Job Description

JOB TITLE: Children & Youth Pastor
REPORTS TO: Elder Board & Senior Pastor

Summary:

The Children and Youth Pastor is a key part-time leadership position responsible for the spiritual development and overall coordination of our church's children's and youth ministries. Reporting to the Elder Board and Senior Pastor, this individual will oversee curriculum, teaching, volunteer training, parent engagement, and organizing and planning special events. By establishing a cohesive vision for both Sunday morning services and a bi-weekly youth group, the Children and Youth Pastor will cultivate an environment where families feel supported and young people are inspired to deepen their faith.

Key Responsibilities

1. **Curriculum Oversight**
• Select, adapt, or develop curriculum for all age groups.
• Make sure leaders and children are engaged and being taught appropriately.

2. **Volunteer Development & Coordination**
• Train and onboard volunteers; provide ongoing support for existing team members.
• Establish a positive ministry culture with clear expectations and open communication avenues.

3. **Parent Engagement & Communication**
• Create and share resources that equip parents to disciple their children at home.
• Seek to create open, clear communication for parents regarding lessons, events, and spiritual health of children.

4. **Event Planning & Execution**
• Organize and implement children's ministry events.
• Launch and lead bi-weekly Youth Group that aligns with the Sunday morning service.

5. **Staff Collaboration and Vision Alignment**
• Create a vision and strategy for the department.
• Work with staff for planning and contribution to church-wide initiatives.

Work Schedule and Compensation

Weekly Hours: 10 to 15 hours

Schedule:
• At the church during the day 1 day a week
• Travel to various meetings
• Attend evening kid events (e.g. Youth Group, Special Event)

Priorties:
• Responsibilities will be cyclical and change the amount of time spent on certain items.