

**Minutes
 October 16th, 2017
 5:15pm – Board Meeting**

ATTENDING

Chair: Kristy Magnusson (regrets)	David Little
Angie Surzyshyn (absent)	Glen Basarowich
Barbara Knoll	Robert Ataman (regrets)
Darlene Swiderski (regrets)	Maureen Flynn
Rosalyn Howard	Larry Lattanzi
Robin Mather (absent)	Ken Kuryliw (non-voting)

WELCOME

OPENING ITEMS:

1. Adoption of the Agenda

MOTION: TO ADOPT THE AGENDA

MOVED: Glen Basarowich	Second: David Little	CARRIED
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2. Approval of Minutes from September 18, 2017

MOTION: TO APPROVE THE MINUTES FROM SEPTEMBER 18, 2017

MOVED: David Little	SECOND: Rosalyn Howard	CARRIED
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3. Business Arising from Last Minutes

None.

4. Financial: as of the end of September, 2017

Ken reported that the financial position is on track compared to budget. Donations received are 98% of the budgeted amount. The used books sales have already exceeded budget. With the exception of building expenses, all other expenses are within budget.

MOTION: TO RECEIVE THE FINANCIAL STATEMENTS AS OF THE END OF SEPTEMBER, 2017

MOVED: David Little	SECOND: Glen Basarowich	CARRIED
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INFORMATION ITEMS:

1. Librarian's Report (see attached):

The Fall children's and senior's programming began in September, with the children's programming being the busiest in the history of the Library. The School Division has provided financial support for this literacy and learning program to allow the Library to hire an assistant. The Seniors Program averages 30 attendees a week. The new coordinator has been working hard to increase this program's success. The STEM Lego Program has been expanded to four library teams.

2. Grant Update:

Eighty-six percent of the budgeted amount has been received.

3. Chair Report:

The Chair Report was tabled to the next meeting.

4. Friends of the Library Report:

Barbara attended a fundraising event at the Springfield Library which provided some ideas for our proposed event in February. We are continuing with posters recommending books but have received no email responses via our new e-mail address. Larry Lattanzi agreed to join the Friends of the Library. We now have 3 members.

Discussion Items:

1. Strategic Plan:

Discussion of the strategic plan was tabled to the next meeting.

2. Letter to Minister re Library Review:

The Board Members reviewed the draft letter to the Minister. In general the Board Members agreed with the content with some suggested revisions.



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MOTION: TO APPROVE THE REVISED LETTER TO THE MINISTER FOR THE CHAIR'S SIGNATURE WITH COPIES TO BE SENT TO THE MLA FOR SELKIRK AND OTHER LIBRARY BOARDS.

MOVED: Barbara Knoll	SECOND: Larry Lattanzi	CARRIED
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3. Halloween Party

The Halloween Party at the Library will be held on Wednesday October 25th from 5:30 to 9:00. Ken asked for Board assistance with the event. Barbara Knoll and Larry Lattanzi volunteered.

4. Board Christmas Party

Board Members decided to hold an event similar to last year during the first week in December with a meeting at the Library followed by a catered meal.

5. Board Procedures

Ken confirmed that all Board Members (with the exception of our newest member) have signed the Gaynor Family Regional Library Board Policies and Procedures as revised May 15, 2017.

ADDITIONAL ITEMS:

Meeting adjourned: 6:45pm. **Next meeting: Monday November 20, 2017 at 5:15pm.**