

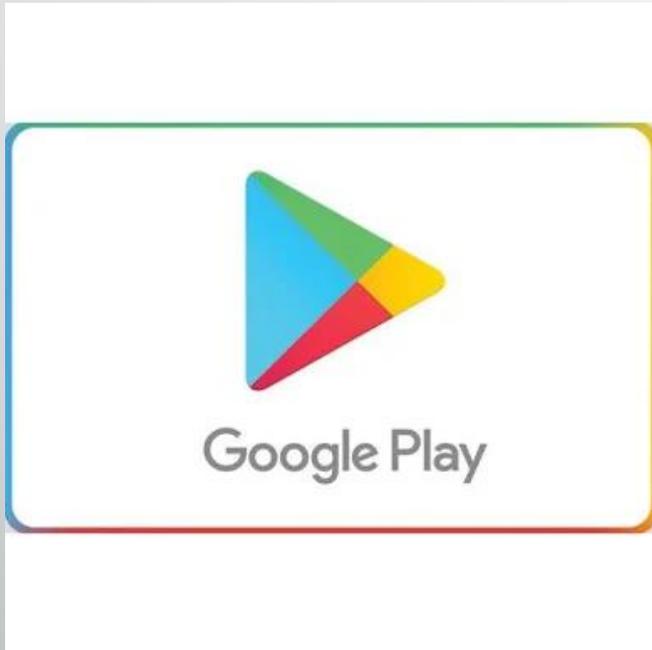
Accelerated Services



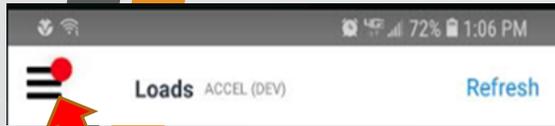
V-TAS

Register Code is 831089

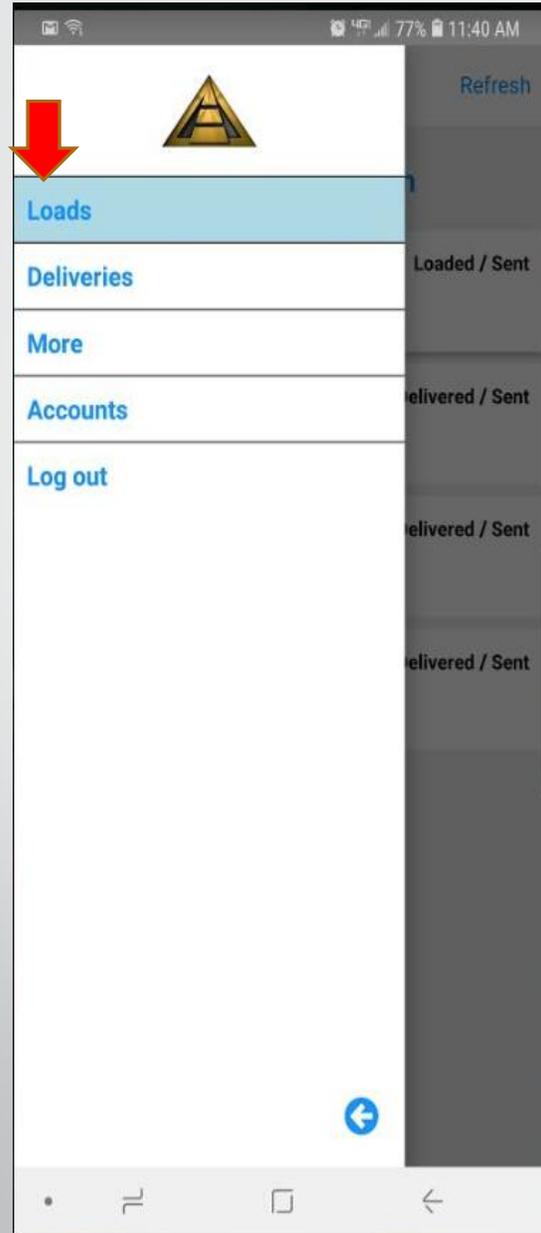
Please Download V-Tas to your Phone



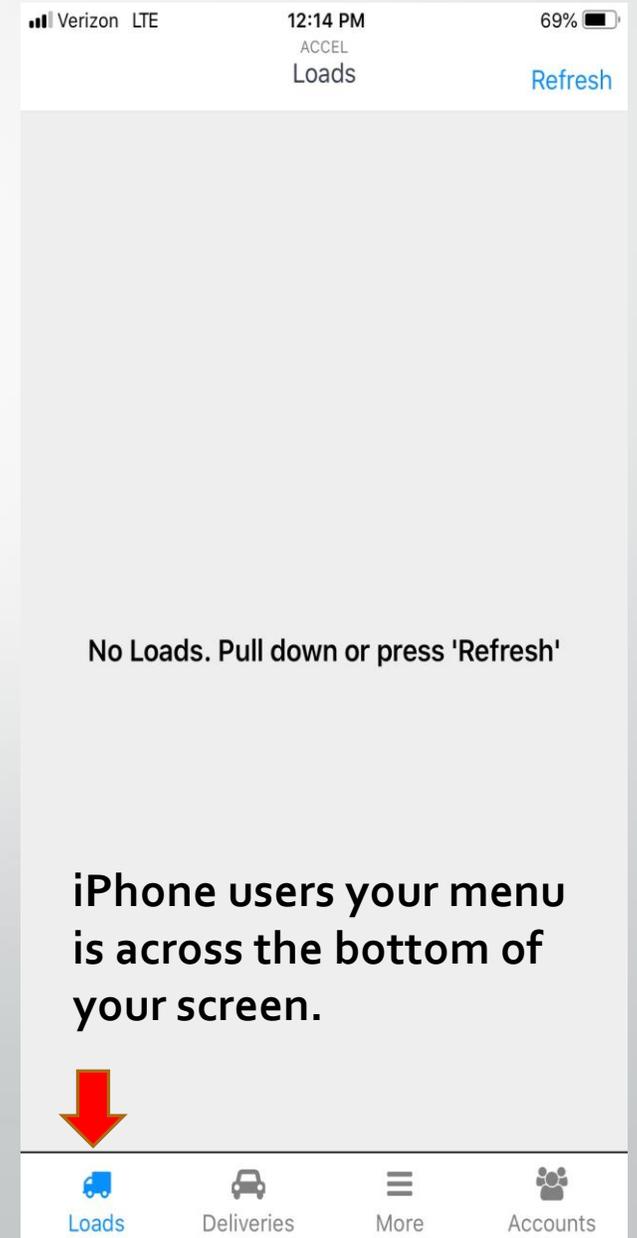
Loading



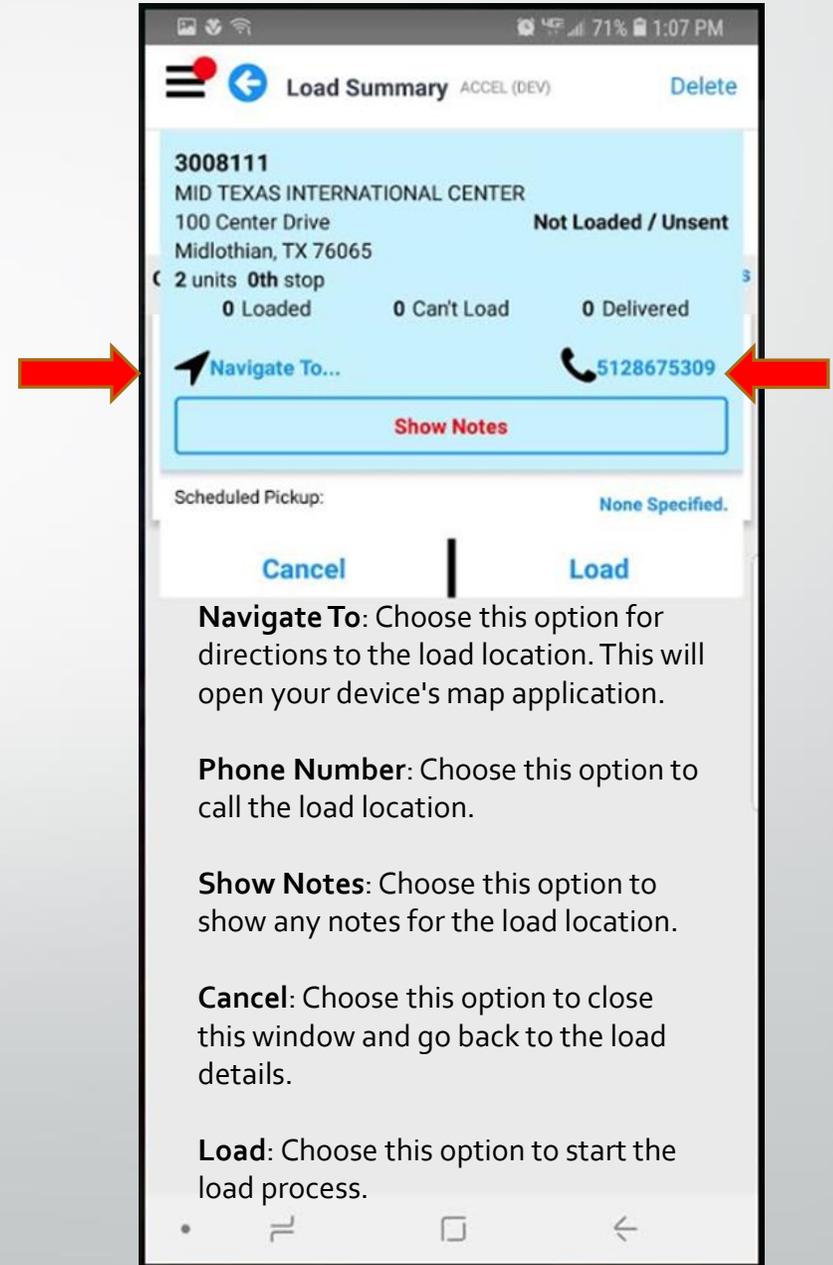
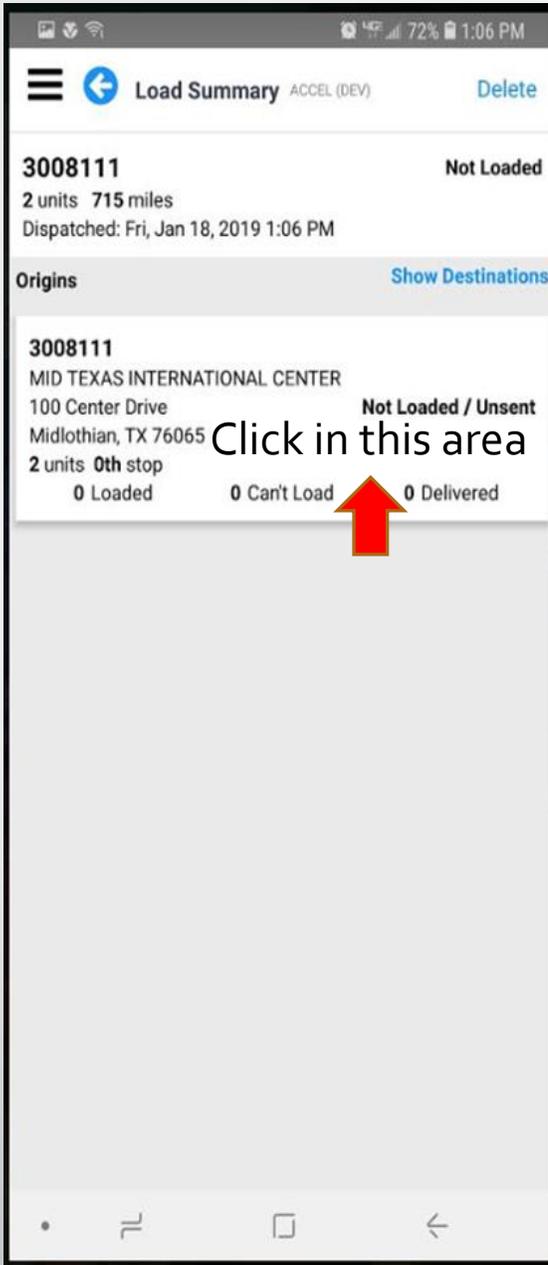
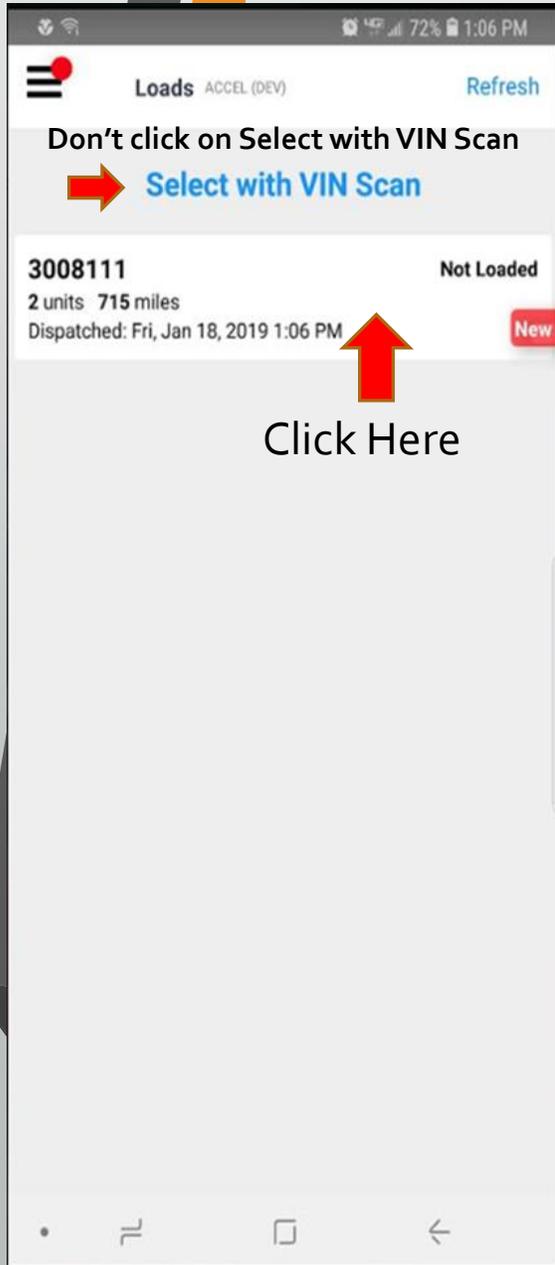
Android Screen has the 3 lines in the left-hand corner for the drop-down menu.

