



Dear Boundary Homeowner,

Greetings!

Silver Mountain Properties is pleased to announce that we have recently been appointed by your board of directors to be your HOA property management team. We are excited about the opportunity to work with you and develop great relationships over the long term.

Silver Mountain Properties is a fully insured and licensed property management services company which services the Roaring Fork Valley. We currently manage numerous HOA communities and individual homes from Basalt to Glenwood Springs. We directly employ association managers, landscaping resources as well as light construction resources. Silver Mountain Properties will be your contact for most association matters. You can expect us to promptly respond to homeowner issues and have a strong presence within the community. Our role as association managers will also include attending and facilitating future board of director meetings, annual homeowner meetings as well as being responsible for all communications between the board and homeowners. All financials and billing will be done through our office. Any payments can be made via our portal payment link that will appear on your statements or you can log into our website and use the Bill-Pay page. The online payment portal is powered through Alpine Bank so you can choose your own secure Username and Password – Please note: this portal is still being linked to the Associations account and should be available within a few days.

Please visit our website at www.smprop.com for further information and our after-hours emergency contact numbers.

Feel free to stop by the office or give us a ring on the phone to say hello. Our general office number is 970 963 4900 and we are in the Alpine Center, at 326 Highway 133, Suite 120 in Carbondale.

Please complete the owner information form at your soonest convenience and return the form to our offices, this will ensure we have your correct details on record.

Thank you for the opportunity to earn your business.

Sincerely,

Your Silver Mountain Properties Team

Owners: Kari Crowley kari@smprop.com

Bill Crowley bill@smprop.com

Property Managers: Courtney Nel courtney@smprop.com

Nadia Nel nadia@smprop.com