

# Privacy Policy

ONLY FINS (GUERNSEY) LIMITED

Version 2025.1



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## INTRODUCTION

Only Fins (Guernsey) Limited (“we”, “us”, “our”) is committed to protecting the privacy and personal data of our clients, students, and website visitors. This Privacy Policy explains how we collect, use, store, and share personal data in accordance with **The Data Protection (Bailiwick of Guernsey) Law, 2017** and associated legislation.

## WHO WE ARE

Only Fins (Guernsey) Limited is a PADI-certified scuba diving school based in Guernsey, Channel Islands. We provide diving experiences and training services, which require the collection and processing of personal data to ensure safety, compliance, and effective delivery of our services.

## WHAT DATA WE COLLECT

We may collect the following types of personal data:

- **Identification data:** Full name, date of birth, gender
- **Contact details:** Email address, phone number, postal address
- **Health information:** Medical declarations relevant to diving safety
- **Personal Data:** Height, weight size information for supply of kit and materials
- **Training records:** Certification history, progress reports, assessments
- **Emergency contact information**
- **Payment details** (where applicable)

## HOW WE USE YOUR DATA

We process personal data for the following purposes:

- To deliver scuba diving training and experiences

- To ensure participant safety and comply with PADI standards
- To maintain accurate training and certification records
- To communicate with you regarding bookings, updates, and safety
- To comply with legal obligations and regulatory requirements

## LAWFUL BASIS FOR PROCESSING

We rely on the following lawful bases:

- **Consent:** For processing sensitive health data and marketing communications
- **Contractual necessity:** To provide training and diving services
- **Legal obligation:** To comply with health and safety regulations
- **Legitimate interests:** To improve our services and ensure operational efficiency

## DATA SHARING

We may share your data with:

- PADI and affiliated training bodies for certification purposes
- Emergency services in case of incidents
- IT and administrative service providers under strict data protection agreements

We do not sell or rent your personal data to third parties.

## DATA RETENTION

Personal data will be retained only for as long as necessary to fulfill the purposes outlined above and in accordance with legal and regulatory requirements. Training records may be retained for up to **7 years**, while

health declarations are retained for 1 year unless required longer for safety or legal reasons.

## INTERNATIONAL TRANSFERS

Where data is transferred outside the Bailiwick of Guernsey, we ensure appropriate safeguards are in place, such as standard contractual clauses or adequacy decisions.

## YOUR RIGHTS

Under Guernsey law, you have the right to:

- Access your personal data
- Request correction or deletion
- Object to processing
- Withdraw consent (where applicable)
- Lodge a complaint with the ODPA

To exercise your rights, contact us at:

 [privacy@onlyfins.gg](mailto:privacy@onlyfins.gg)  
 +44 (0)7781 135969

## DATA SECURITY

We implement robust technical and organisational measures to protect your data, including encryption, access controls, and secure storage systems.

## CHANGES TO THIS POLICY

We may update this policy from time to time. The latest version will always be available on our website.