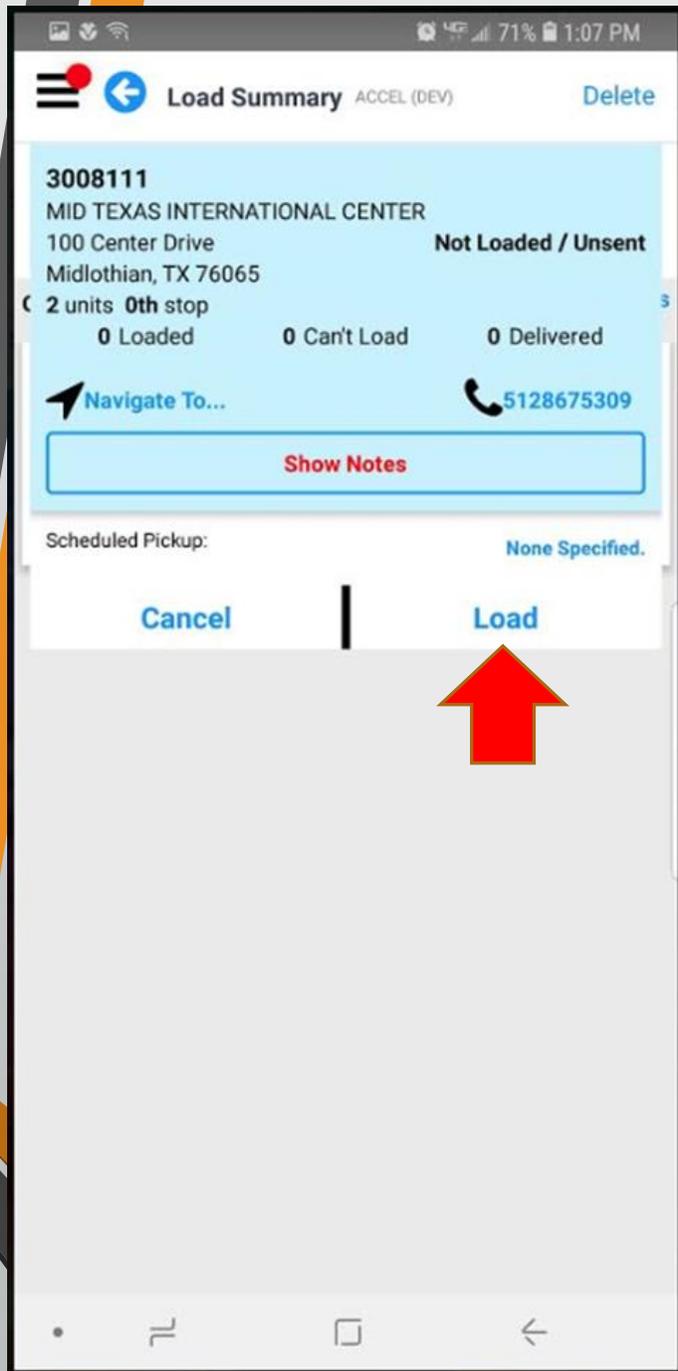


If your screen text is set to Largest size, you will miss important info on your app.

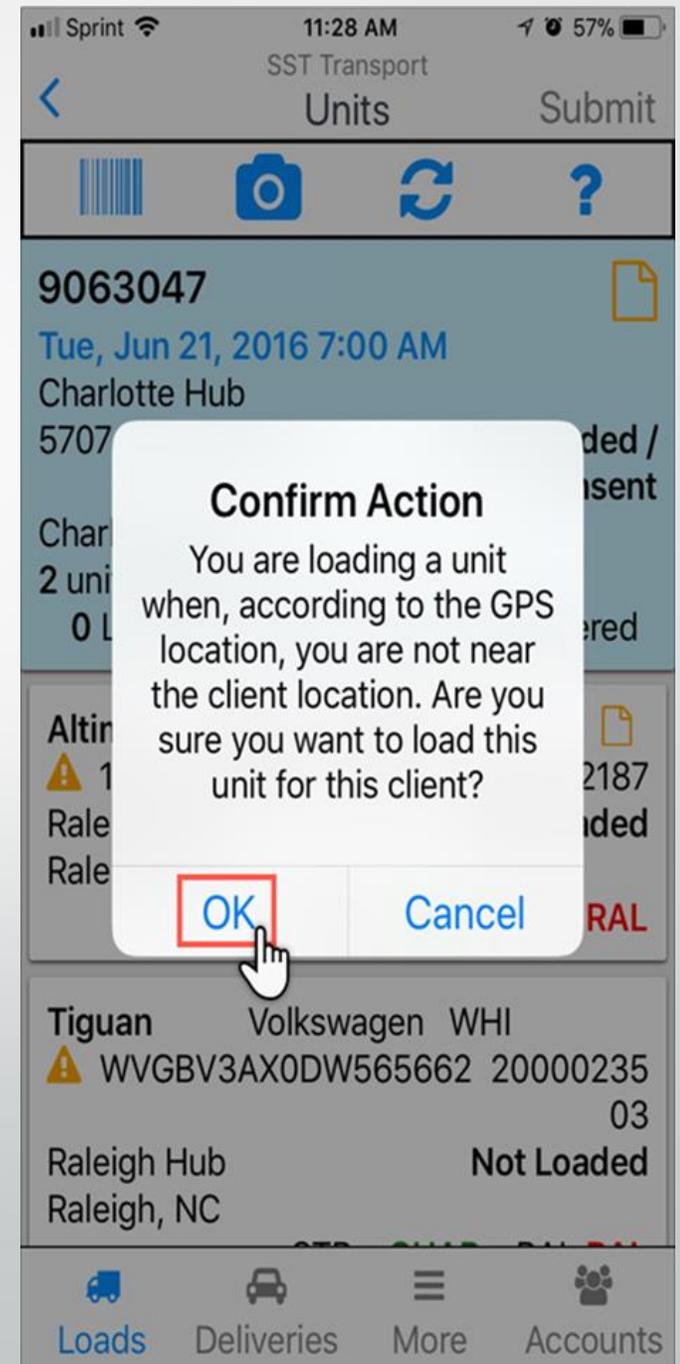


iPhone users your menu is across the bottom of your screen.

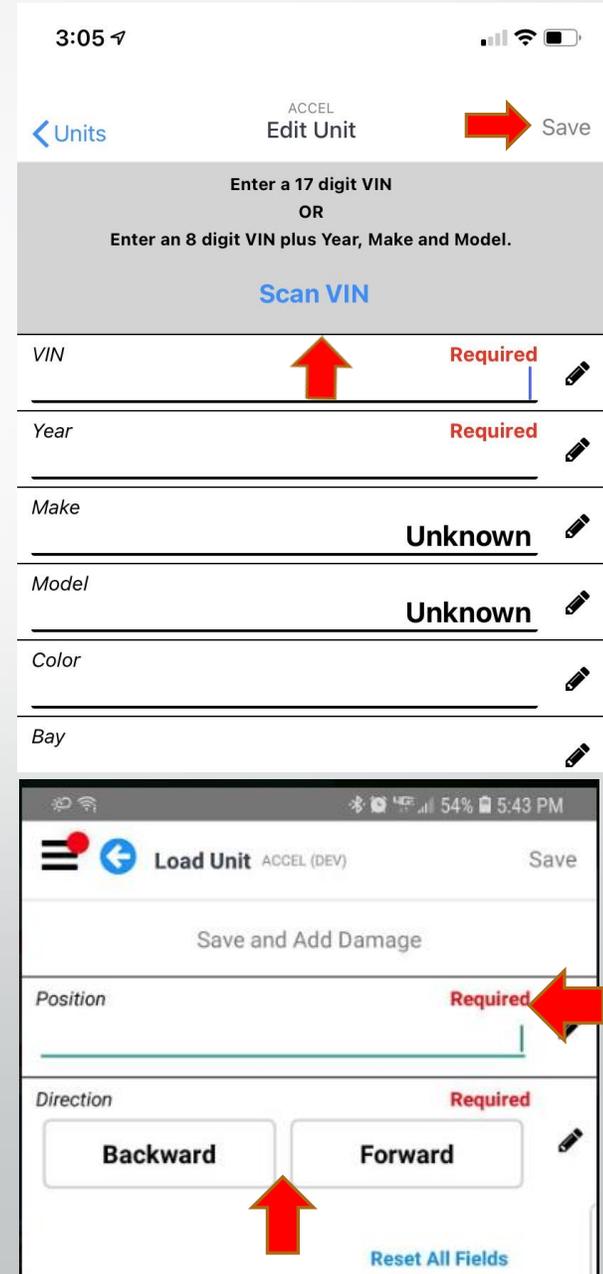
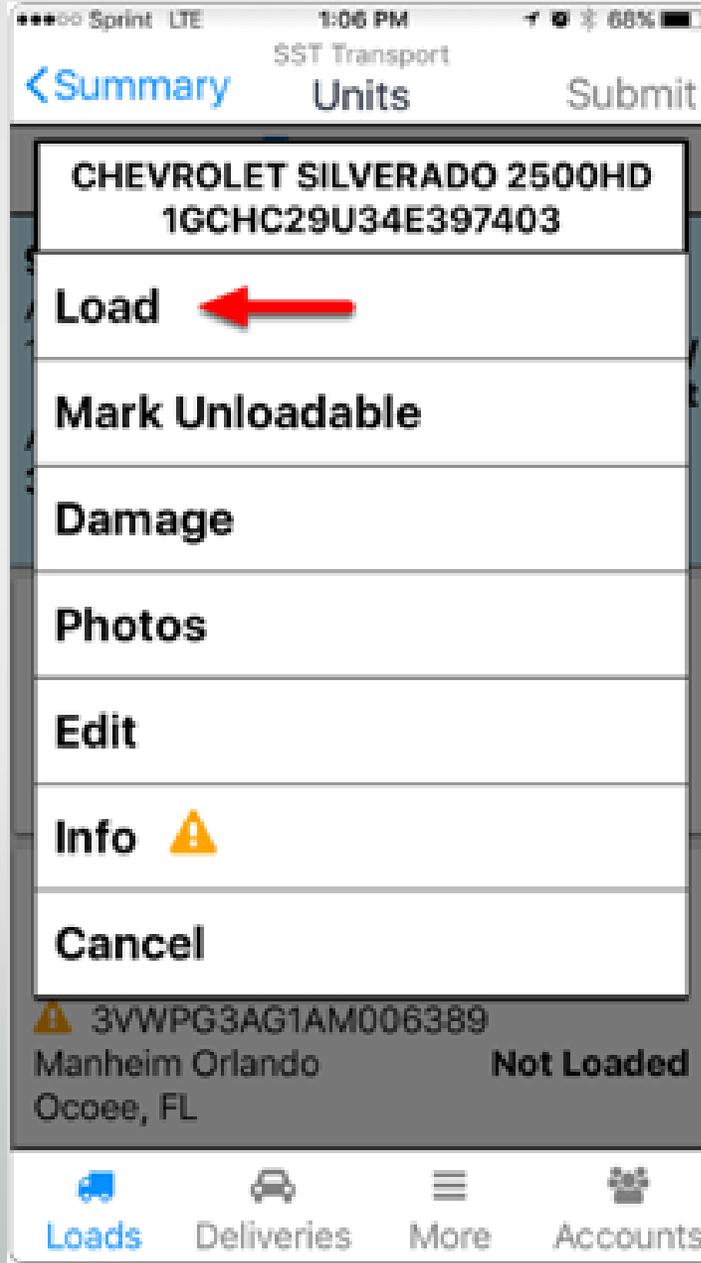
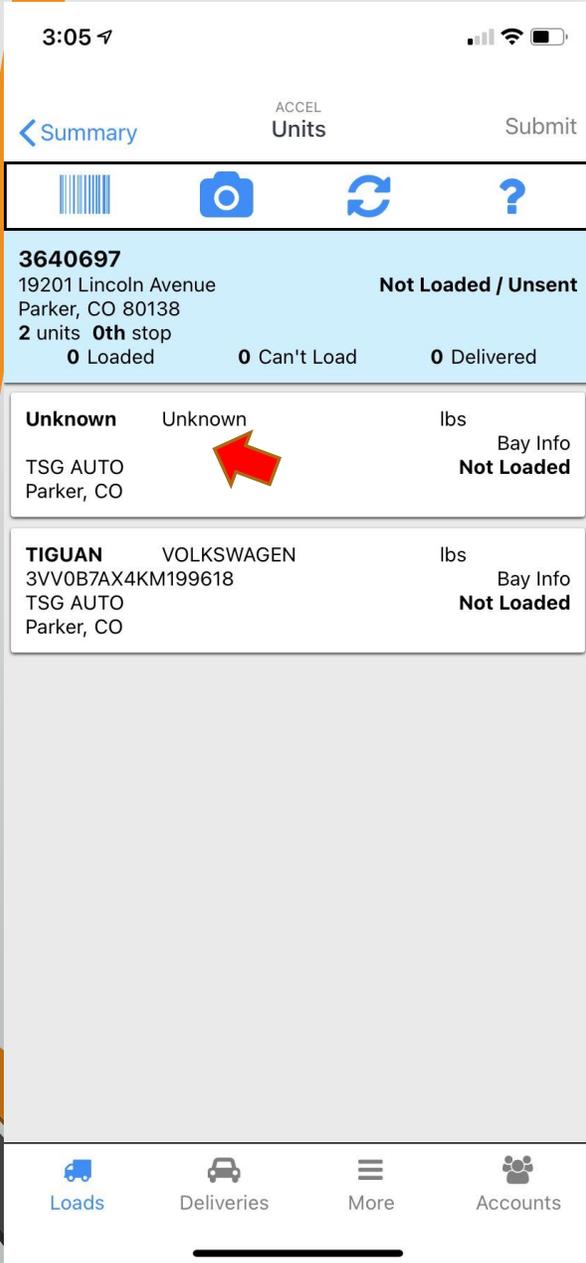




1. Click **Load**. If you are not currently at or near the loading location, you will be alerted and asked to confirm that you want to load the unit(s) for this client. Click **OK** to confirm.

