

**A REGULAR TOWN BOARD MEETING WAS HELD AT THE ROSE TOWN HALL LOCATED AT 5074 NORTH MAIN STREET, NORTH ROSE, WAYNE COUNTY, NEW YORK ON OCTOBER 21, 2025 AT 7:00 PM WITH SUPERVISOR SCOTT J. CONVERSE PRESIDING.**

**PRESENT:** Scott J. Converse, Supervisor  
Christine M. Rice, Councilwoman  
Richard A. Lasher, Councilman  
Jennifer M. Murphy, Councilwoman  
Henry D. Dunphy, Councilman

**ALSO PRESENT:** Code Enforcement Officer Paul Fordham, Chairman of the Planning Board Steve Guthrie, Highway Superintendent Jeff Jay, Justice Kathy Rowley, Clerk to the Supervisor Tara Learo, Dennis Wigfield, Brandi Miller, Dave Ortiz, Barb Betts, Roger Betts, Nancy Snyder and Town Clerk Ann Gonzalez.

Supervisor Converse opened the meeting by leading all in the Pledge of Allegiance to the Flag.

**PRIVILEGE OF THE FLOOR**

Nancy Snyder, a member of Trail Works Inc., spoke to the board and attendees about the not-for-profit organization she and other members created for Wayne County in 1997. [www.trailworks.org](http://www.trailworks.org) will show you all of the year-round trails in Wayne County used for hiking, riding, snowmobiling, snow shoeing, skiing and biking. Huckleberry Swamp in North Rose is currently one of the 30 trails and the Glenmark Park Trail will soon be joining as well.

Justice Rowley presented the board with a proposition to apply for a grant for \$30,000.00 through the Justice Court Assistance Program (JCAP). The following resolution was moved by Councilwoman Rice, seconded by Councilman Dunphy and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

**RESOLUTION 21-2025**

**THE BOARD OF THE TOWN OF ROSE AUTHORIZES THE ROSE TOWN COURT TO APPLY FOR A JCAP GRANT IN THE 2025-2026 GRANT CYCLE UP TO \$30,000.00.**

**ROLL CALL:**

|                     |     |
|---------------------|-----|
| Councilwoman Murphy | Aye |
| Councilman Lasher   | Aye |
| Councilwoman Rice   | Aye |
| Councilman Dunphy   | Aye |
| Supervisor Converse | Aye |

**APPROVED.**

**CODE ENFORCEMENT REPORT**

Code Enforcement Officer Fordham had 11 inspections and building permits, 2 passing and 1 failing septic inspections, 1 complaint that is being looked into, 1 after the fact permit, 2 court cases, 1 Planning Board meeting and collected \$1,584.56 in fees collected for the month of October.

### **HIGHWAY REPORT**

Highway Superintendent Jay reported the mowing back has been completed. CHIP and fog sealing was done for Galen Road. Brown Road and Galen Road were striped. Next, they will be cutting shoulders and putting on plow equipment.

### **WATER REPORT**

5 monthly meters and 591 quarterly meters were read and 1 new meter installed for the month of October. There were 2 negative tests for coliform and e-coli.

Water Pumped:

|                |           |
|----------------|-----------|
| Well No. 2     | 1,121,00  |
| Well No.3      | 0         |
| Well No. 4     | 7,230,000 |
| Total          | 8,351,000 |
| Sold Monthlies | 8,694,000 |

### **PLANNING BOARD REPORT**

The Planning Board had a walk through with the engineering firm MRB Group to address the current drainage situation. MRB Group then sent a “Proposal for Professional Services Drainage Study and Concept Design”. Their report is as follows:

- I. Background/Understanding  
The Town of Rose would like to review storm drainage in two key locations which were identified during a site walk in July. A number of residents have expressed drainage concerns and wet basements. Utility record mapping in the studies areas is limited. During the site walk septic odor was also noted in several catch basins near Clinton Avenue indicating a septic system failure or direct connection to the storm system. The study areas for drainage evaluation are noted below:
  1. North Rose-Area encompassed by Main Street (NYS Route 414), Caroline Avenue, Gray Street and Clinton Avenue (County Route 257). Drainage in this area appears to be collected in a storm drainage system on Gray Street which flows north toward Clinton Avenue. The existing county storm sewers on Clinton Avenue are shallow in depth. Collected Storm Water is piped north crossing Clinton Avenue and through an existing drainage easement to a farm field and creek tributary.
  2. Rose Fireman’s Field – Drainage along School Street and its flow paths are unknown. Possible path is down Winchell Street. Several catch basins were identified on School Street. Improvements to drainage at the Rose Fireman’s Field.
- II. Scope of Services and Compensation
  - A. Data Collection

1. Request and review available utility and highway record plans from the Town, Wayne County Highway Department, and NYSDOT.
2. Limited field survey of existing structures, culverts and drainage pipe invert elevations within and adjacent to both study areas.
3. Utilize most recent available online LiDAR data to obtain 1-foot ground contours.
4. One site visit to review the visible condition of the existing drainage infrastructure.

