Dear Providence Montessori School House Volunteer,

Thank you for expressing interest in donating your talents and time to Providence Montessori. In order to volunteer at PMSH you must obtain clearances required by the PA Dept of Education.

CLEARANCES NEEDED:

- Pennsylvania Criminal History Background Check
- Pennsylvania Child Abuse Clearance Certificate
- <u>Disclosure Statement</u> (to be signed) see hyperlink.

IF YOU HAVE LIVED IN PENNSLVANIA FOR LESS THAN 10 YEARS YOU WILL BE REQUIRED TO COPMLETE THE FBI FINGERPRINTS.

• **FBI w/ Fingerprints**(Service Code: 1KG6XN)

Once you have completed all necessary clearances, please scan and save them in <u>one PDF document</u>. Then email your PDF document to amy@providencemontessori.org

Your clearances are valid for 5 years. If you have any questions, please don't hesitate to contact the office.