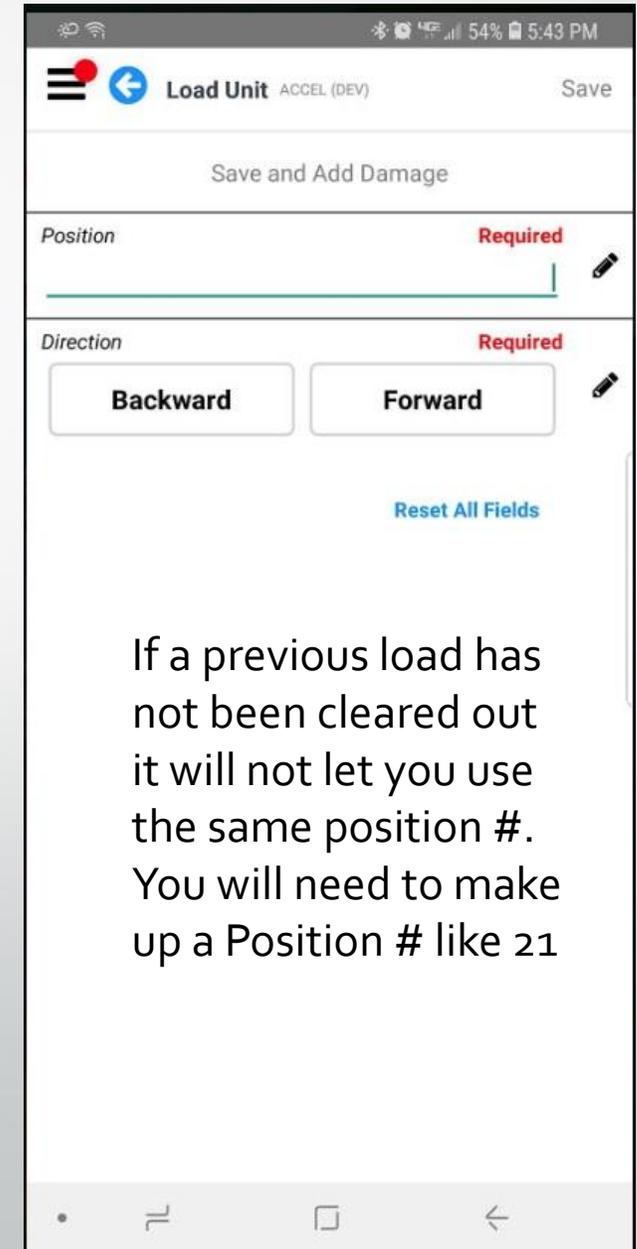
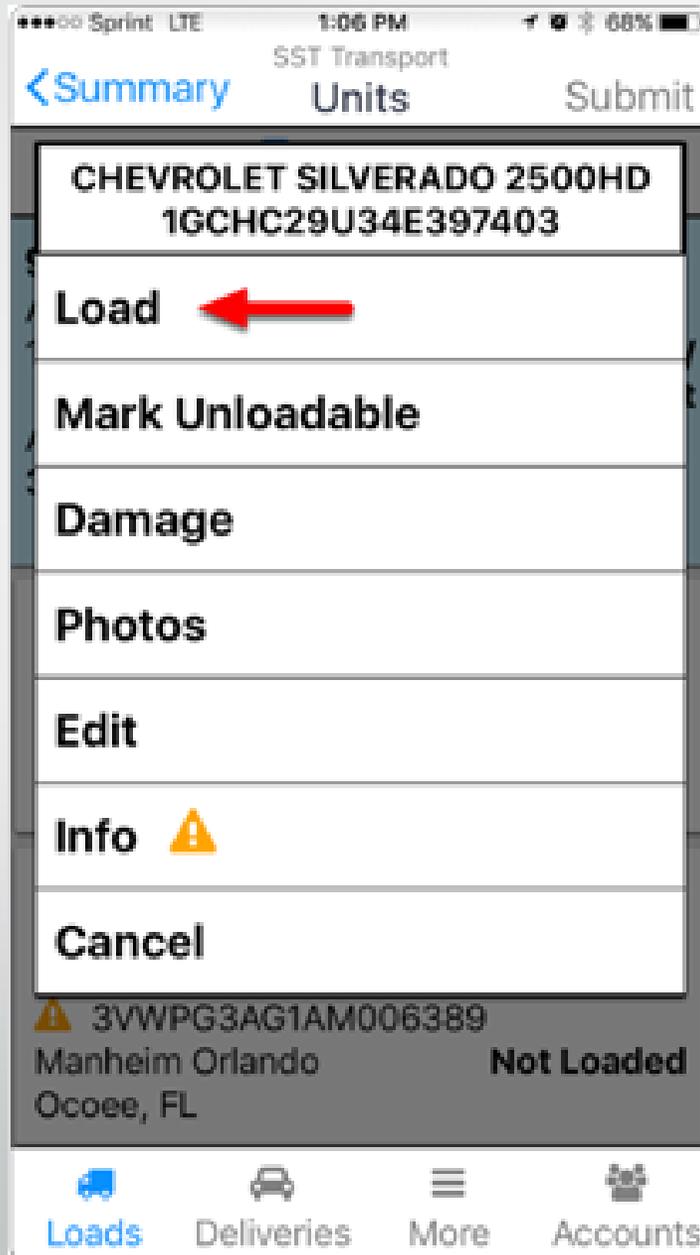
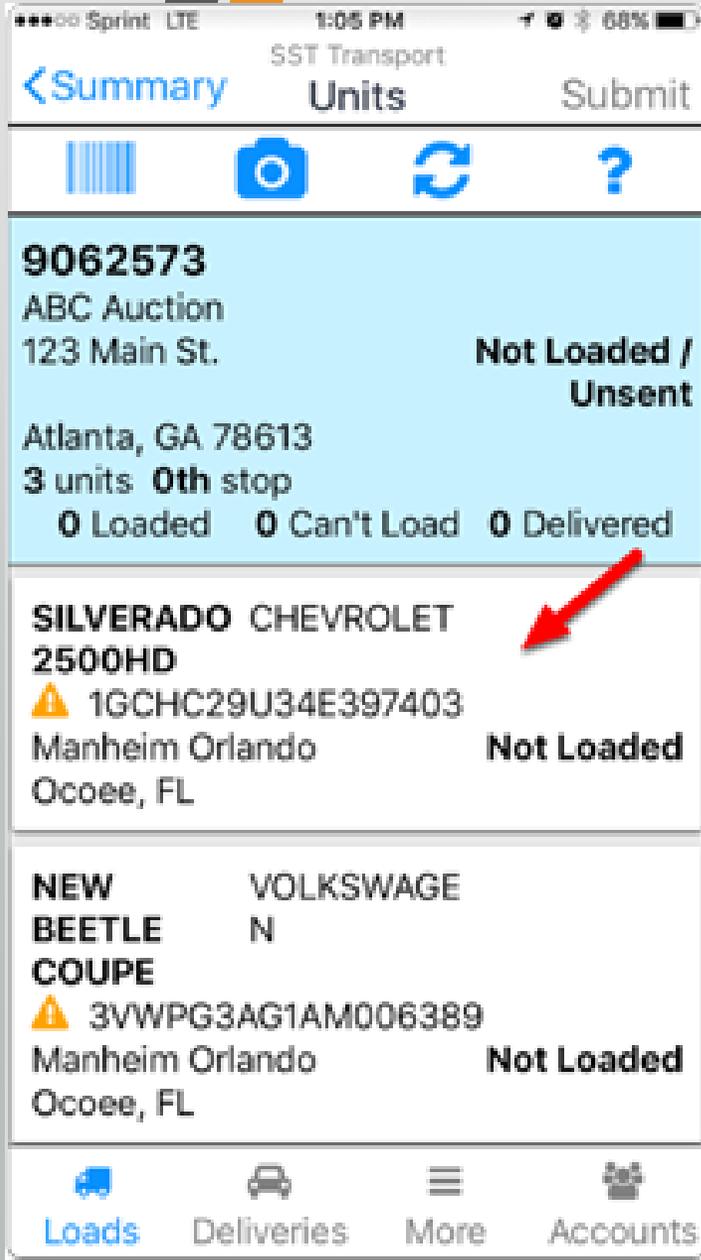


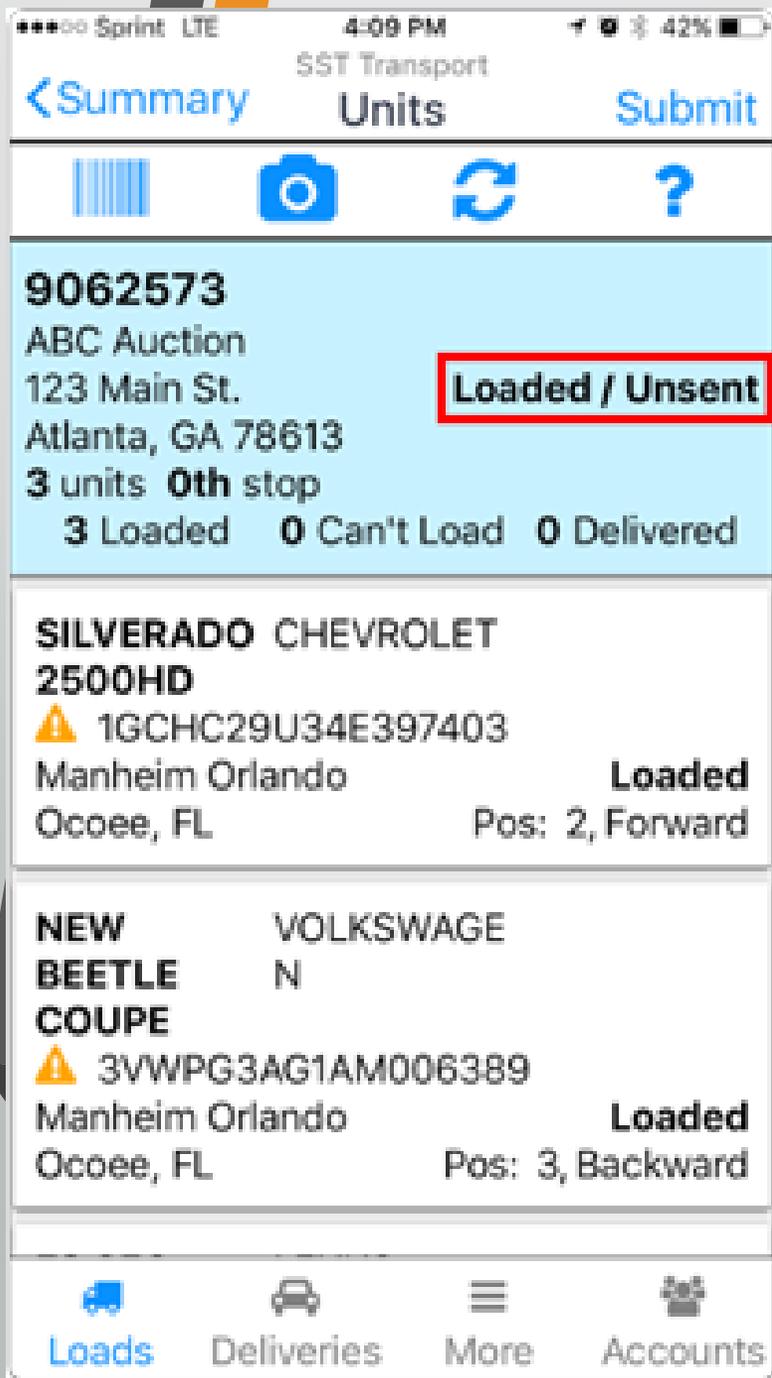
If you have a car without a vin.



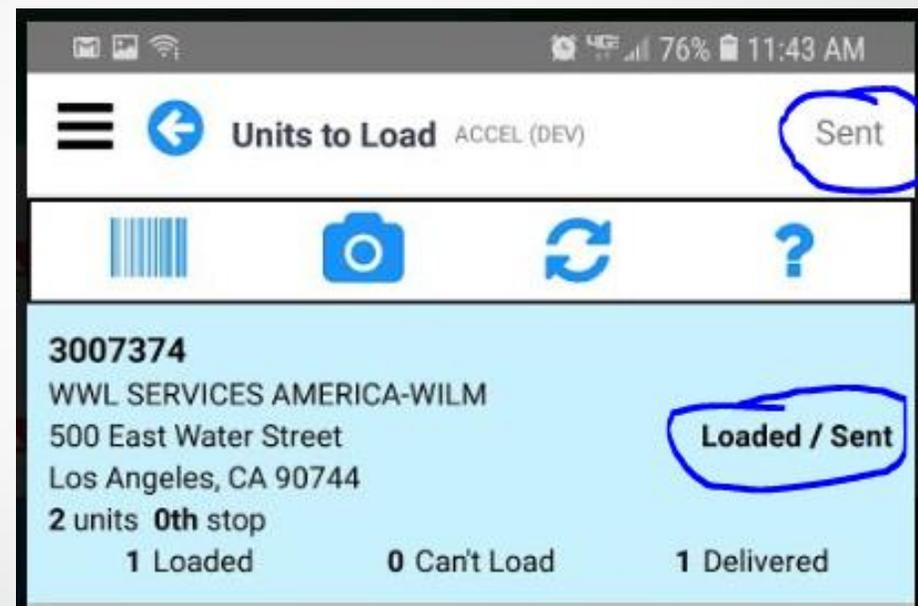
If barcode doesn't work you must type in the Vin then hit save.

Cars With a Vin





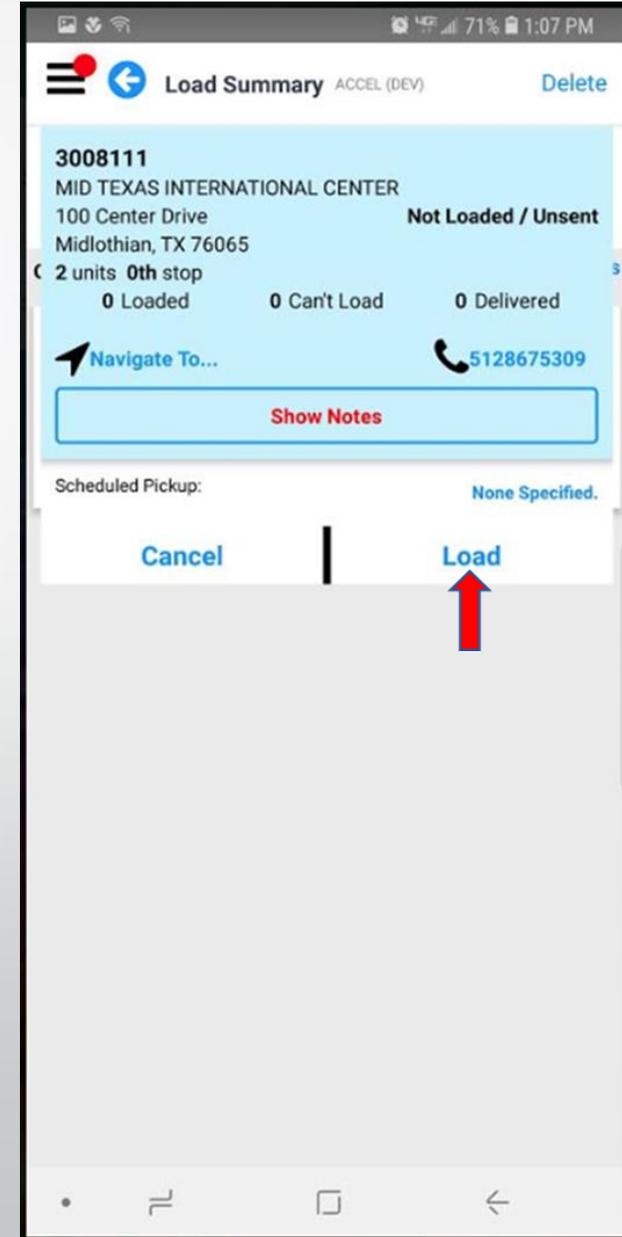
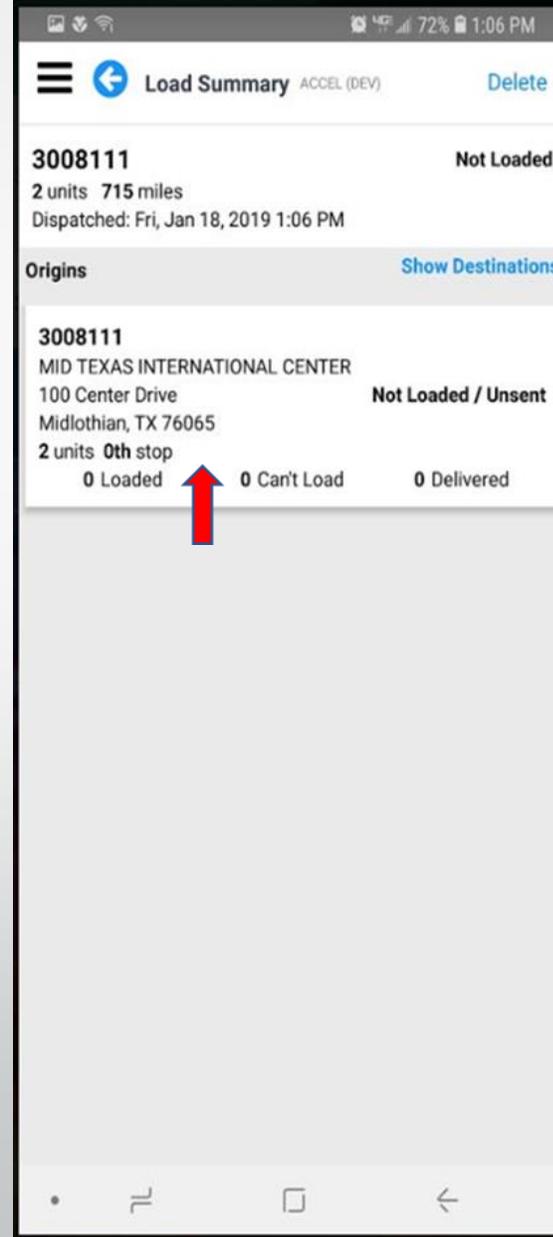
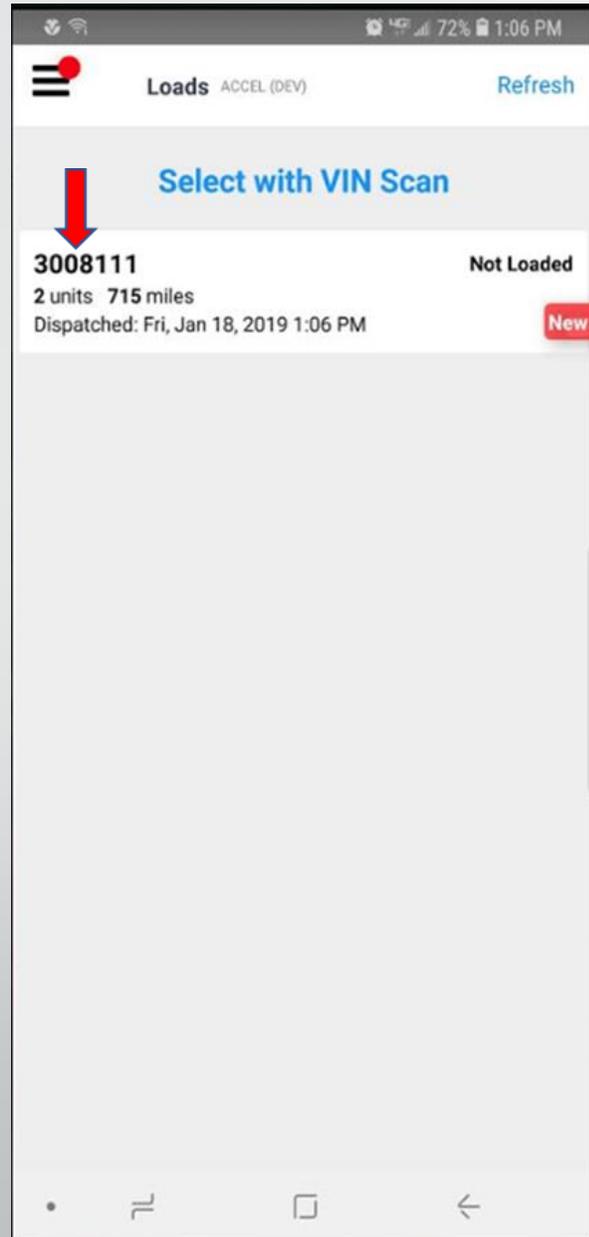
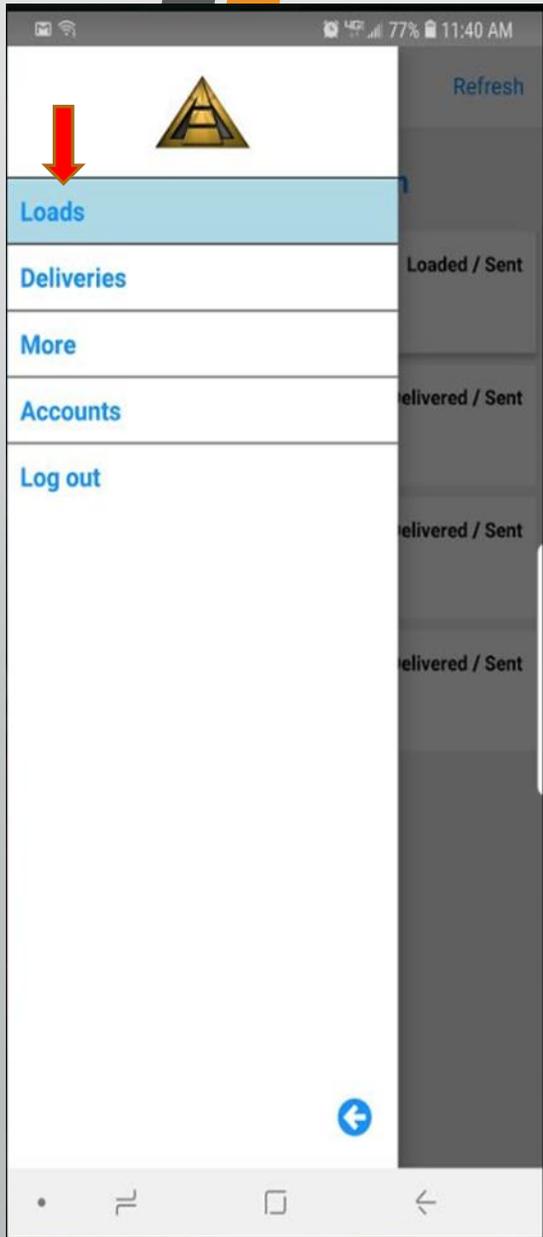
Once all vehicles have been loaded the load status should now be marked Loaded/Unsent. Click the Submit button.



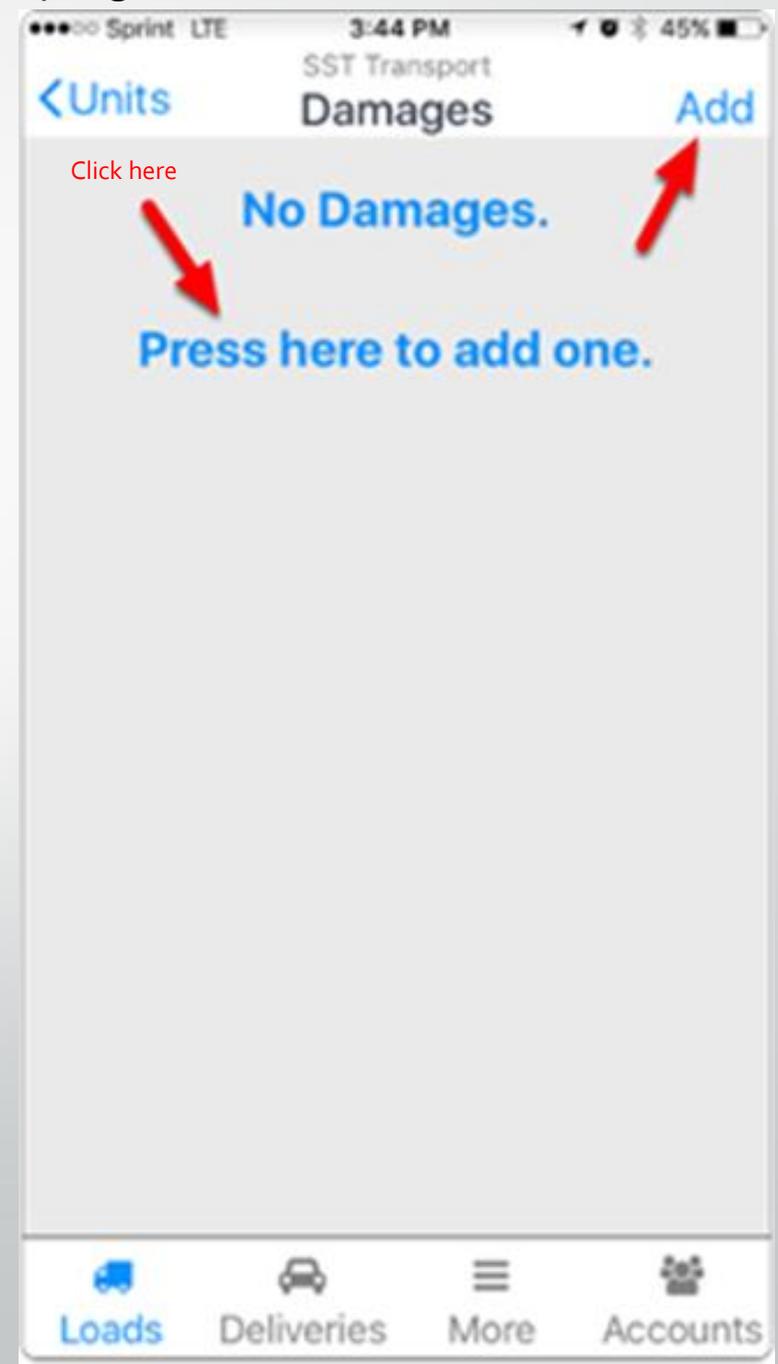
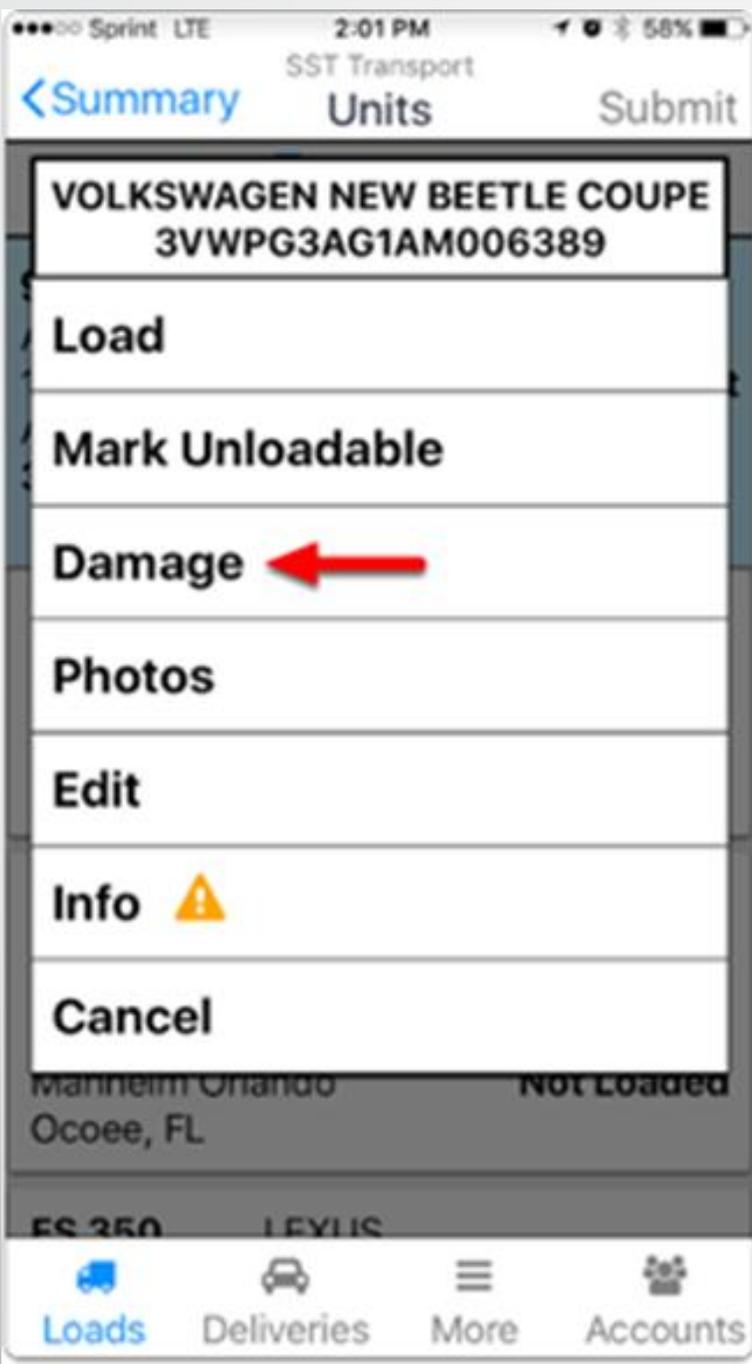
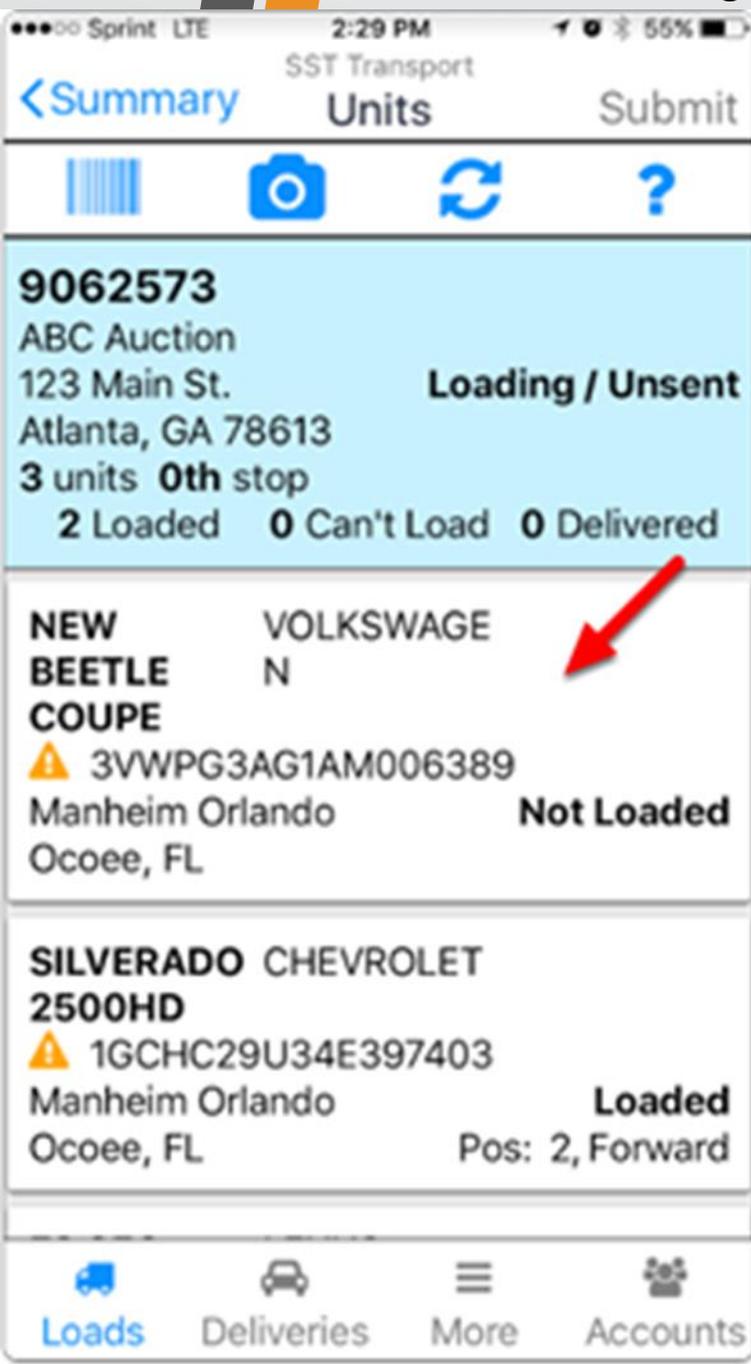
Sent will be grey and you will see Loaded/Sent if all was done correctly.

If you see that it says SEND/ PENDING, you may be in a bad cell area it will send when you get in a better cell area. Make sure to check on it.