**Subtotal of A, Items 1 - 4** \$5,805.00

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**B. Study and Concept design**

1. Utilize the field survey data, LiDAR survey ground contours, and available record plans to prepare an existing drainage schematic servicing the study areas
2. Estimate drainage flows and evaluate the existing drainage system capacity.
3. Identify existing drainage system deficiencies, and evaluate feasible improvement alternatives.
4. Meet with Town to present the existing drainage system capacity analysis and discuss preliminary improvement alternatives.
5. Finalize concept level plan of recommended improvements and prepare estimated costs.
6. Compile the existing drainage system analysis, recommended improvements, and estimated cost into a letter report and submit to the Town.

**Subtotal of B, Items 1 – 6** \$14,810.00

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**Total Compensation** \$20,615.00

**III. Additional services**

The following items (not included in the above scope of services) can be provided on personnel time-charge basis, but would only be performed upon receipt of your authorization:

- A. Topographic survey and mapping.
- B. Boundary survey and mapping.
- C. Environmental review, analysis, and testing.
- D. Design, bidding, or construction phase services
- E. Grant administration.

**IV. Commencement of Work**

Upon receipt of the signed proposal, MRB Group will begin work on the project.

-Thomas Fromberger, P.E., Land Development services National Director

Chairman of the Planning Board, Steve Guthrie, reported that this project would just be the storm water drainage. Residents would be responsible for their own drainage on their property.

*Resignation*

A motion was made by Councilwoman Murphy, seconded by Councilwoman Rice and agreed upon by all to accept the resignation of Planning and Zoning Board of Appeals secretary Heidi Morganstern.

#### ASSESSOR'S REPORT

A motion was made by Councilwoman Murphy seconded by Councilwoman Rice and agreed upon by all to accept the resignation of Aaron Petrosino from the Board of Assessment Review.

A motion was made by Councilwoman Murphy seconded by Councilwoman Rice and agreed upon by all to appoint Dennis Smolinski for the Board of Assessment Review.

#### TOWN CLERK'S REPORT

##### Disbursements

|                                         |                   |
|-----------------------------------------|-------------------|
| Paid to the Supervisor for General fund | \$1,976.62        |
| Paid to NYS DEC for DECALS              | 616.94            |
| Paid to NYS Dept. of Ag. And Markets    | 25.00             |
| <b>Total Disbursements</b>              | <b>\$2,618.56</b> |

A motion was made by Councilman Lasher, seconded by Councilman Dunphy and agreed upon by all to accept the reports. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

#### BUDGET MODIFICATION

The following resolution was moved by Councilwoman Murphy, seconded by Councilman Lasher and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

#### RESOLUTION 22-2025

**TO MOVE \$3,200.00 FROM A1990.4 SPECIAL CONTINGENT TO LIGHT DISTRICT NUMBER ONE AND TO MOVE \$2,600 FROM A1990.4 SPECIAL CONTINGENT TO LIGHT DISTRICT NUMBER TWO TO PAY THE REMANGER OF THE YEARS ROCHESTER GAS AND ELECTRIC BILL.**

#### ROLL CALL:

|                     |     |
|---------------------|-----|
| Councilwoman Murphy | Aye |
| Councilman Lasher   | Aye |
| Councilwoman Rice   | Aye |
| Councilman Dunphy   | Aye |
| Supervisor Converse | Aye |

#### APPROVED.

#### ABSTRACTS

A motion was made by Councilwoman Murphy, seconded by Councilman Lasher and agreed upon by all to accept the amendment of General Abstract number 10 from \$12,860.83 to \$5,494.43 due to computation error.

|                |                  |             |
|----------------|------------------|-------------|
| A General Fund | Vouchers 251-279 | \$32,982.33 |
|----------------|------------------|-------------|

|                                |                  |             |
|--------------------------------|------------------|-------------|
| DA Highway Fund                | Vouchers 115-130 | 30,617.04   |
| SW Water Fund                  | Vouchers 141-154 | 15,285.70   |
| SL1 North Rose Street Lighting | Voucher 10       | 1,288.99    |
| SL2 Rose Street Lighting       | Voucher 10       | 991.99      |
| Total Disbursements            |                  | \$81,166.05 |

A motion was made by Councilman Lasher, seconded by Councilwoman Rice and agreed upon by all to accept the abstracts and pay the bills. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

#### MINUTES

A motion was made by Councilman Dunphy, seconded by Councilwoman Rice and agreed upon by all to accept September 2025's Board Meeting Minutes. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

#### SUPERVISOR'S REPORT

A motion was made by Councilwoman Rice, seconded by Councilman Lasher and agreed upon by all to accept the Supervisors Report. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

#### COMMUNICATIONS

The was concern with the Collins and Ellenwood cemeteries needing to be cleaned up. The towns mowing service will be contacted.

