



The International Maintenance Institute

Certification Renewal Application

Renewal is the process that certified maintenance professionals must comply with under the International Maintenance Institute's certification standards to maintain their certification status with IMI. This process applies to all Technician and Management Certification Levels. Individuals who have not filed a renewal application within six months of the expiration date of their certification will be removed from IMI's list of certificate holders. In order to renew your certification please follow instructions below.

1. Print and fill out this form providing all contact and certification information.
2. Certification renewal fee is \$100. Make check or money order payable to: **International Maintenance Institute**.
IMI does not accept credit or debit cards, and do not send cash.
3. Submit documentation for the completion of 2.4 CEU's of professional continuing education in the form of a certificate or a letter from the training provider, signed by the instructor, with course date, title, and CEUs or contact hours awarded.
4. Mail the completed application, the required documentation, and renewal fee to:
IMI, P.O. Box 404, Wallingford, CT 06492. Please allow four weeks for processing.
5. Questions? Please call (203) 626-9739.

Please Complete All of the Form:

CONTACT INFORMATION

Name

Address

City

State/Province

Zip/Postal Code

Work Phone

FAX

Home Phone

E-Mail Address

IMI CERTIFICATION

IMI Certification Number

Category

Level

Expiration Date

International Maintenance Institute
P.O. Box 404
Wallingford, CT 06492
Tel. (203) 626-9739