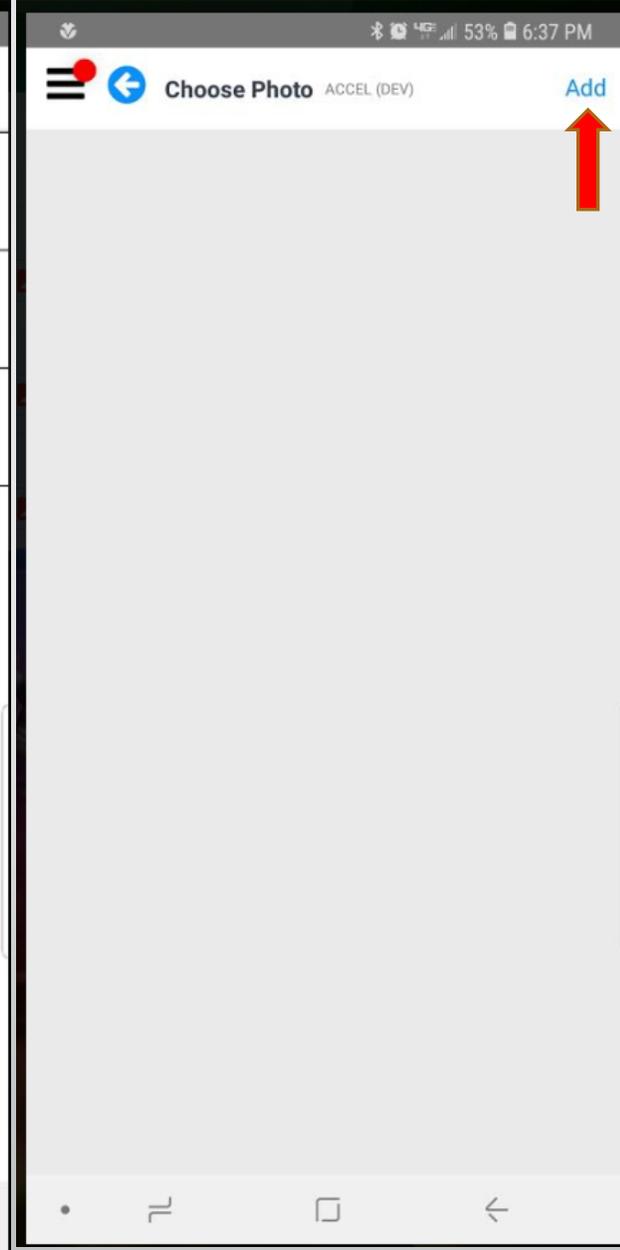
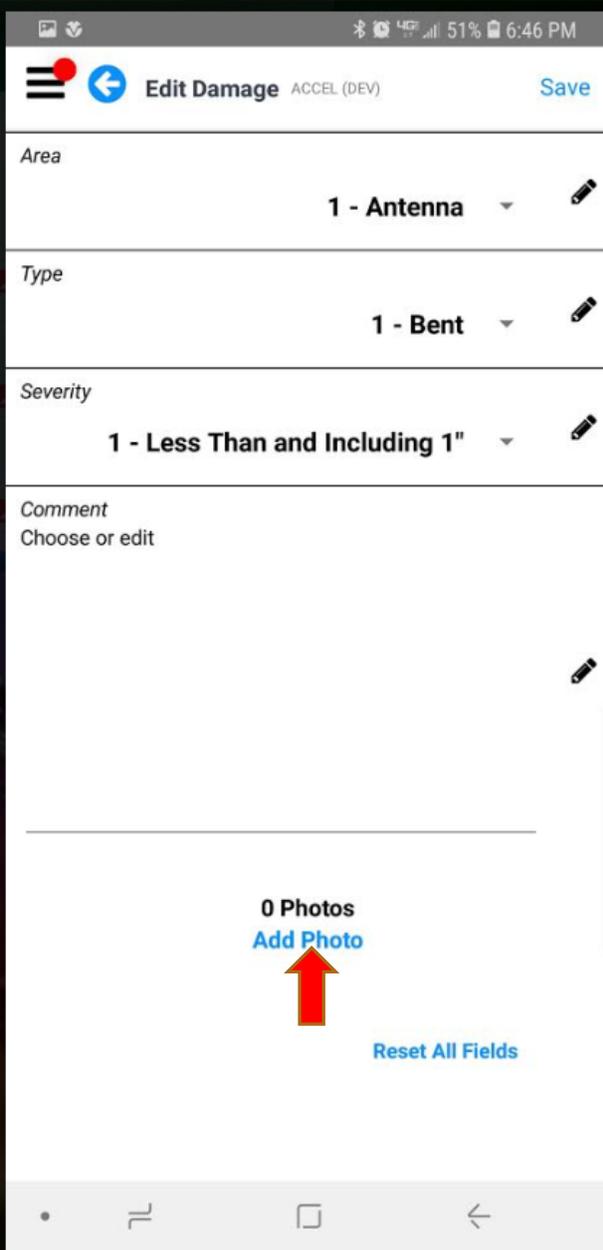
Loading With Damage



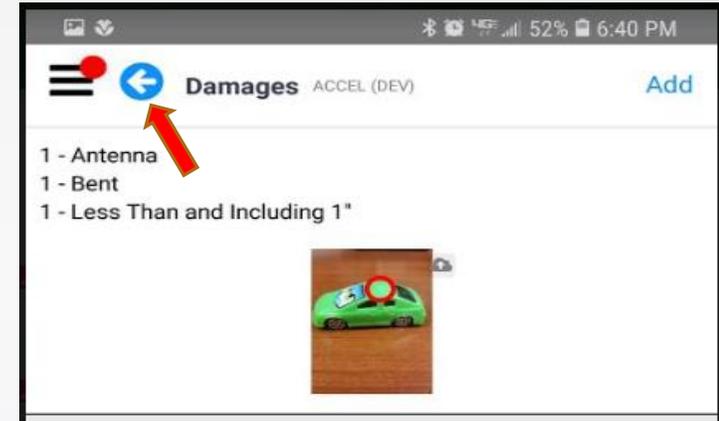
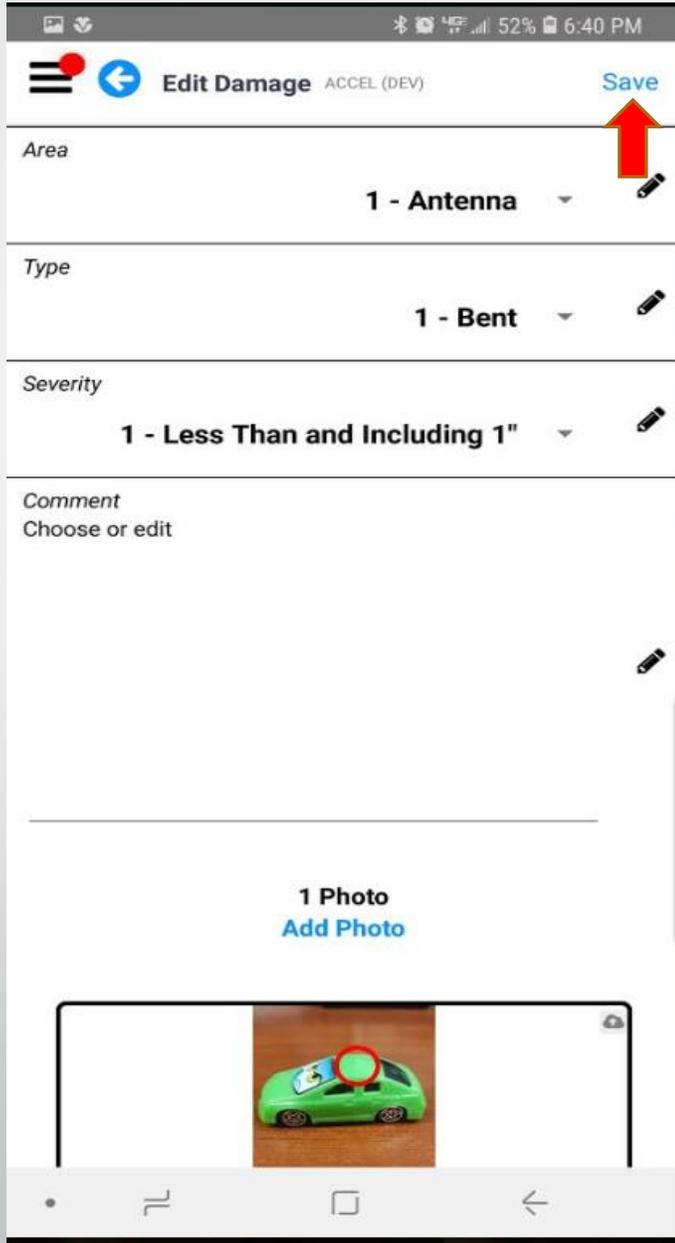
1. Click Damage. 2. Click Press here to add one., or click Add in the top-right corner.



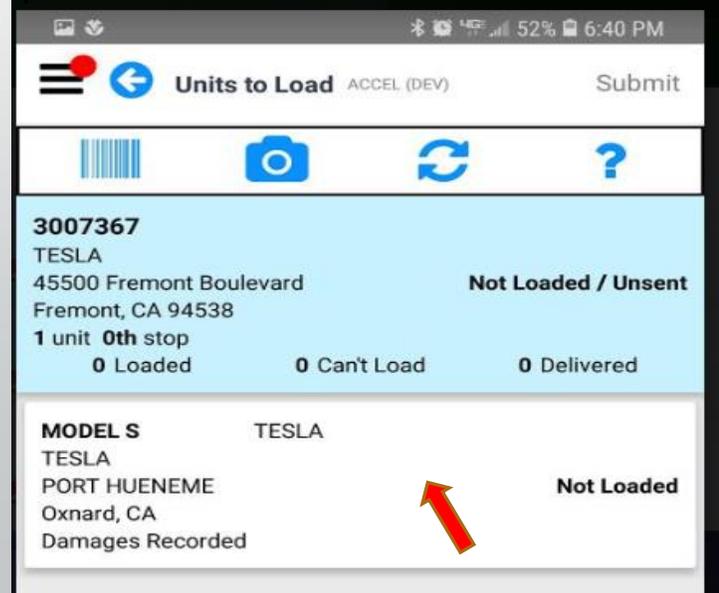
3. Select the Area, Type and Severity of damage that the attendee has agreed to (you will be able to dispute these damages later). You can also enter any Comments (optional) and take a Photo of the damage (optional or as required by each company).
4. Click Save.

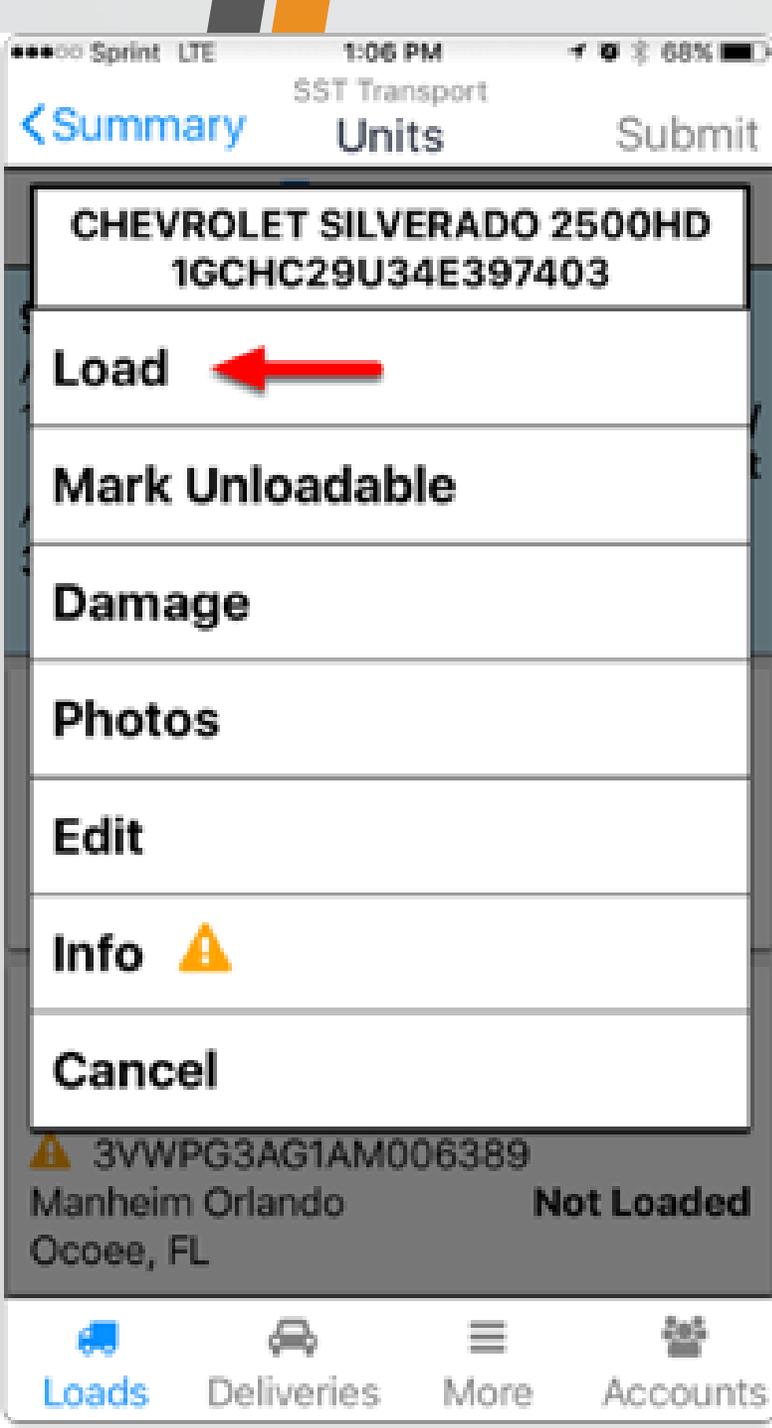


You can tap on the picture where the damage is and it will add the codes of the damage. You can add as many damages as you need . Once you are done click on blue circle to go back to vehicle listing.



You will be brought back to this screen; you will need to click on the vehicle to start the load process .



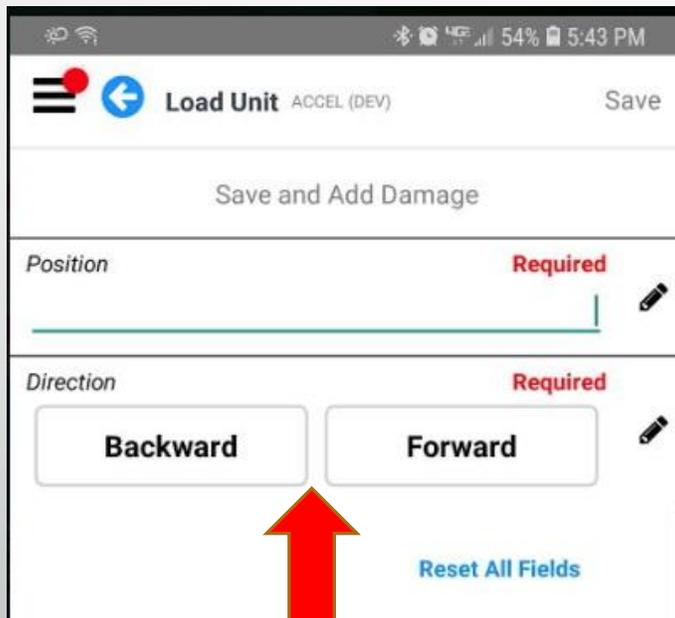


Enter the position and direction of the vehicle the way it is on your truck .

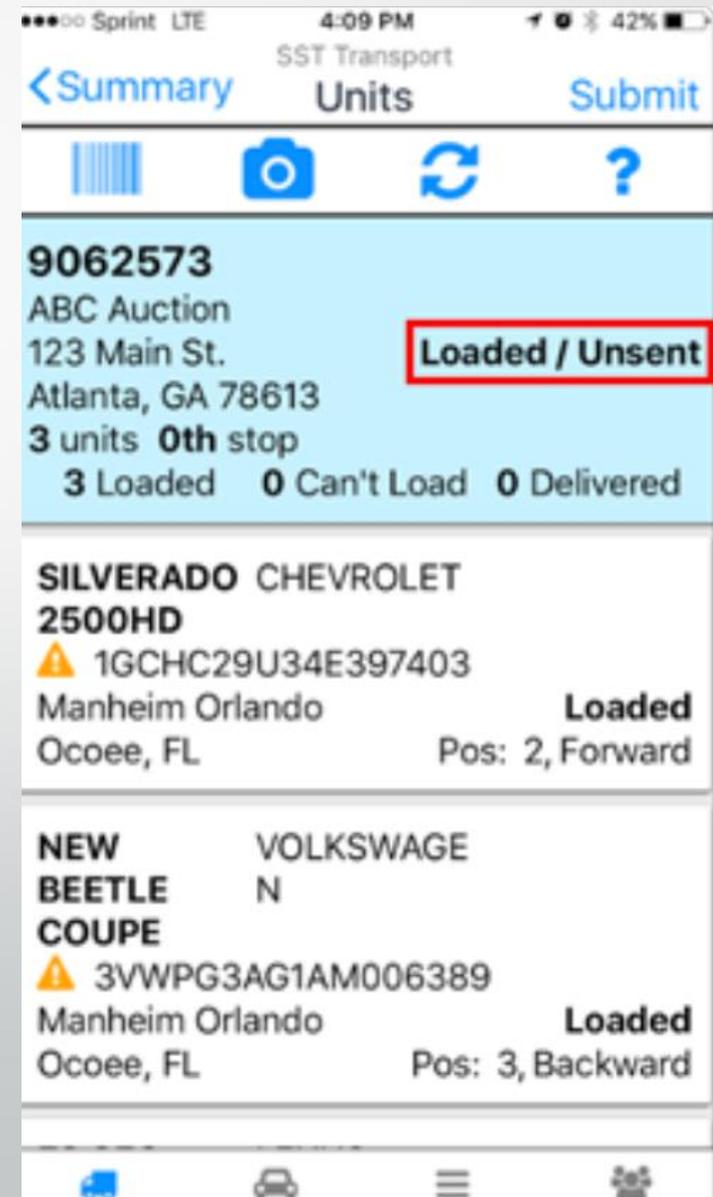
Click SAVE.

