



Amber Academy Youth Fine Arts Society  
2515 Watling Way - Sooke BC, V9Z 0Y7  
Ph: (250) 888-1921  
admin@amberacademy.ca  
www.amberacademy.ca

## Instructor's Assistant Volunteer Part-Time Position

Amber Academy Youth Fine Arts Society is a non-profit organization in Sooke, BC with a focus to create healthier and higher qualities of life for youth by empowering them through the fine arts. We offer after-school classes in choir, acting, visual art and more for students in grades K-12.

We are looking for responsible students in grades 9-12 with an interest in the fine arts to mentor children in grades K-5 while assisting the instructors for our Acting I, Art I, and Concert Choir classes.

### Candidates must be willing to:

- ❖ Serve as an energetic and enthusiastic volunteer to help junior students succeed in building confidence through Amber Academy's programs
- ❖ Develop and maintain relationships with and provide support for junior students (focus on building a sense of belonging)
- ❖ Serve as a positive role model
- ❖ Uphold Amber Academy's Code of Conduct
- ❖ Maintain confidentiality regarding students' private information
- ❖ Provide a Vulnerable Sector Check (clearance to work with children)
- ❖ Assist the instructors in achieving the goals of the program

### Benefits:

- ❖ Gain credit towards BC Ministry of Education's volunteer work experience graduation requirements
- ❖ Develop leadership skills
- ❖ Build relationships that can make a profound difference in the lives of younger students

### Specific Duties May Include:

- ❖ Helping with snack time (serving and tidying up)
- ❖ Setting up for classes (setting out supplies, tables, chairs, etc.) and tidying up after classes
- ❖ Assisting the instructors with student supervision during lessons
- ❖ Helping students explore artistic techniques and abilities under the instructor's direction
- ❖ Providing other assistance to the instructors as needed
- ❖ Accompany and supervise students at Amber Academy performances or events

This is a volunteer, part-time term position beginning in September 2018 and terminating December 2018 with the option to renew for our January 2019 to June 2019.

To apply please complete the attached form and forward it to Susan Percival at [spercival@sd62.bc.ca](mailto:spercival@sd62.bc.ca) or Keli Dunn at [admin@amberacademy.ca](mailto:admin@amberacademy.ca).

Posted: June 29, 2018



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## Student Volunteer Application

Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Parent/  
Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Do you have any artistic experience and/or interests? If so, please provide details:

Why are you interested in volunteering at Amber Academy?

Please select which position(s) you would like to volunteer for:

### Instructor's Assistant - Fall Term (September – December)

Mondays (3:00 – 5:00 pm)  
Sooke Community Hall  
 Concert Choir

Wednesdays (3:00 – 5:00 pm)  
Sooke Community Hall  
 Art I

Fridays (3:00 – 5:00 pm)  
Sooke Community Hall  
 Acting I

### Instructor's Assistant - Spring Term (January – June)

Mondays (3:00 – 5:00 pm)  
Sooke Community Hall  
 Concert Choir

Wednesdays (3:00 – 5:00 pm)  
Sooke Community Hall  
 Art I

Fridays (3:00 – 5:00 pm)  
Sooke Community Hall  
 Acting I

### Parental Consent:

I hereby give permission for my child/ward to apply for the volunteer position as indicated above:

*When only one parent signs to indicate consent, he/she does so in good faith and is presumed to be acting with the consent of the other legal parent/guardian.*

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature