

AN ORGANIZATIONAL MEETING WAS HELD AT THE ROSE TOWN HALL LOCATED AT 5074 NORTH MAIN STREET, NORTH ROSE, WAYNE COUNTY, NEW YORK ON JANUARY 7, 2024 AT 4:30 PM WITH SUPERVISOR SCOTT J. CONVERSE PRESIDING.

PRESENT: Scott J. Converse, Supervisor
Henry D. Dunphy, Councilman
Christine M. Rice, Councilwoman
Richard A. Lasher, Councilman
Jennifer M. Murphy, Councilwoman

ALSO PRESENT: Clerk to the Supervisor, Tara Learo, and Town Clerk, Ann Gonzalez.

Supervisor Converse opened the meeting by leading all in the Pledge of Allegiance to the Flag.

The following Resolution was moved by Councilman Dunphy, seconded by Councilwoman Rice and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

RESOLUTION NO.1-2025

TO ACCEPT THE SALARIES, APPOINTMENTS, COMMITTEES, HOLIDAYS, OFFICIAL PAPER, OFFICIAL BANK AND BOARD MEETINGS.

ROLL CALL:	Councilwoman Murphy	Aye
	Councilman Lasher	Aye
	Councilwoman Rice	Aye
	Councilman Dunphy	Aye
	Supervisor Converse	Aye

RESOLVED.

The following Resolution was moved by Councilman Dunphy, seconded by Councilwoman Murphy and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

RESOLUTION NO. 2-2025

TO AUTHORIZE THE SUPERVISOR TO SIGN ALL BANKING DOCUMENTS.

ROLL CALL:	Councilwoman Murphy	Aye
	Councilman Lasher	Aye
	Councilwoman Rice	Aye
	Councilman Dunphy	Aye
	Supervisor Converse	Aye

RESOLVED.

A motion was made by Councilwoman Murphy, seconded by Councilwoman Rice and agreed upon by all to appoint Tish Miller as the Deputy Town Clerk. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

SALARIES & RATES

Supervisor- Scott Converse	Biweekly	\$16,107.19
Town Clerk- Ann Gonzalez	Biweekly	27,689.39
Tax Collector- Ann Gonzalez	Biweekly	5,729.22
Registrar- Ann Gonzalez	Biweekly	2,386.81
Water Account Clerk- Ann Gonzalez	Biweekly	11,934.03
Deputy Clerk- Tish Miller	Hourly	16.12/hour
Clerk to the Supervisor- Tara Learo	Hourly	19.91/hour
Assessor- Kathleen Davis	Biweekly	22,977.71
Historian- Tish Miller	Quarterly	2,891.15
Animal Control Officer- Flo Miller	Quarterly	13,033.42
Justice- Whitney Furguson	Quarterly	11,074.65
Justice- Kathleen Rowley	Quarterly	11,074.65
Court Clerk- Joyce Rotunda	Hourly	17.70/hour
Code Officer- Paul Fordham	Biweekly	22,673.56
Clerk to Planning and Zoning Boards	Hourly	16.12/hour
Highway Superintendent- Jeff Jay	Biweekly	64,471.42
Highway employees	Biweekly	26.06/hour
Water Supervisor- Mike Sehm	Biweekly	62,635.41
Water Maintenance- Ray Frazer	Hourly	21.81/Hour
Water Clerk- Pat Gary	Hourly	16.12/hour
Deputy Supervisor- Christine Rice	Quarterly	1,238.76
Councilman- Henry Dunphy	Quarterly	4,021.52
Councilman- Richard Lasher	Quarterly	4,021.52
Councilwoman- Christine Rice	Quarterly	4,021.52
Councilwoman- Jennifer Murphy	Quarterly	4,021.52
Planning Board Chairman- Steve Guthrie	Yearly	450.15
Planning Board Members/Alt.	Yearly	382.69
Zoning Board Chairman- Mark Anthony	Yearly	450.15
Zoning Board Members/Alt.	Yearly	382.69
Board of Assessment Review	Yearly	125.85
Building Custodial Service	Voucher	TBD
Attorney- Dwight Kanyuck	Voucher	
Part Time Summer Water Help	Hourly	16.12/hour
General Maintenance Person PT	Hourly	16.12/hour

APPOINTMENTS

Deputy Supervisor	Christine Rice
Budget Officer	Scott Converse
Social Services Officer	Scott Converse
Public Records Officer	Ann Gonzalez
Registrar of Vital Statistics	Ann Gonzalez
Collector of Taxes	Ann Gonzalez
Building and Code Enforcement Officer	Paul Fordham
Zoning Enforcement Officer	Paul Fordham
Public Health Officer	Town Board members
Historian	Tish Miller
Assessor	Kathleen Davis
Deputy Town Clerk	Tish Miller/Tara Learo
Deputy Collector of Taxes	Tish Miller/Tara Learo
Deputy Registrar	Tish Miller/Tara Learo
Animal Control Officer	Flo Miller
Clerk to the Supervisor	Tara Learo
Justice Court Clerk	Joyce Rotunda
Water District Operations Manager	Mike Sehm
Water District Maintenance Man	Ray Frazer
Water Billing Clerk	Pat Gary
Chairman of the Planning Board	Steve Guthrie
Planning Board Members	Mark Humbert, Kevin Jason
	Greg Peck, Phil Torrey
Alternate to the Planning Board	Chester Martin
Chairman of the Zoning Board of Appeals	Mark Anthony
Zoning Board of Appeals Members	Dennis Wigfield, Mike Virts
	Daryl Verstrate, Jack Fitzpatrick
Alternate to the Zoning Board of Appeals	Wade Kniffen
Clerk to the Planning and Zoning Boards	TBD
Board of Assessment Review Chairman	Aaron Petrosino
Board of Assessment Review Members	Raymond Frazer, Christine Watkins
	Jeremy Vanderlinde, TBD
General Maintenance Person	TBD
Depository for Town Funds	Lyons National Bank, Savannah Bank
Official Newspaper	Times of Wayne County, Lakeshore News
Mileage rates for vehicles on town business	\$.70
Per Diem, meal & incidental allowance	Breakfast \$15.00
For Town business \$59.00/day	Lunch 17.00
	Dinner 25.00
	Incidentals 7.00
First and Last Day of Travel	\$41.25

TOWN CLERK HOURS

Monday	9:00 AM - 5:00 PM
Tuesday	9:00 AM – 5:00 PM
Wednesday	9:00 AM – 5:00 PM
Thursday	9:00 AM – 5:00 PM
Friday	By appointment
Saturday	By appointment
Lunch	12:00 PM-12:30 PM

REGUALR TOWN BOARD MEETINGS

Held the third Tuesday of each month at the Rose Town Hall

January 7th Organizational Meeting

January 21st

February 25th (Fourth Tuesday)

March 18th

April 15th

May 20th

June 17th

July 15th

August 19th

September 16th

October 21st

November 18th

December 16th

2025 COMMETTEES

HIGHWAY	Richard Lasher, Chairman Christine Rice
BUILDINGS AND GROUNDS	Henry Dunphy, Chairman Jennifer Murphy
WATER & SANITATION	Christine Rice, Chairperson Henry Dunphy
PLANNING & ZONING	Jennifer Murphy, Chairperson Richard Lasher

**TOWN OF ROSE ORGANIZATIONAL MEETING JANUARY 7, 2025
COMMITTEE MEMBERSHIP TERMS**

**Page 5
5 Year Term Expires**

PLANNING BOARD

Steve Guthrie, Chairman	Dec 31 st 2025
Mark Humbert	Dec 31 st 2024
Kevin Jason	Jan 1 st 2024
Greg Peck	Dec 31 st 2026
Phil Torrey	Dec 1 st 2024
Chester Martin (Alt)	Oct 18 th 2027

ZONING BOARD OF APPEALS

Mark Anthony, Chairman	Dec 31 st 2026
Dennis Wigfield	Dec 31 st 2025
Mike Virts	Apr 18 th 2028
Daryl Verstrate	May 19 th 2025
Wade Kniffen	Dec 31 st 2029
Jack Fitzpatrick (Alt)	Dec 31 st 2029

BOARD OF ASSESSMENT REVIEW

Aaron Petrosino, Chairman	Sept 30 th 2026
Ray Frazer	Sept 30 th 2028
Jeremy Vanderlinde	Sept 30 th 2027
Christine Watkins	Sept 30 th 2024
TBD	

OBSERVED HOLIDAYS

January 1 st	New Years Day	Wednesday
January 20 th	Martin Luther King Jr. Day	Monday
February 17 th	Presidents Day	Monday
April 18 th	Good Friday	Friday
May 26 th	Memorial Day	Monday
July 4 th	Independence Day	Friday
September 1 st	Labor Day	Monday
October 13 th	Columbus Day	Monday
November 11 th	Veterans Day	Tuesday
November 26 th	Day before Thanksgiving	Wednesday
November 27 th	Thanksgiving Day	Thursday
November 28 th	Day after Thanksgiving	Friday

December 24 th	Christmas Eve	Wednesday
December 25 th	Christmas Day	Thursday
December 31 st	New Years Eve	Wednesday

A motion was made by Councilman Dunphy, seconded by Councilwoman Rice and agreed upon by all to adjourn the meeting at 5:45 p.m.

Respectfully submitted by Ann Gonzalez, Rose Town Clerk.