This vehicle will now be marked as loaded.

Repeat this process with all the vehicles.



Once all vehicles have been loaded the load status should now be marked Loaded/Unsent. Click Submit



Accept/Decline

MODEL S TESLA
 handndjdjdxhxudndd
 PORT HUENEME Loaded
 Oxnard, CA Pos: 1, Forward
 Damages Recorded

Antenna
 Bent
 Less Than and Including 1"

Dispute **Accept**

When loading these are what you are saying is damaged so you would not need to dispute at this time. At delivery if there is a damage and you don't agree with what a customer put down then you would use the Dispute button.

Type in the full name of the Attendee that you are picking the cars up from. Then click on Attendee Signature.

Client Report Submit

[Back](#)

Attendee's Name **Required** 

STI

No **Yes** 

Attendee Signature **Required Not Specified.** 

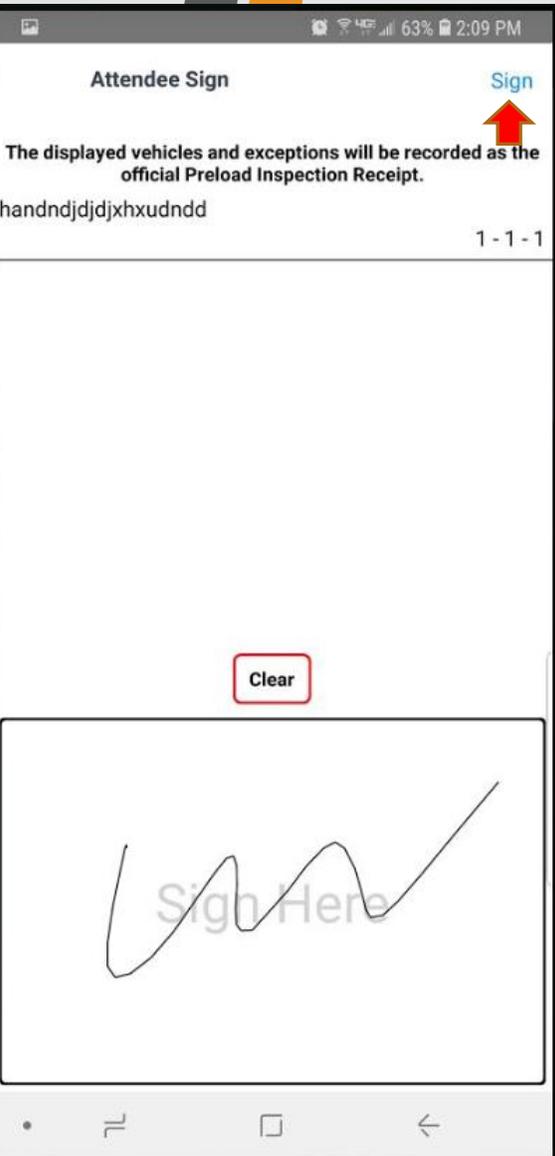
Driver Signature **Required Not Specified.** 

Proof of Delivery - Email 1 

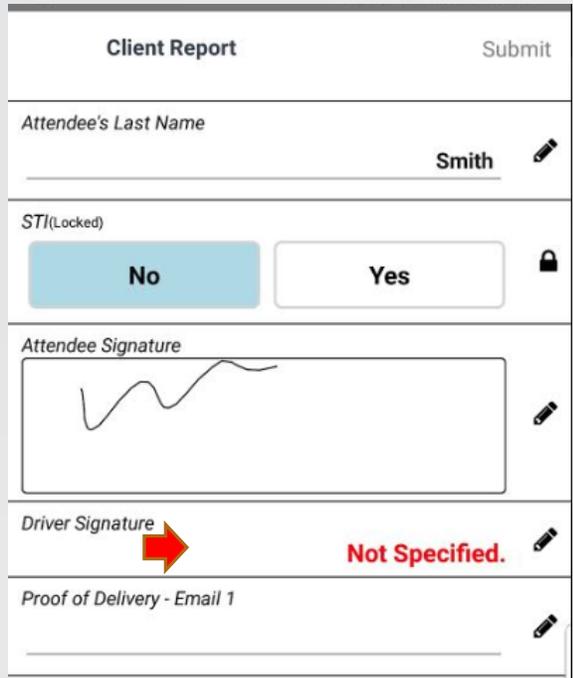
Proof of Delivery - Email 2 

Proof of Delivery - Email 3 

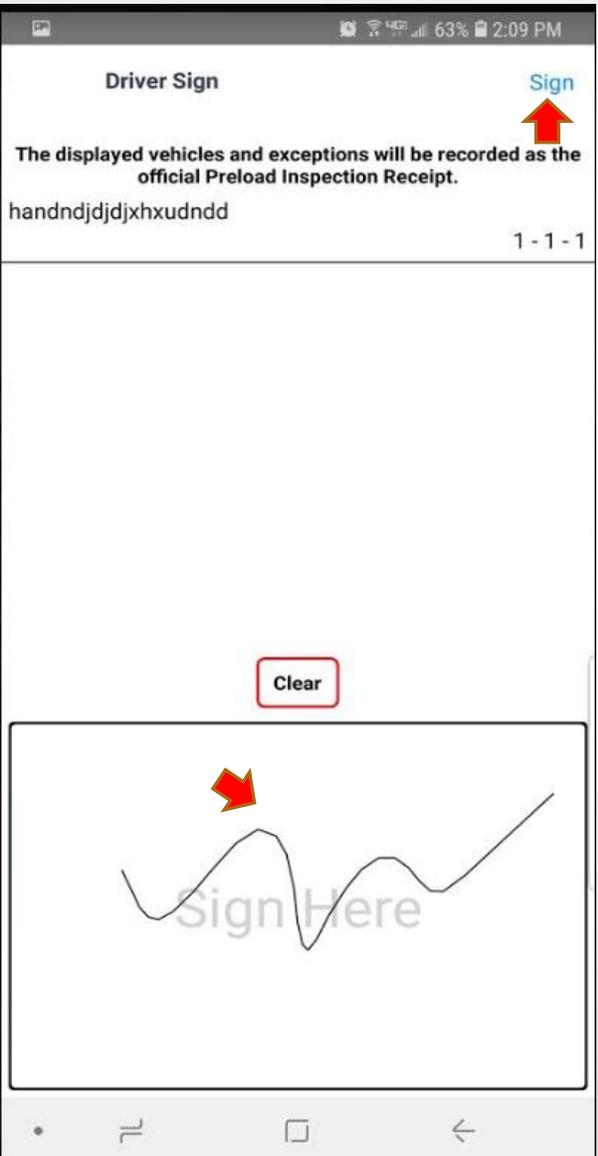
Proof of Delivery - Email 4 



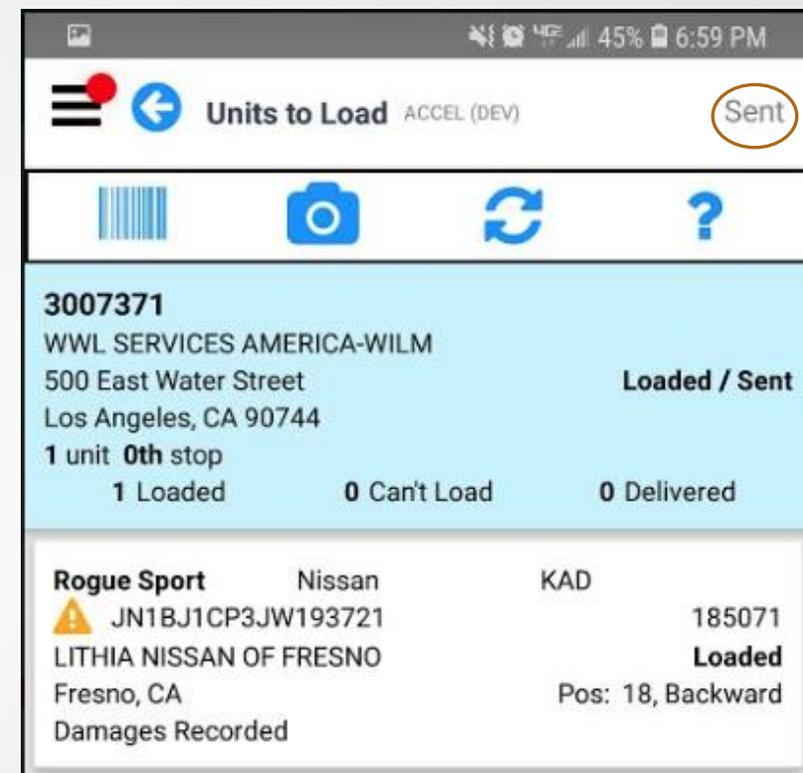
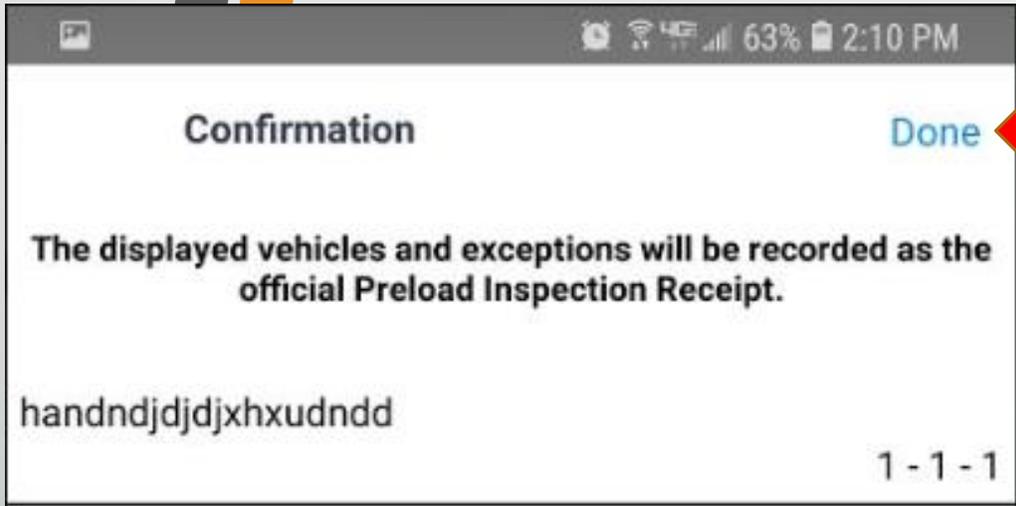
You will be brought to this screen have them Sign in the box then click Sign at top of page.



You as the driver will click on the line that says Driver Signature and it will take you to the place for you to sign.



If you or the client wants the pickup receipt sent to them, you will need to add yours or their email in the email spots.

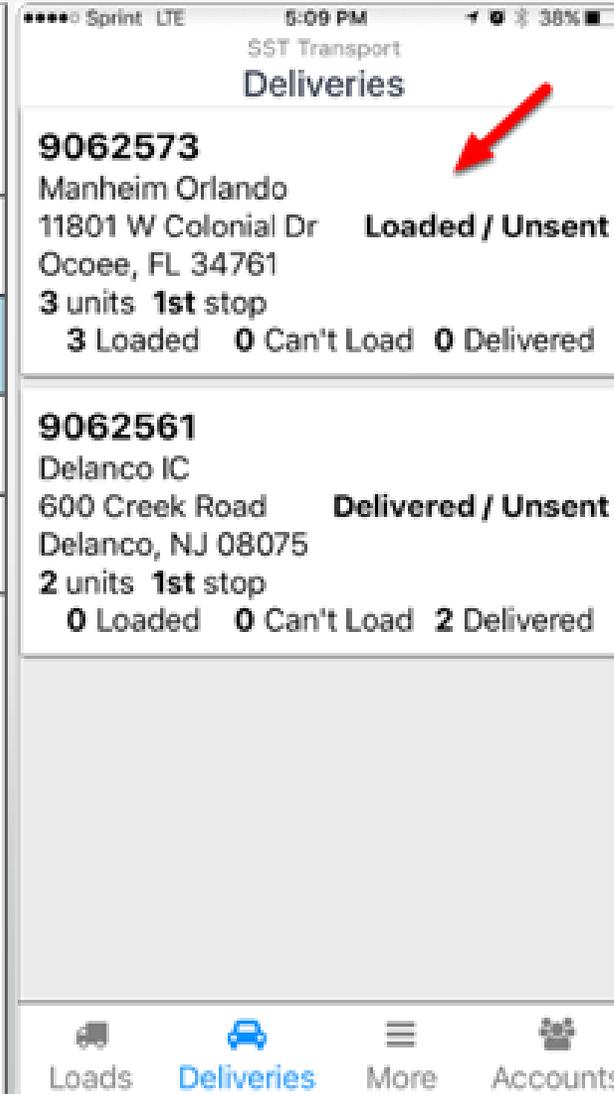
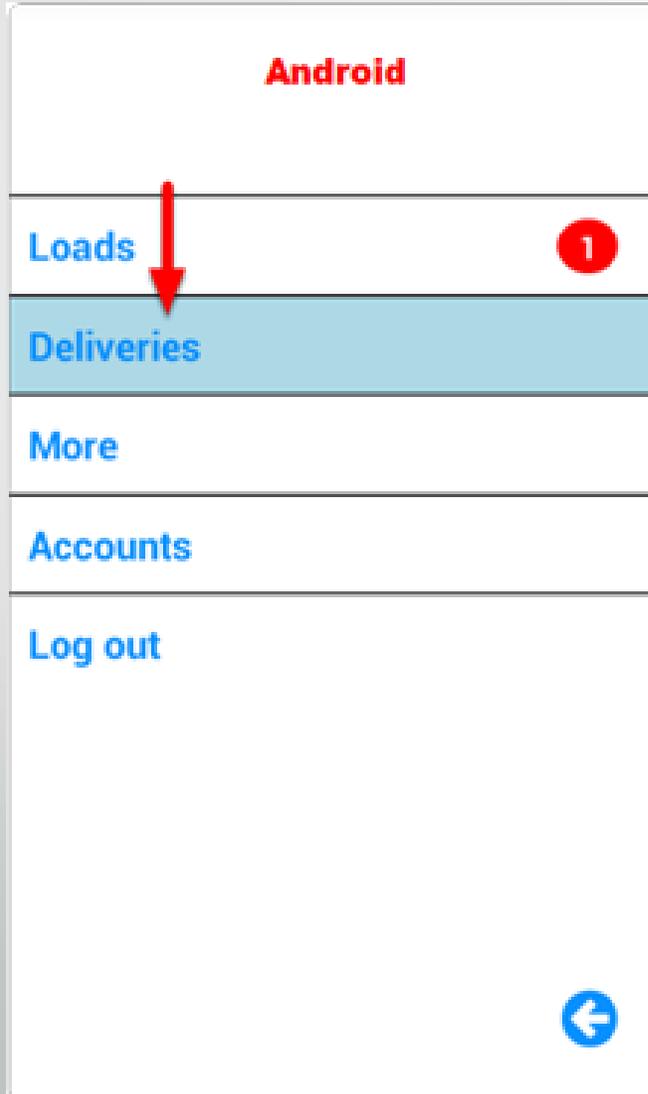
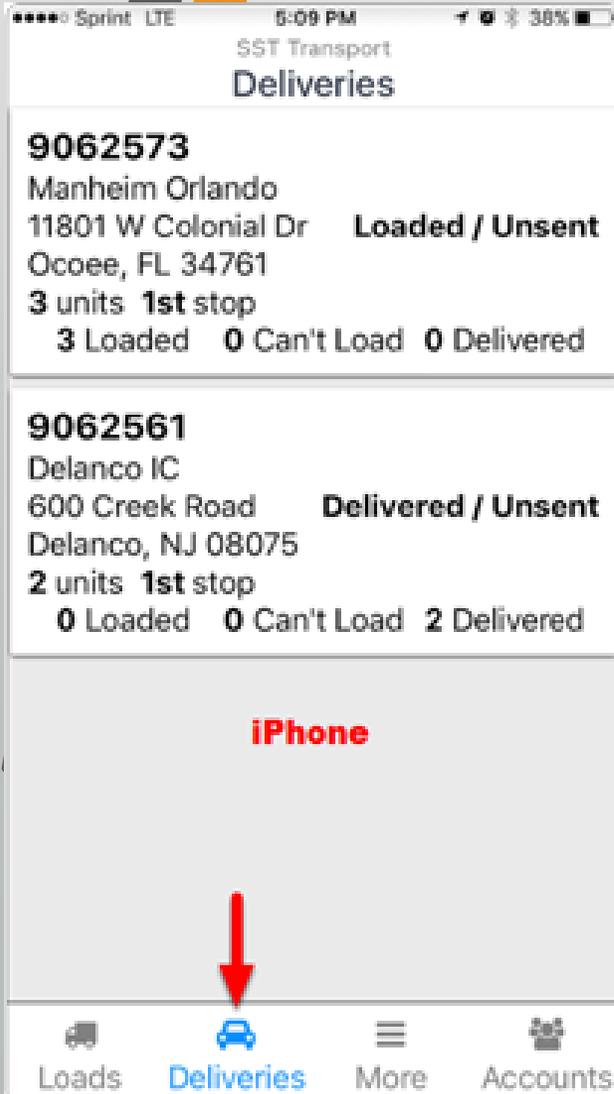


After clicking done it will bring you back to this screen showing Loaded/ Sent.

