

Thanks to the strong support from our municipalities - membership is free to residents of:

- ◆ the City of Selkirk,
- ◆ the RM of St. Andrews
- ◆ the RM of St. Clements and
- ◆ the Village of Dunnottar

Annual fees for non-residents are \$75.00. Some municipalities offer whole or partial reimbursement for the non-resident fee. Identification with proof of residence is necessary when applying for membership.

## Our Hours

Tuesday - Friday: 9:30 am - 9 pm  
Saturday - Sunday: 11:00 am - 5pm  
CLOSED MONDAY

## Loan Periods

**1 Week** - DVDs and Magazines

**2 Weeks** - On items that have reserves

**3 Weeks** - Books, Audio Books, Large Print

**Renewals** - Up to 2 times



806 Manitoba Avenue  
Selkirk MB R1A 2H4

Phone: 204-482-3522  
Fax: 204-482-6166  
E-mail: [library@gfrl.org](mailto:library@gfrl.org)  
Website: [www.gfrl.org](http://www.gfrl.org)

# Lending



**POLICIES**

@ the Library

# Welcome to your Library



## Terms

Library members are asked to agree to be responsible for any loss, damage or fines incurred on books/materials borrowed.

## Loan Period

### • **3 WEEKS**

Books, including Books on CD, Pamphlets, Playaways & Large Print Books

### • **2 WEEKS**

Books with Reserves

### • **1 WEEK**

DVDs, Magazines, and Selected Reference Works

### • **OTHER**

Interlibrary Loan: as set by lending library

## Limit

- Limit of 3 Interlibrary Loan requests per week
- 6 DVD limit
- 25 item limit per visit, to a maximum of 50 items

## Notification of Overdue Materials

The official notice to return items is your printed receipt, issued at checkout. Lending privileges are suspended with letter notification at 15-20 business days overdue (three weeks)

## Fines

- 25 cents per day, to a maximum of \$5.00 per item
- \$25.00 maximum per family
- \$1.00 fine will be charged for failure to pick up interlibrary loan
- Fines must be paid down to \$5.00 to resume borrowing privileges
- Adults with fines over \$5.00 are prohibited from using library privileges on other patron accounts
- Child accounts that are in suspended status will cause all connected adult accounts to be suspended as well until fines are cleared

## Reserves

Reserves are held for 3 days only.

## Renewals

A maximum of 2 renewals on items out, however, materials that have been reserved must be returned. Renewals can be made by phone, in person or via online access.

## Lost / Damaged Material Replacement Costs

If material price is available from our database: retail price plus \$10.00 processing fee will apply. If material price is not available see below:

- Hardcover: \$30.00 plus processing fee
- All Children's & Young Adult Hardcover: \$20.00 plus processing fee
- Trade Paperback: \$20.00 plus processing fee
- Paperbacks: \$5.00 plus processing fee
- DVD: \$15.00 plus processing fee
- Magazines: Cover Price - no processing fee

A refund (minus processing fee) will be given if material is returned within three months and in same condition as when borrowed.



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