

## **Data Protection Information**

### How your data will be used

- Your data will not be shared to a third party without your consent.
- You hereby certify that you have informed your vet regarding maintenance/competition care for your animal and give permission for the veterinary physiotherapist to discuss treatment with the veterinary surgeon and understand that the veterinary physiotherapist may refer your animal back to the veterinary surgeon.
- You understand that if your insurance company contacts me for details of your case, I am obliged to reply to them and allow them access to your records.
- Your personal details and any documentation given to Bucks Veterinary Physiotherapy on paper will be stored securely.
- Your data whether on a written form or stored on a computer will be kept confidential.
- Your data will only be used for contact purposes in relation to Veterinary Physiotherapy and for no other purpose.
- If you no longer wish for Bucks Veterinary Physiotherapy to hold your data, then you can email Bucks Veterinary Physiotherapy to inform them of this change.
- If you have advised for your data to no longer be kept then your data will be destroyed appropriately.
- The only information kept by Bucks Veterinary Physiotherapy is; name, address, email, phone number and veterinary practice.
- The animal's details are separate to this act of data protection, however will follow the same process.
- Bucks Veterinary Physiotherapy may contact you using your details provided for appointment organising and reminders, invoicing and any business news and changes.
- You have the right to opt in to promotional offers, otherwise these will not be sent to you.
- If any personal details change then please inform Bucks Veterinary Physiotherapy, old records of your data will then be destroyed and updated.

For more information please go to: <http://www.legislation.gov.uk/ukpga/2018/12/contents/enacted>