Once you have driven to the delivery spot you will be able to go to the delivery screen.

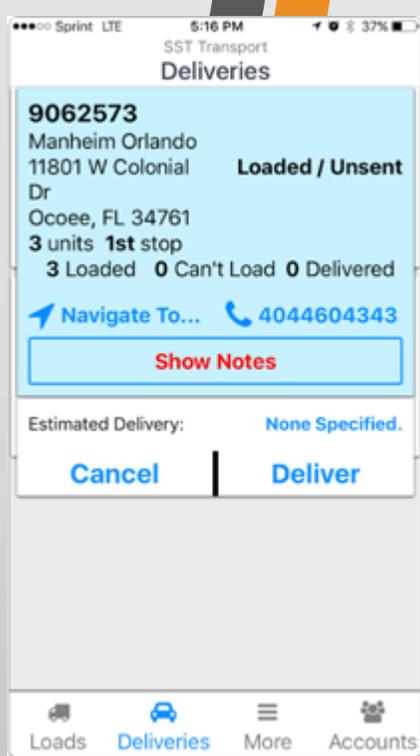
Delivering a load without Damages

Click the **Deliveries** tab (iPhone) or select **Deliveries** from the side menu (Android).



Click on a load to bring up options for this load.

Choose an option.



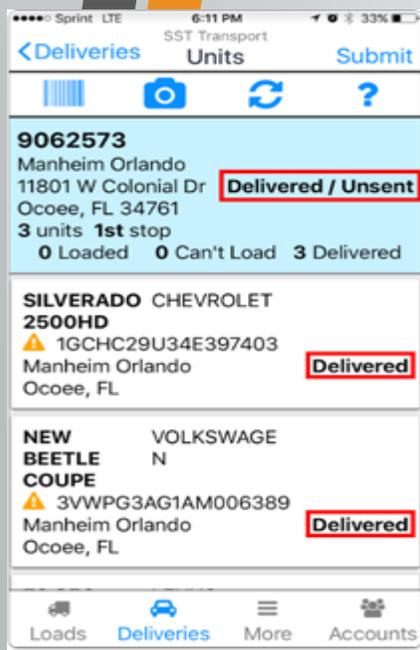
Navigate To: Choose this option for directions to the delivery location. This will open your device's map application.

Phone Number: Choose this option to call the delivery location.

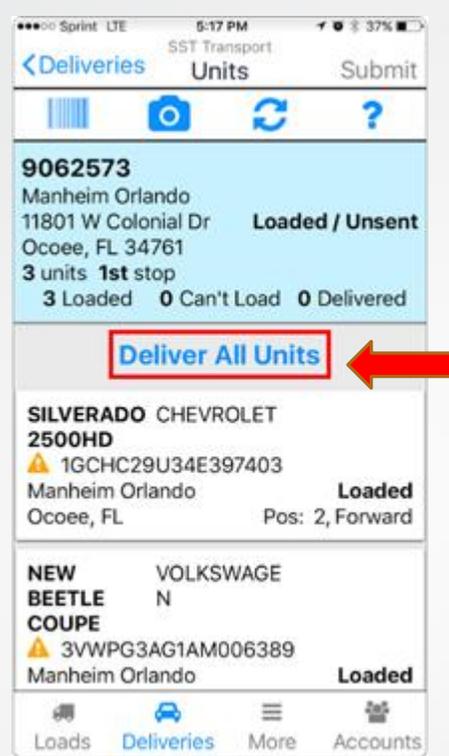
Show Notes: Choose this option to show any notes for the delivery location.

Cancel: Choose this option to close this window and go back to the load details.

Deliver: Choose this option to start the delivery process.

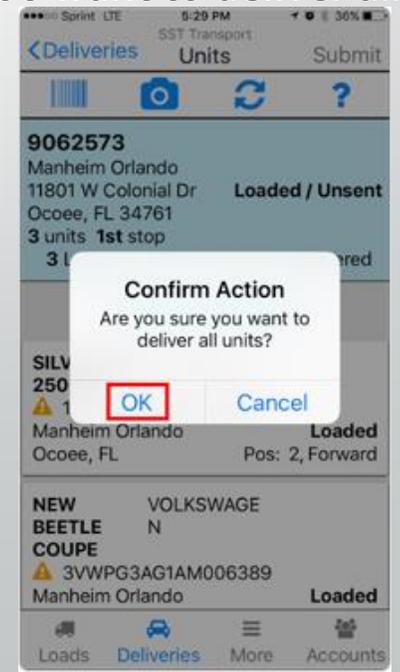


All vehicles will now be marked **Delivered**. And the Load status will be marked as **Delivered/Unsent**.



If none of the vehicles being delivered have damage, then you can simply click **Deliver All Units**. If they have damage, then you will need to code the damage first then you can click on **Deliver All Units**.

If you are not currently at or near the delivery location, you will be alerted and asked to confirm that you want to deliver the unit(s) for this client. Click **OK** to confirm. If you are at or near the delivery location, then you will only be asked to confirm you want to deliver all units. Click **OK** to confirm.



On delivery you may have the option to choose STI.
If you choose to STI you will only need to fill out driver Signature and email spot if needed.

If **STI** is **not** allowed you will see the **Lock** and **NO** will be highlighted.

Client Report Submit

Receiver's Last Name

STI

No Yes

Receiver Signature Not Specified.

Driver Signature Not Specified.

Proof of Delivery - Email 1

Proof of Delivery - Email 2

Proof of Delivery - Email 3

Proof of Delivery - Email 4

Driver Sign Sign

The displayed vehicles and exceptions will be recorded as the official Electronic Delivery Receipt.
JN1BJ1CP3JW193721 No Exceptions

Clear

Sign Here

Client Report Submit

Receiver's Last Name

STI

No Yes

Receiver Signature Not Specified.

Driver Signature

Proof of Delivery - Email 1

Client Report Submit

Receiving Person's Name Required

STI (Locked)

No Yes

Receiver Signature Required Not Specified.

Driver Signature Required Not Specified.

Proof of Delivery - Email 1

Proof of Delivery - Email 2

Proof of Delivery - Email 3

Proof of Delivery - Email 4

Client Report Submit

Receiver's Last Name

STI

Receiver Signature Not Specified.

Driver Signature

Confirm Action

Are you sure?

Confirmation Done

The displayed vehicles and exceptions will be recorded as the official Electronic Delivery Receipt.

JN1BJ1CP3JW193721 No Exceptions

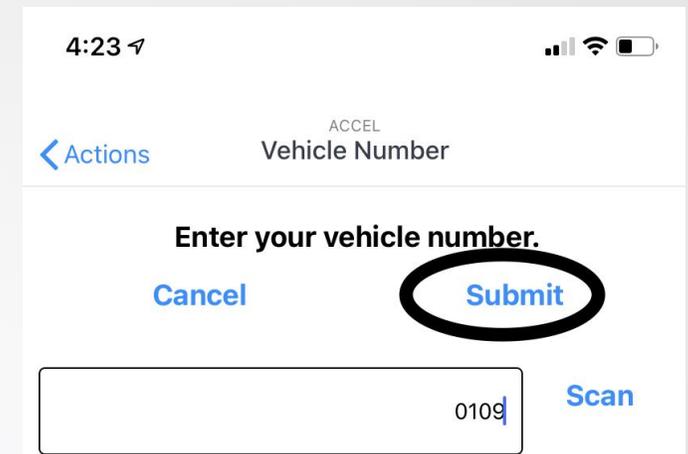
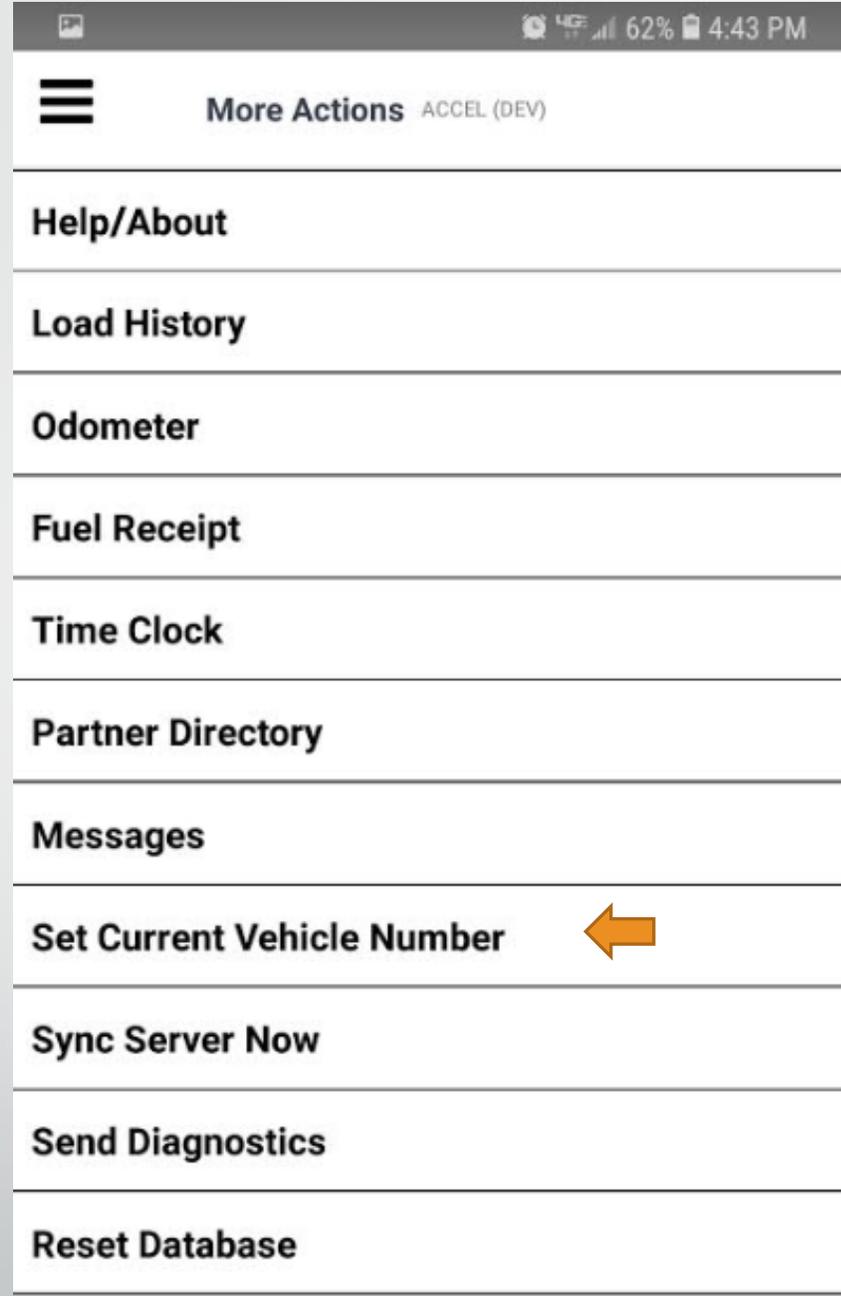
Units to Deliver ACCEL (DEV) Sent

