

Minutes
September 18th, 2017
5:15pm – Board Meeting

ATTENDING

Chair: Kristy Magnusson	David Little
Angie Surzyshyn	Glen Basarowich
Barbara Knoll	Robert Ataman
Darlene Swiderski (regrets)	Maureen Flynn
Rosalyn Howard	Larry Lattanz (regrets)
Robin Mather	Ken Kuryliw (non-voting)

WELCOME AND INTRODUCTIONS:

New Board Member Robin Mather (Dunnottar) was welcomed by the Board Chair and the members.

OPENING ITEMS:

1. Adoption of the Agenda

MOTION: TO ADOPT THE AGENDA

MOVED: Glen Basarowich	Second: Robert Ataman	CARRIED
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2. Approval of Minutes from May 15, 2017

MOTION: TO APPROVE THE MINUTES FROM MAY 15, 2017

MOVED: Barbara Knoll	SECOND: David Little	CARRIED
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3. Business Arising from Last Minutes

None.

4. Financial: as of the end of August, 2017

The financial position is very good as we are on track compared to our budget. In accordance with the budget, a board motion is required to transfer \$10,000 from Materials Reserve for the purchase of books.

MOTION: TO TRANSFER \$10,000 FROM MATERIALS RESERVE FOR THE PURCHASE OF BOOKS

MOVED: David Little	SECOND: Angie Surzyshyn	CARRIED
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MOTION: TO RECEIVE THE FINANCIAL STATEMENTS AS OF THE END OF AUGUST, 2017

MOVED: Glen Basarowich	SECOND: Robert Ataman	CARRIED
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INFORMATION ITEMS:

1. Librarian Report (see attached):

The summer reading program was extremely successful even though we did not have a summer student coordinator. Baby Time was a huge success as were the summer Lego League workshops. We are pleased that Happy Thought in East Selkirk and St. Mary's Academy in Winnipeg are going to become involved in the Lego Program.

The conversion of our community newspapers to pdf puts our region at the leading edge in the Province. The U of M and U of W are willing to partner with us on their local history digitization project. In addition we will be partnering with the City of Selkirk in their efforts to make a virtual community museum.

We have been waiting a long time for our supplier in Selkirk to provide various signage for the Library. If the supplier does not correct this situation, we will have to look for another supplier.

The infrared gate count monitors are no longer working and as a result we will have to estimate the amount of library traffic until a new system is in place.

We have a new Seniors Coordinator with a background in education. She has been active in lining up speakers for the fall programming.

2. Grant Update:

We have received the grant for \$1900 from the Selkirk and District Foundation for furniture.

3. Chair Report:

Kristy congratulated Ken and the staff for the very successful summer programming especially Baby Time. She also recognized Ken’s work with the conversion of over 100 years of our community newspapers to pdf.

4. Friends of the Library Report:

Barbara indicated that she will take the lead for Friends of the Library to move it from a concept to an active organization. The purpose of Friends of the Library is to provide a source of support such as ideas for programs, creating a pool of committed people and assisting with fund raising. The first initiative is to raise awareness to find Library members who would be interested in becoming involved in Friends. We are beginning with book recommendations and a website friendsofthelibrary@xplornet.ca. We hope to host a Member Appreciation Event in February. All ideas from Board Members are welcome. If Board Members know someone who might be interested in becoming involved with Friends, please ask them to contact Barbara.

Discussion Items:

1. Draft 2018 Budget Discussion and Review:

The draft budget was reviewed.

MOTION: TO APPROVE THE 2018 BUDGET AS PROPOSED

MOVED: Glen Basarowich	SECOND: David Little	CARRIED
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2. Strategic Plan:

Discussion of the strategic plan was tabled to the next meeting.

3. Landscaping:

Ken advised the Board that some of the trees are not thriving because the layer of top soil is not deep enough. The landscapers will not correct this deficiency and as a result there will be future unanticipated costs.

4. Carpet Cleaner

The Library will be purchasing a commercial carpet cleaner that can be used by the janitor. A grant application will be made for this purchase.

5. Library Vacation Raffle



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Selkirk, Manitoba R1A 2H4
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Email: library@gfrl.org
Website: www.gfrl.org

Five hundred tickets have been printed for the new Library Raffle Fundraiser. The ticket price is the same as last year: \$20. The draw will be held January 5, 2018 to allow for ticket sales throughout the Christmas Season. The winner can choose from three destinations: Paris, Punta Cana or Orlando. All Board Members are asked to support this fundraiser by selling tickets.

6. Halloween Party

The Halloween Party at the Library will be held on Wednesday October 25th from 5:30 to 9:00. Board Members are asked to volunteer for this event as it is extremely popular and lots of volunteers are needed. In addition it is a great opportunity for Library Members to meet the Board Members.

DECISION ITEMS:

1. Board of Directors Code of Conduct Signing

Each Board Member in attendance signed the new Code of Conduct which was approved by the Board at its April 18, 2017 meeting. Signatures are still required from those who were not in attendance.

2. Admin Policies e-mail vote confirmation

A motion to approve the Gaynor Family Regional Library Board Policies and Procedures, Revised May 15, 2017 was made by Barbara Knoll and seconded by Glen Basarowich by e-mail on July 26, 2017. The motion was carried in an e-mail vote by the Board Members. This document will be presented to each Board Member for his/her signature at the October meeting.

A motion to approve the Gaynor Family Regional Library Policy Manual, Revised June 14, 2017 was made by Glen Basarowich and seconded by Darlene Swiderski by e-mail on June 30, 2017. The motion was carried in an e-mail vote by the Board Members. This document does not require signatures by the Board Members as the information contained governs library membership and use of the Library's collections.

ADDITIONAL ITEMS:

Meeting adjourned: 6:45pm. **Next meeting: Monday October 16, 2017 at 5:15pm.**