

Minutes
March 20th, 2017
5:15pm – Board Meeting

ATTENDING

Chair: Kristy Magnusson	David Little (regrets)
Angie Surzyshyn	Glen Basarowich
Barbara Knoll	Robert Ataman
Darlene Swiderski	Maureen Flynn
	Ken Kuryliw (non-voting)

OPENING ITEMS:

1. Adoption of the Agenda

MOTION: TO ADOPT THE AGENDA

MOVED: Glen Basarowich	Second: Angie Surzyshyn	CARRIED
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2. Approval of Minutes from February 27, 2017

Kristy noted a typographical error in the minutes in Information Item 2. Friends of the Library.

MOTION: TO APPROVE THE AMENDED MINUTES FROM FEBRUARY 27, 2017.

MOVED: Darlene Swiderski	SECOND: Glen Basarowich	CARRIED
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3. Business Arising from Last minutes

Teleconference Quotes

Ken has obtained one quote of \$830. Dunottar has informed Ken that it would not be an issue for them to attend board meetings in person. As a result the need for teleconferencing equipment is not a pressing issue. Ken will continue to investigate costs for the next board meeting.

4. Financial: as of the end of February, 2017

Ken advised the board that snow clearing costs were higher than normal for this time of year. Compared to last year at this time, purchases of books and DVD's are higher. This just means that we will spend less later in the year. Footnotes have been added to the financials for greater clarity. The DVD Collection was culled and old ones were sold. The revenue is recorded as used book sales. The other footnotes are related to Tourism. By the end of April, there will be no more administration costs with respect to Tourism.

The Audit Reports have been signed and the application to the Province of Manitoba for approximately \$290,000 has already been sent in. This is much earlier than last year and last year was earlier than usual as well.

MOTION: TO RECEIVE THE FINANCIAL STATEMENTS AS OF THE END OF FEBRUARY, 2017

MOVED: Darlene Swiderski	SECOND: Angie Surzyshyn	CARRIED
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Information Items:

1. Librarian report (see attached):

The new Zinio magazine database is very popular. While borrowing of E Magazines equals 17% of the borrowing of physical magazines, the borrowing of physical magazines has not dropped. This indicates a different readership. The borrowing of E Books equals 10% of the physical book borrowing.

To date the results of the ongoing Children's Survey are encouraging. The first 29 responders indicated that Library Children's Programs are a valuable use of taxpayers' dollars.

The minerals in Selkirk water are causing costly plumbing issues for our high tech fixtures, especially the sinks. We do not have the option to change the sinks to low tech ones because of the challenges of meeting Accessibility requirements.

Staff have ratified the new collective agreement 2017—2020. We are still waiting to receive the printed version of the new collective agreement from CUPE. In the meantime, the new provisions are being implemented.

2. Friends of the Library:

Kristy asked the Board Members to consider volunteering to assist with the Seniors Program. A volunteer is needed as part of a rotation to set up and serve beverages. The senior group meets every Friday from 1:00 pm to 3:00 pm.

3. Grant update:

Ken noted that the Provincial application has been completed.

4. Fundraising:

Ken advised that the winner of our raffle is taking her sister to Mexico this week. He also reminded the Board that Dave Willets, former owner of the Canadian Tire Store in Selkirk has recently made a \$5,000 donation for the Children's Program.

5. Tourism Update:

The paperwork has been completed to separate them from the Library. We will continue to support them by distributing their materials. They have an almost totally new Board. Ken will remain on their Board because the Library is the #1 Tourist Information location in Selkirk.

Discussion Items:

1. Provincial review survey and March 10th meeting:

Kristy thanked Angie, Maureen and Barbara for meeting with her and Ken on March 1st to assist with the answers to the survey questions. She also thanked Angie and Barbara for joining her and Ken at the March 10th meeting with the Province. Sixteen individuals attended that meeting which included individuals representing various invited libraries, Library Services and one MLA. A lot of frustration was expressed about the inaccuracy of the environmental scan. Barbara noted that Ken provided a much needed historical context to the attendees. His knowledge and passion had a strong influence on the discussions.

2. Strategic Plan confirmed for April 22, 2017

Kristy reminded the Board Members that the first meeting to discuss the Strategic Plan will be held on April 22, 2017 from 10:00 am to 2:00 pm. The meeting will be facilitated by Jaime Bouw, an independent consultant. The purpose of the meeting is to produce a rough sketch of Board's priorities and to determine what additional information must be gathered before the Board can meet again to develop the Strategic Plan.

3. Children's Survey Results:

Ken informed the Board that while the survey is still underway, the results to date are positive.

4. Audit completed:

The audit for this year has been completed. Kristy and Barbara signed the Audit Reports.

5. Provincial Grant:

As noted in the information items, the application has been completed.

6. Dunottar update:

Ken advised that the current agreement with Dunottar states that they are to appoint one councilor and two citizen reps to the Library Board. Dunottar has stated that they would prefer to

have one councilor and one citizen rep. They are aware that the agreements with Selkirk, St. Andrews and St. Clements provide for two citizen reps and these agreements will not be changed. The Public Libraries Act states that each entity can have 2 or 3 Board Members.

MOTION: THAT THE AGREEMENT WITH DUNOTTAR BE AMENDED TO PROVIDE FOR TWO REPRESENTATIVES AND THAT KRISTY SIGN THE NEW AGREEMENT AS AMENDED

MOVED: Glen Basarowich	SECOND: Angie Surzyshyn	CARRIED
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7. Lego 2017:

Public demand for joining the Lego Program exceeds our capacity. We can only add one more group. The issue is not money or space. The issue is the time commitment. Each group of six children must be supported by a teacher and a parent. The parent must take an online course, be finger printed and spend several hours preparing for each lesson. The library has two registered teachers. The teachers cannot support any more than one additional group. Ken is trying to develop interest in the schools in Selkirk. There is an information night on Wednesday March 22nd. He has invited the School Principals to attend. An important part of the Lego Program involves competition with other groups. At this time the Library is the only site for this program in Manitoba while other provinces such as Ontario have hundreds of groups.

8. Board Policy:

The Board Members were provided with draft copies of the policy; however Ken and Kristy noted that the policy needs some revisions before it can be discussed. It will be revised and brought forward for discussion at the April meeting.

Additional Items

Meeting adjourned: 6:05pm. **Next meeting: Tuesday April 18, 2017 5:15 pm**