## **The Highlands HOA Meeting Ground Rules:**

- 1. Kindly silence mobile devices.
- 2. All attendees are entitled to share their views at the appropriate time without challenge.
- 3. Focus must remain on the agenda items only.
- 4. This is a meeting among neighbors with common interests in the community. As such, personal attacks will not be tolerated, nor will interruptions, heckling, or applause be allowed during the meeting.
- 5. Members of the audience must be recognized by the Chair before speaking.
- 6. Failure to remain civil and respectful will result in being ruled out of order by the Chair. The first time this occurs you will be asked to sit down; the second time you will be asked to leave.
- 7. Repeated non-compliance with these ground rules by members will result in meeting cancellation and delay progress and desired outcomes.