 – September 10, 2020

(approved at 9/15/20 council meeting with correction)

Council Member (Team/Position) E-mail Address	Council Term	Present	Absent
Brazeo, Leigh (Preschool) Email: lgbrazeo@gmail.com	Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21)		
Collins, Roger (Treasurer) Email: rogercollins42@gmail.com	____ - Current: Treasurer Elected at 1/26/20 annual congregational meeting to a 1-year term (1/2020-1/2021)		
Flynn, Laura (Christian Education) Email: lflynn1029@gmail.com	<ul style="list-style-type: none"> Elected at 1/28/18 annual congregational meeting to a 2-year term (1/2018-1/2020) Elected at 1/26/20 annual congregation meeting to a 2-year term (1/2020-1/2022) 		
Harvey, Donita (Stewardship) Email: donitaharvey@aol.com	<ul style="list-style-type: none"> Elected at 1/29/17 annual congregational meeting to a 2-year term (1/29/17-1/27/19) Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21) 		
Hosman, Cal (Youth) Email: jchosman@comcast.net	Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21)		
Johnson, Mark (Vice President) Email: markayjohnson@comcast.net	Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21)		
Last, Brian (Property) Email: belast54@gmail.com	Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21)		
Reiquam, Pastor Kari Email: pastorkari@holylovelutheran.org	Started as interim pastor, 5/1/20		
Rice, Sheila (Social Ministry) Email: skrice225@aol.com	Elected at 1/26/20 annual congregational meeting to a 2-year term (1/2020-1/2022)		
Roefeldt, Jean (Finance, Financial Secretary) Email: roefeldt4@aol.com	1981 - current: Financial Secretary <ul style="list-style-type: none"> Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21) 		
Schmuck, Alan (Evangelism) Email: alan.schmuck@imaginecommunications.com	<ul style="list-style-type: none"> Elected at 1/29/17 annual congregational meeting to a 2-year term (1/29/17-1/27/19) Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21) 		
Sinclair, Katie (Worship & Music) Email: celticheartranch@gmail.com	Elected at 1/26/20 annual congregational meeting to a 2-year term (1/2020-1/2022)		
Unrein, Mary (Council Secretary) Email: u6279@aol.com	≈ 2000-2006: Council Secretary 9/20/11 - current: Council Secretary Elected at 1/26/20 annual congregational meeting to a 1-year term (1/2020-1/2021)		
Whitney, Beth (President, Personnel Team) Email: cws counselor@comcast.net	Elected at 1/27/19 annual congregational meeting to a 2-year term (1/27/19-1/27/21)		

The following matters were addressed and voted on by council via email between the dates of August 19, 2020 and September 10, 2020:

BUILDING ACCESS REQUEST

On August 19, 2020, Beth sent an email to council attaching a Certificate of Liability Insurance for Halo Girls Corps listing Holy Love Lutheran Church as a certificate holder and additional insured for the dates of August 21, 22, 25 and September 8, 11, 12, 2020. Beth asked council to vote to approve the use of the outside area as recommended by the executive team.

MOTION/VOTE: Mark Johnson moved to approve use of the east outdoor area of the church for the Halo group. Jean Roenfeldt seconded the motion. Seven yea votes were received and accordingly the motion passed by majority.

BUILDING ACCESS REQUEST

On August 25, 2020, Katie sent Beth an email requesting that she, Mike Sinclair and Lori Rieger be given access to the building on Thursday, August 27, 2020, at 12:00 p.m. to check equipment. Katie advised the group would be mostly outside, but will need to get some things from the church side of the building. Katie forwarded the request to council on August 26, 2020, for approval. A formal motion and second were not made. Ten council members responded with their approval.

BUILDING ACCESS REQUEST

On August 27, 2020, Leigh forwarded an email she received from Mary Stephenson who was requesting permission for the chairperson of the preschool's PTO Butter Braids fundraiser to access the building on October 6 and 7, 2020, beginning at 9:00 a.m. in order to store and disburse the butter braids from the Fellowship Hall. Ms. Stephenson advised that she and the chairperson would distribute the butter braid orders outside and that no parent would enter the building. Leigh recommended approval of the request.

MOTION/VOTE: Jean Roenfeldt moved to approve the request for the preschool's PTO Butter Braids chairperson to access the building on October 6 and 7, 2020, beginning at 9:00 a.m. in order to store and disburse the butter braids from the Fellowship Hall. Donita Harvey seconded the motion. Seven yea votes were received and accordingly the motion passed by majority.

