

**Minutes**  
**April 11, 2019**  
**5:30pm – Library Theatre room**

**ATTENDANCE:**

<b>Russ Garvey</b>	<b>David Little, chair</b>
<b>Marian Mair</b>	<b>Irene Way</b>
<b>Angie Surzyshyn</b>	<b>Grace Hooker</b>
<b>Lorie Fiddler</b>	<b>Scott Spicer</b>
<b>Rosalyn Howard</b>	<b>Larry Lattanzi (regrets)</b>
<b>Cindy Stewart</b>	<b>Ken Kuryliw</b>

**Welcome Introductions**

1. Introductions Welcome our new St. Clements citizen rep Marian Mair

**Went out of order and started with point 4. Strategic plan – notes located there**

2. Adoption of the Agenda

<b>MOVED: Angie</b>	<b>SECOND: Russ</b>	<b>Passed All</b>
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3. Review of Minutes from March 14, 2019

<b>MOVED: Cindy</b>	<b>SECOND: Scott</b>	<b>Passed All</b>
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4. Business Arising from Last minutes  
None

5. Financial: as of the end of February 2019.  
Reviewed Quick books and enhanced excel versions. See action item #1.

To accept financial report as received.

<b>MOVED: Angie</b>	<b>SECOND: Ros</b>	<b>Passed All</b>
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**INFORMATION ITEMS**

1. Librarians Report

As submitted.

The impact of Café closing, was 8% vs last year in terms of visits but a 7% increase in material borrowing so the end result was not as dramatic as one would expect.

Working with conservation district on the Prairie burn, the information session is tonight.

Canada reads was successful with 25 people attending each night.

Library did not have a public weather closing this year because of the weather, although one admin Monday the library was closed because of a storm/road travel not recommended.

Seniors program is on a pace to be over by \$4,000 because of a huge increase in attendance and Selkirk Mobility use. Something has to be done as we do not have flexibility in the budget to handle this increase.

**As a result the board asked Ken to meet with Selkirk Mobility to see if something can be done to reduce the cost.** Failing that we may have to look at covering only 50% of the cost of Mobility ie bring them to the library and attendee would have to cover the cost of going home

<b>MOVED:</b>	<b>SECOND:</b>	<b>Passed</b>
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2. Chair Report

David and Ken R.M. St. Andrews to ask for more money to go to build a capital reserve fund. A power point presentation was created and briefly reviewed by the Board. It was general liked but some good ideas were suggested to kept it positive and to the point. It was suggested the presentation end on a high note for the council.

**The final version edited for each municipality will be sent to the other cao's for their information.**



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<b>MOVED:</b>	<b>SECOND:</b>	<b>Passed</b>
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3. Grant Update

Provincial operating grant – awaiting the cheque likely first week of May.  
 Foundation children’s computers – Money received, Computers in place, Foundation recognized  
 Municipal 2nd quarter update – letters sent  
 Healthy Together Now – Grant for Seniors group trip applied for.  
 Thomas Sill –office copier

4. Strategic Plan – (Ros) –

Reviewed the concept of the plan and agreed we would do the SOAR model. Looking at two half days on a Saturday in May and a follow up.

**Ken: Will send out a request re: Saturday May 4<sup>th</sup> at 10am or May 24<sup>th</sup> at 10am.**

5. St. Andrews council presentation – April 15<sup>th</sup>

Discussed in chairs report

6. Whimsy B café update

In place, lease signed, doing well opening earlier 9:30 than Ubuntu’s 10:30.

**Action Items:**

1. Official format for board monthly reporting (QuickBooks standard or enhanced Excel version part B. what digital format pdf, excel or both?)

Motion: to change monthly official format to the enhanced excel report for the library.  
 The report will be emailed in excel but a few print copies will be available at meetings for those with difficulty printing excel..

<b>MOVED: Scott</b>	<b>SECOND: Grace</b>	<b>Passed All</b>
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2. Friday seniors program victim of its success?

See discussion re librarians report.

<b>MOVED:</b>	<b>SECOND:</b>	<b>Passed</b>
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3. Controlled burn meeting 7pm

**ADDITIONAL ITEMS:**

**Special Meeting regarding Strategic Plan: May 4<sup>th</sup> or May 25<sup>th</sup> send out email**

Next Regular meeting: May 9<sup>h</sup>, 2019 5:00 pm