



Community Chaplaincy Association (CCA)

Membership Application Form

- Select Membership Type:
- ☐ Start Up Member
- ☐ Full Member
- ☐ Associate Member

Section 1: Organisational Contact Information

Contact Name:
Job Title:
Name of Organisation:
Address:
Post Code:
Email:
Telephone:
Website:
Registered Charity Number:
Company Number:
How did you hear about CCA?
Do you meet the CCA Membership Criteria? Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure <input type="checkbox"/>



Section 2: Organisational Overview

1. Please provide a brief overview of your Organisation:

(Describe the nature of your project, who you support, when and where activities take place.)

2. What is your organisational structure?

(Explain your governance, leadership, legal structure e.g., charity, CIC, etc.)

3. How closely do you work with prison and probation services?

(Outline existing collaborations, referrals, or ongoing partnerships.)

4. Which prisons do you currently work with?

(List all relevant institutions.)

5. Are there any other significant partners?

(E.g., involvement with local faith communities, statutory services, or third sector groups.)

6. How is your organisation funded, and how much time is spent on fundraising?

(Include key funding sources, grants, and capacity dedicated to income generation.)

7. Volunteer Involvement:

- How many volunteers do you have?
- What are their roles and responsibilities?
- How do you recruit, support, and supervise them?

8. What support, opportunities, or representation would you like from CCA or the wider network?

(Identify areas where CCA membership could add value to your work.)




Section 3: Declaration

I confirm that the information provided in this application is accurate to the best of my knowledge.
Please accept this as our formal application for membership of the Community Chaplaincy Association (CCA).

Signature:
Date:

Submission Instructions

Please email your completed form to:

 admin@communitychaplaincy.org.uk

Data Protection Statement

CCA will securely store your data for the purposes of managing your membership and communicating relevant information. Your details will not be shared with third parties and will be processed in accordance with the Data Protection Act 1998.

[] Please tick if you do not wish for your information to be stored electronically.

Membership Criteria

- Associate Member:
 - Motivated by a faith ethos; supports CCA's inclusive statement of faith
 - Delivers high-quality services
 - Recognises CCA as a national voice for multi-faith chaplaincy in the Criminal Justice Sector
 - Maintains non-discriminatory practice
 - Acts in a way that protects the reputation of the CCA
- Active Project Member (in addition to above):
 - Constituted with an active Board of Trustees
 - Operates within a clear policy and procedural framework
 - Implements risk assessments to safeguard clients and volunteers
 - Practices safe and inclusive recruitment, training, and supervision
 - Monitors volunteer relationships with clients
 - Works within or aligned to a recognised theory of change
 - Participates in CCA meetings and completes feedback forms
 - Contributes expertise to CCA consultancy
 - Uses the CCA logo in publicity materials