#### OLD BUSINESS

##### *Cleaner*

A motion was made by Councilman Dunphy, seconded by Councilman Lasher and agreed upon by all to appoint Alexis Goodell of Green and Glow cleaning service to clean the Town Hall for 4 hours a week at \$30.00 per hour. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

The following Resolution was moved by was made by Councilman Lasher, seconded by Councilwoman Murphy and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

#### RESOLUTION 23-2025

**TO RENT A HOTEL ROOM FROM THE NEW YORK MARRIOT MARQUE OF TIME SQUARE FOR THE FEBRUARY 2026 ASSOCIATION OF TOWNS TRAINING SCHOOL CONFERENCE IN THE AMOUNT OF \$1,756.11.**

#### ROLL CALL:

|                     |     |
|---------------------|-----|
| Councilwoman Murphy | Aye |
| Councilman Lasher   | Aye |
| Councilwoman Rice   | Aye |
| Councilman Dunphy   | Aye |
| Supervisor Converse | Aye |

#### APPROVED.

The following resolution was moved by Councilwoman Murphy, seconded by Councilman Dunphy and aged upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

**RESOLUTION 24-2025**

**ACCEPTING DONATED FUNDS FOR OVERDRAFTED GLENMARK NATURE TRAIL ACCOUNT AND TO  
CONTINUE THE ACCOUNT FOR FUTURE DONATIONS.**

**WHEREAS**, due to not adding in the rental of the concrete buggy, during the Resolution #17 process. The Town of Rose needs to pay the over drafted account at The Lyons National Bank; and

**WHEREAS**, the project aligns with the Town of Rose's mission to provide community resources to Glenmark Nature Trail; and

**WHEREAS**, the Town of Rose is seeking funding for the over draft and to maintain an open account for future availability for the Glenmark Nature Trail; and

**WHEREAS**, the Town of Rose wishes to accept such donations and is committed to the successful completion of this project;

**RESOLVED**, the Town has received the donation of \$125.00 from a community member, Jason Rice. Delegating \$107.31 to pay the over draft and \$17.69 to maintain an open account for future projects at Glenmark Nature Trail; and

**BE IT FURTHER RESOLVED**, that the Town of Rose is responsible for overseeing the project and ensuring that all matters are resolved correctly and appropriately.

|                   |                     |     |
|-------------------|---------------------|-----|
| <b>ROLL CALL:</b> | Councilwoman Murphy | Aye |
|                   | Councilman Lasher   | Aye |
|                   | Councilwoman Rice   | Aye |
|                   | Councilman Dunphy   | Aye |
|                   | Supervisor Converse | Aye |

**Resolved.**

**NEW BUSINESS**

The following resolution was moved by Councilman Lasher, seconded by Councilwoman Rice and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

**RESOLUTION25-2025**

**TO PAY PATRICIA MILLER \$16.12 PER HOUR FOR 8 HOURS PER WEEK TO WORK WITH THE CODE  
ENFORCEMENT OFFICER TO DIGITIZE CODE ENFORCEMENT FILES.**

|                   |                     |     |
|-------------------|---------------------|-----|
| <b>ROLL CALL:</b> | Councilwoman Murphy | Aye |
|                   | Councilman Lasher   | Aye |
|                   | Councilwoman Rice   | Aye |
|                   | Councilman Dunphy   | Aye |
|                   | Supervisor Converse | Aye |

**APPROVED.**

A motion was made by Councilman Lasher, seconded by Councilwoman Murphy and agreed upon by all to go into Executive session at 8:27 p.m. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

A motion to come out of Executive Session at 9:04 p.m. was made by Councilman Lasher, seconded by Councilwoman Murphy and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

A motion to adjourn the meeting at 9:04 was made by Councilman Lasher, seconded by Councilwoman Rice and agreed upon by all. 5 ayes (Murphy, Lasher, Rice, Dunphy, Converse) 0 nays.

Respectfully submitted by Ann Gonzalez, Rose Town Clerk

UNOFFICIAL  
DRAFT

