

Minutes
February 20th, 2025
5:00pm Library - Heritage

Attending

Erin Nosal, Cindy Stewart, Tracy Slyker, Rosalyn Howard, Marie Cayer, (In Person)

Scott Spicer, Lori Fiddler, Bert (Zoom)

Regrets: David Little

Staff: Ken Kuryliw, Katherine Anderson

Guest: Jas Saini – Chambers via zoom

INFORMATION ITEMS

Welcome: Ken is chairing –
Called to order 5:05 pm

Adoption of the agenda Cindy/Erin all in favour carried

Minutes: Approved with changes. Marie/Cindy carried

Financial statements:

Ken presenting/Jas adding:

- The auditor gets all our records electronically. We are the first of the year to report our information. There is a deadline that we must have the audited financial statements to the municipalities by the end of March each year.
- This works well to get our grant application into the Province by April 1st the earliest day to submit it.
- These financial statements are the only ones the Board must review and sign off on each year.
- Notes from discussion
- Audit based on information sent to auditor, which is tested along the way.
- Rotary \$50,000 donation returned by request in 2024, but will honour the 150K promise once construction starts.
- Municipal building maintenance fund is at \$108,000 even with using just of \$4000 in 2024 to replace a heat pump board.
- In 2025, the building expansion will be in a separate quik books.

-
- Rental revenue is up from the budget re: Huddle rent. This helps with the change to the Provincial funding formula change from grants based on projection vs prior year actuals.
 - Staffing costs are higher because of increased cleaning costs because of Huddle and increased use of sick time since COVID.
 - WCB returned \$2,300 in premiums
 - Bottom line of \$8,430 due to taking on the costs of the entire building.
 - Just over \$23,000 in donations was moved from 2024 operating to expansion capital account.

To approve the 2024 financial statements as presented. Lori/Erin all in favour Carried

To approve Chambers and Frasor as the firm to do the 2025 financial statements. Cindy/Bert all in favour Carried

The firesystem required a upgrade because of the its age. The cost is expected to be over \$6,000.

Reminders/to do items

Fundraising – Met Feb 18th, 2025

Strategic Plan –

CUPE – waiting on CUPE/staff to set a date.

Adjourned: 6:25pm

ADDITIONAL ITEMS:

Next Regular meeting: March 20th, 2025 5pm