BUILDING ACCESS REQUEST

On August 29, 2020, Katie sent council an email requesting access to the building for Mike Sinclair, Lori Rieger, and herself on Monday, August 31, 2020, at 10:30 a.m. Katie advised the group would be mostly outside. A formal motion and second were not made. Seven council members responded to the email with their approval.

BUILDING ACCESS REQUEST

On August 31, 2020, Leigh Brazee sent council an email requesting authorization for Kay Johnson to access the preschool end of the building on Thursday, September 3, 2020 from 3:00 p.m. to 5:00/5:30 p.m. to attend the preschool staff meeting. She asked if approval was needed for each individual board member was needed to attend the staff meetings, or if a blanket authorization would suffice. Leigh also asked for confirmation that the preschool board could use the narthex for their meetings.

Board member building access at staff meetings: Alan seconded Leigh's request (which she confirmed in a subsequent email was a motion) and voted to approve the access of a preschool board member to attend the preschool's monthly staff meetings. Mark advised that since only preschool staff should enter the west side of the church, Kay decided it would be best not to attend unless she could do so remotely. If that wasn't an option,

then Mary Stephenson would update the preschool board on the preschool staff meeting. Accordingly, Mark said the request for Kay to access the building for the staff meeting was withdrawn.

Preschool Board meetings in narthex: Alan seconded Leigh's statement regarding the preschool board using the narthex for their meetings and voted to approve. Mary responded that council's discussion on the preschool board using the narthex for meetings was pending further inquiry from the preschool board as to the meeting time since they usually meet at 5:00 p.m. and groups using the narthex need to be finished by 5:00 p.m. so the janitorial service can clean. Beth responded wondering if there will be the opportunity to attend the meetings remotely if anyone from the team is not comfortable attending in person. She wanted to be sure that requirement was followed through as she understood someone from another team "quit" because the meetings didn't have a Zoom option. Leigh replied that the preschool board will need decide on their meeting time. This request was withdrawn.

OUTDOOR WORSHIP PROPOSAL

On August 31, 2020, Katie sent an email to council advising that Mike Sinclair, Lori Rieger and herself met again that day and worked on the equipment needed to have an outdoor service and to stream it via Facebook Live. She stated that if live streaming didn't work, they will upload the recording to the website so people could participate that way. Katie attached a proposal for outdoor worship on Sunday, September 6, 2020 (Labor Day). Mary responded with a few questions that Katie answered. Mark sent an email stating his concerns. Pastor Kari replied regarding the question Mark had for her.

MOTION/VOTE: On September 1, 2020, Mark summarized that Katie Sinclair made a motion to approve the outdoor worship proposal for a service on September 6; that Cal Hosman seconded the motion; and that seven council members voted to approve the motion. Therefore, the motion passed by a majority.

BUILDING ACCESS REQUEST

On September 6, 2020, Leigh sent an email to council regarding the preschool board using the narthex for their monthly meetings.

MOTION/VOTE: Leigh Brazee moved to approve the preschool board meeting in the narthex for their monthly meetings beginning on Tuesday, September 9, 2020, at 4:00 p.m. There wasn't a second to the motion. Katie corrected the motion to clarify the request was for Tuesday, September 8, 2020. Nine council members voted to approve the motion; therefore, the motion passed by a majority.

MODIFICATION OF HALO GIRLS CORP. FACILITY REQUEST

On September 9, 2020, Lori Rieger sent an email to Donita Harvey requesting that the cast and crew members of the HALO Girls Corp. be able to use the church bathrooms on Saturday, September 12, 2020, during their performance. Use of the church bathrooms was not on the original facility usage request that council had approved. Lori said she would accompany the cast and crew individually to the bathrooms and would personally clean the bathrooms after they

are used. On September 10, 2020, Donita sent council an email advising that she was making the following motion and that Mark has seconded it.

MOTION/VOTE: Donita Harvey moved to “approve Lori Reiger’s [sic] original facility usage request (Halo Girls performance) be expanded to include use of the bathrooms for cast & crew only, with the provisions that Lori will keep the church doors locked, accompany each individual inside, and clean the bathroom and common area, door knobs, etc when individuals are done.” Mark Johnson seconded the motion. Donita stated in her email that in order to streamline the process and avoid multiple emails, she asked council to respond by 8:00 p.m. on September 10 only if they objected to the motion. No emails in opposition were received, and accordingly the motion passed.

Respectfully submitted,

Mary Unrein

Mary Unrein
Council Secretary