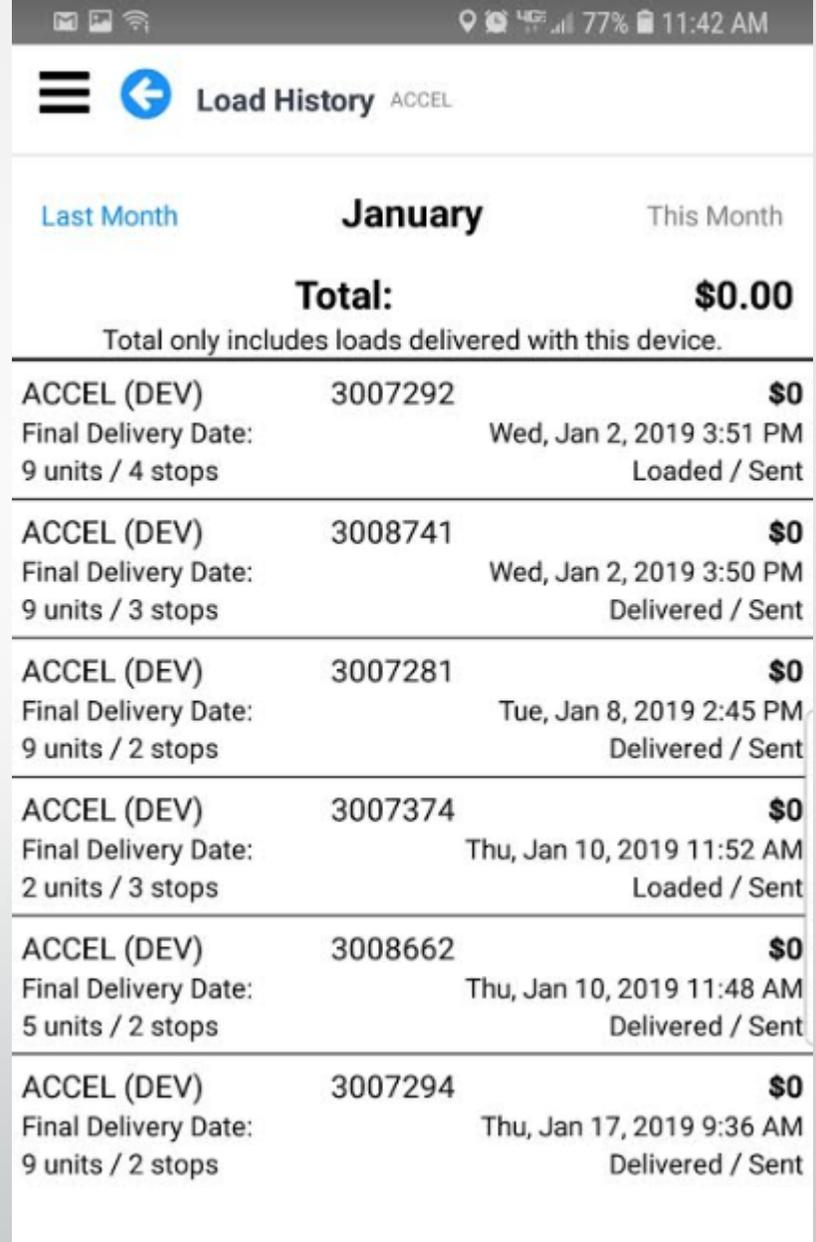
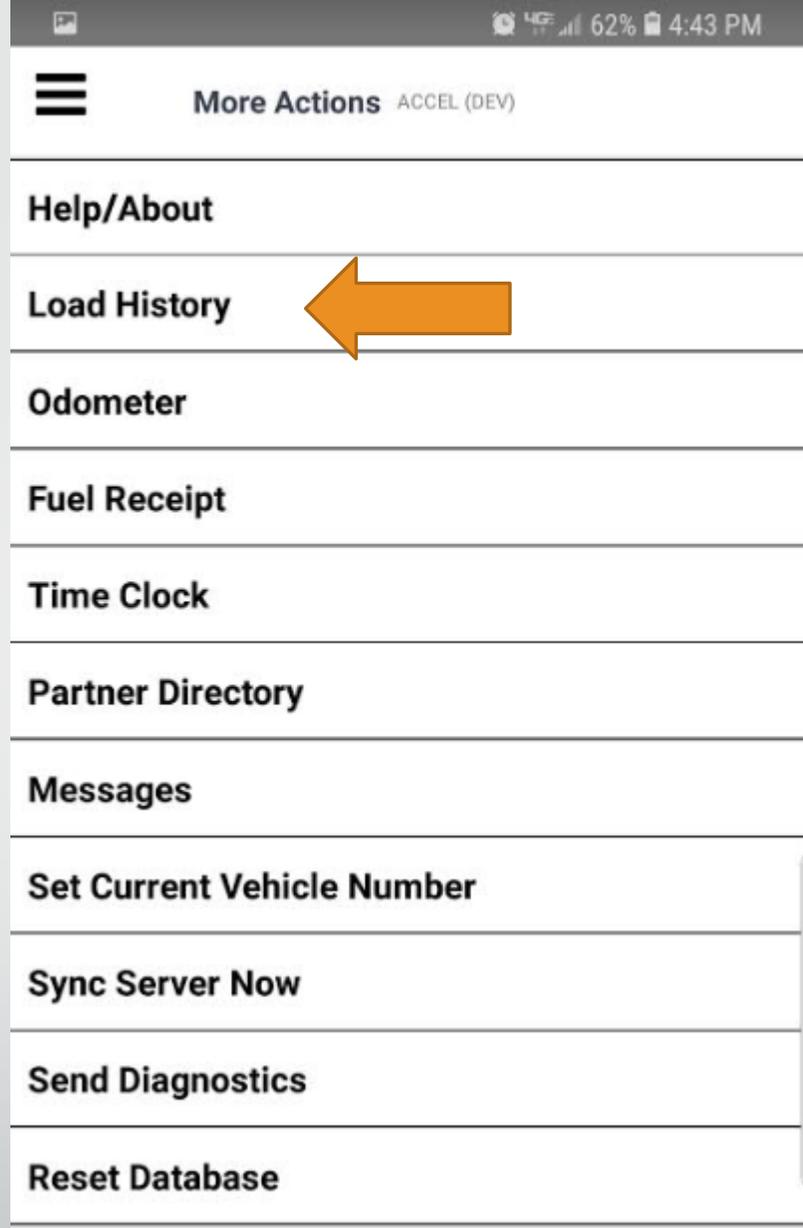
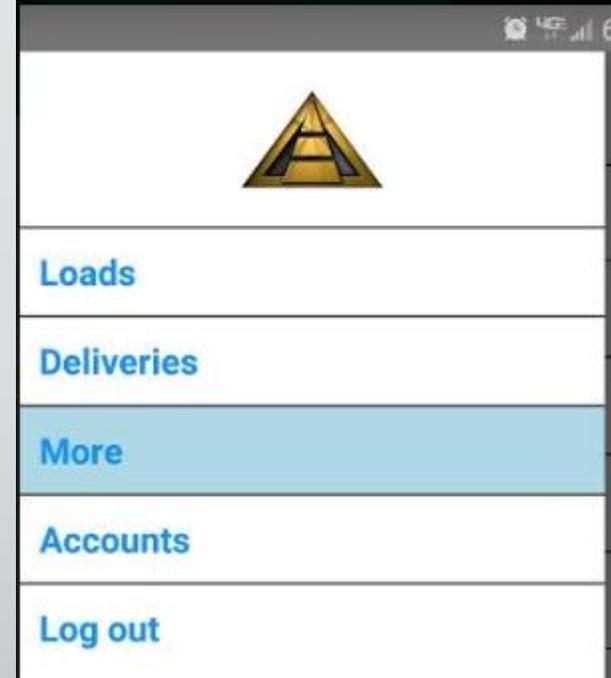
3007371			Delivered / Sent
LITHIA NISSAN OF FRESNO			
5580 North Blackstone Avenue			
Fresno, CA 93710			
1 unit 1st stop			
0 Loaded	0 Can't Load		1 Delivered
Rogue Sport	Nissan	KAD	
 JN1BJ1CP3JW193721			185071
LITHIA NISSAN OF FRESNO			Delivered
Fresno, CA			

If all goes well, you will end back at this screen and you are done .

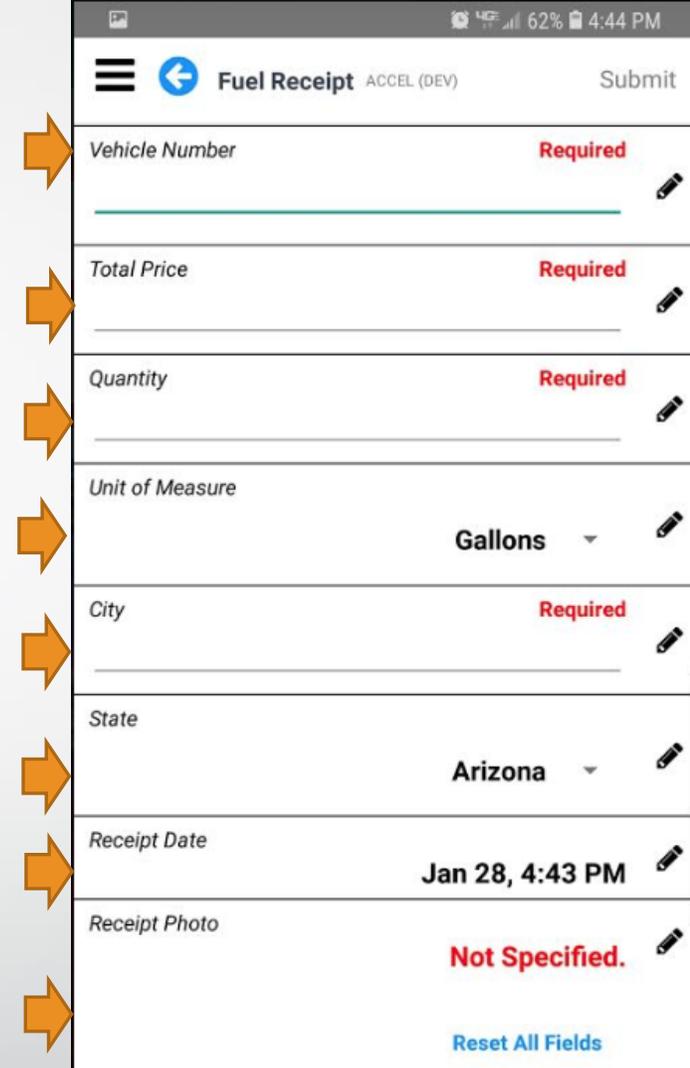
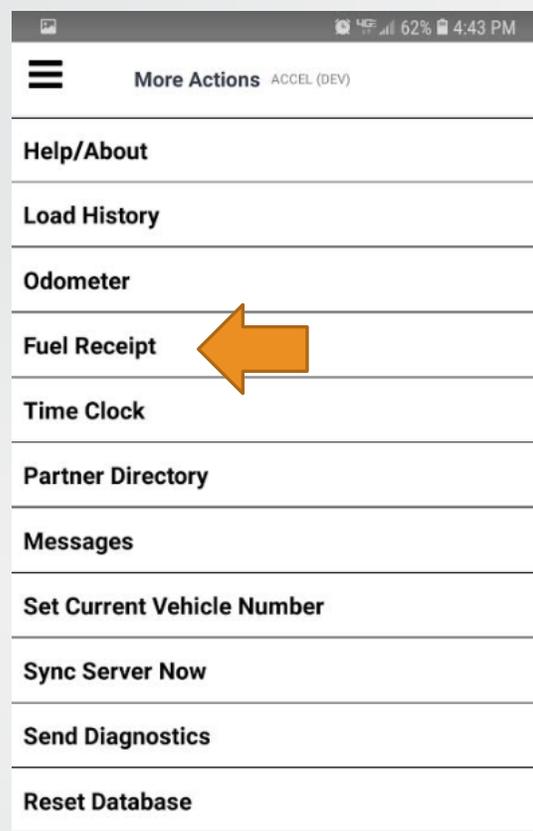
Delivering with damage is the same steps as like in loading with damage see pervious pages.



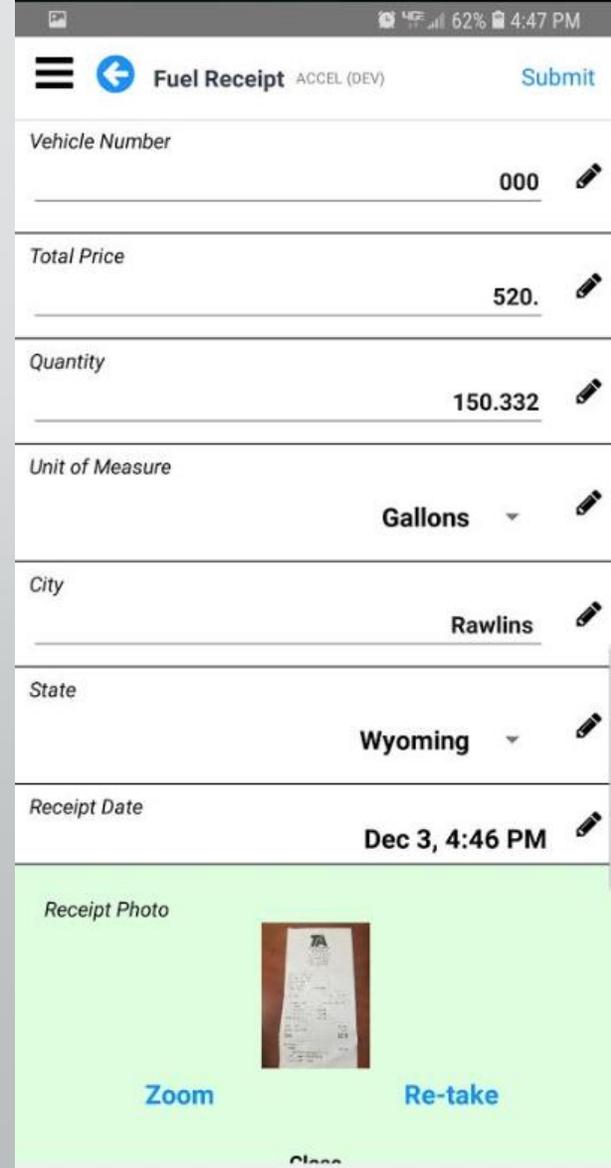
Put a zero and your truck # in then hit submit. Once you do this, we will be able to see your fuel receipts and this will also put your truck number in the places that it is required automatically for you.



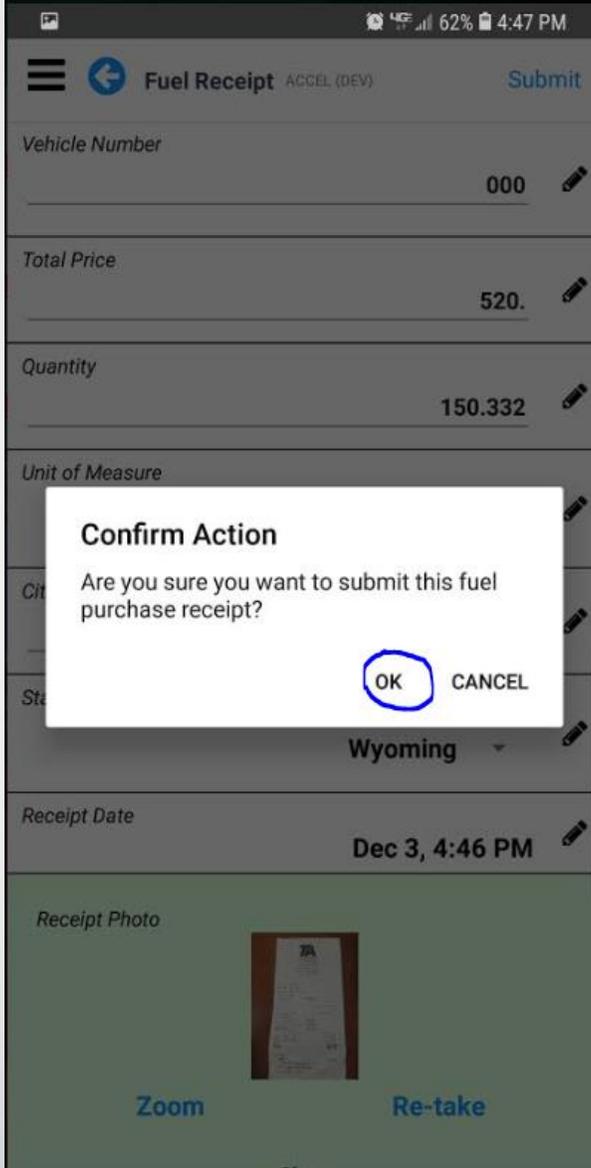
Click the more, then click on Load history. It will bring up all the loads that you have done in the app for this month and last month.



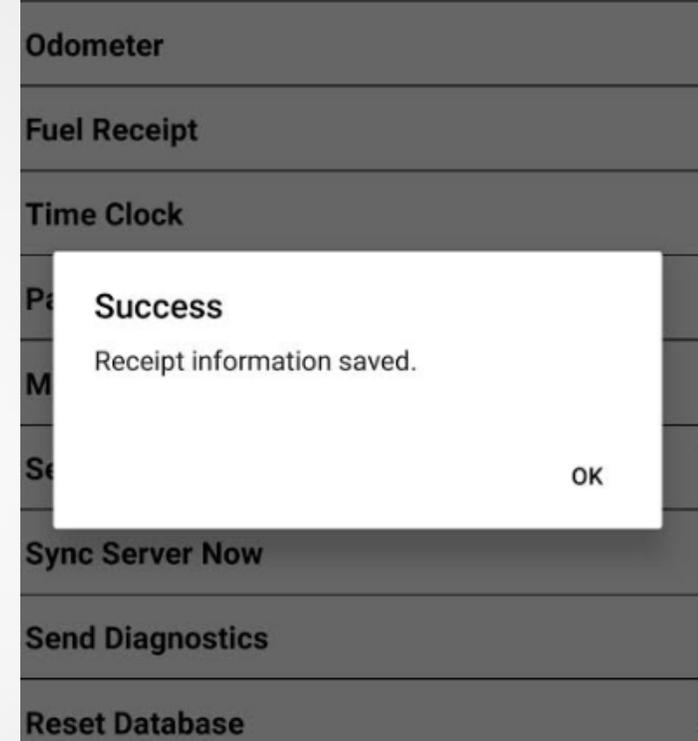
Recording Your Fuel Purchases



This is what it looks like all filled out.



Click the ok.



If you see this screen it has been uploaded to us.