

Fort Huachuca Community Spouses' Club (FHCSC)
Request for Financial Support 2019-20

Date of Application: _____

For Internal Use Only

Control Number _____

Date Received _____

Amount _____

Check Number _____

PLEASE PRINT OR TYPE:

Name of Organization: _____

Is this a nonprofit organization? YES _____ NO _____

Name and title of contact person: _____

Phone Number: _____ Email: _____

Mailing Address: _____

Name of larger/parent organization you are affiliated with (if applicable): _____

Has your organization received a grant from FHCSC in the past? YES _____ NO _____

 If so, when and for how much? (if multiple years just list the last few) _____

Total anticipated expenditures for your organization this year: \$ _____

AMOUNT OF THIS REQUEST: \$ _____

List the amount of other sources of financial support

 Internal fundraisers \$ _____

 Larger/Parent organization support \$ _____

 Appropriated Funds \$ _____

 Non-appropriated Funds \$ _____

 Combined Federal Campaign \$ _____

 Fort Huachuca Thrift Shop \$ _____

 Other \$ _____

If approved, check should be made out to: _____

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Please attach a list/letter including the following:

Mission of Organization

Approximate number of people who will benefit from this request

Specific expenses for which this grant will be used

Include any cost estimates for expenses

We will use this information to determine eligibility and the amount of grant, if awarded.

If grant is awarded, you and your organization authorize FHCSC to use name and image in any FHCSC publicity such as Facebook and our website.

Signature: _____

Mail completed form to:

Fort Huachuca Community Spouses' Club
Attn: Grants
PO Box 12202
Fort Huachuca AZ 85670

ALL REQUESTS FOR FUNDS MUST BE POSTMARKED NLT MARCH 31, 2020.
THE FHCSC IS NOT RESPONSIBLE FOR LOST OR MISDIRECTED MAIL REQUESTS.
FOR QUESTIONS PLEASE CONTACT THE GRANTS' CHAIRPERSON AT grants@fhcsc.com.

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Guidelines:

Priority is given in the following order: On-post organizations, off-post local organizations, off-post state-level or national-level organizations.

Clearly state the mission of your organization with an emphasis on how your grant will support military/veterans if applicable.

Remember to attach a list/letter describing the purpose for the funds. Be specific about what the grant money will be spent on.

Be sure to review the criteria below to ensure that your specific request is eligible.

Funds may not be used to raise funds (ie to purchase items for resale/auction or to fund grant writing).

Funds are for organizational use only. Requests for individual use will not be considered.

Requests for consumable items will not be considered (ie luncheons/dinners/party supplies/etc).

Requests for salaries will not be considered.

Requests for events will not be considered after the date of the event.

The FHCS Grants' Committee will meet in April to make grant award decisions. All applicants will be notified by May 1, 2020 of award results. Awardees will be invited to an award ceremony to receive their grant.