



## Friends of the Alpena Farmers' Market Special Event Day Application

Mailing Address

PO Box 123

Alpena, MI 49707

Rummage Sale and Antiques Day Contact - Nancy Mead 989-884-9225

Grow Sports Day Contact- Liz Klemens. 989-255-8106

Special Event Day Coordinator Contact J.B. Cook 989-255-9372

Save-A-Life Saturday Contact- Linda Canfield 989-464-2576

On site market coordinator- Sandy Santamour 989-657-3513

**Please fill out all parts of this form and sign the bottom**, stating that you have read all of the rules and bylaws provided. You will also need to sign the Indemnity Agreement on the last page. Send these forms and a stall fee of **\$20.00** 2 weeks prior to the event (please make checks payable to the Friends of the Alpena Farmers Market). These stall fees will be donated to local area sports programs. Space is limited so please send this as soon as possible so we can confirm your participation. Also, if you do not have enough items to fill a 15' X20' stall you can share it with other vendors. The other vendors, however, need to fill out a separate form. You will be assigned a stall number randomly prior to the event.

Today's Date: \_\_\_\_\_

New Vendor \_\_\_\_\_ Returning Vendor \_\_\_\_\_

Vendor/Entity Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Business License Number (If applicable) \_\_\_\_\_

Website: \_\_\_\_\_

Facebook: \_\_\_\_\_

Twitter: \_\_\_\_\_

Instagram \_\_\_\_\_

### Type of Entity:

Individual  Family  LLC  Sole Proprietorship  Corporation  Partnership  Cooperative

Nonprofit  Community Group  Other

### County participant is located (Please Circle)

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### Primary Contact Information

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Do you receive texts at this number?  Yes

Please provide a brief description of what you plan to sell/do at the event day.

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### Agreements

Please initial and sign below. Your signature indicates that you have read, understand and agree to the programs/agreements below.

\_\_\_\_\_ Photography and Publishing Consent: The undersigned allows photographs to be taken of individuals and the market stall by staff/volunteers of the Alpena Farmers' Market and understands these photos may be published for print or internet advertising.

\_\_\_\_\_ Hold Harmless/Signature/Waiver of liability: The undersigned does hereby release from all liability and agree to hold harmless the Friends of Alpena Farmers' Market and the market's Core Team for any injury or damage suffered or incurred by the undersigned or by employees, volunteers, or representatives of the undersigned in their activities upon the premises of The Alpena Farmers' Market including but not limited to, any costs, including attorneys' fees, incurred by The Alpena Farmers' Market in defense thereof.

\_\_\_\_\_ Rules and Bylaws For Special Event Days. These are included at the bottom of this form for you to keep and can also be found on our web site ([alpenafarmersmarket.com](http://alpenafarmersmarket.com)):

By signing below, I certify that I have read, understand and will adhere to all applicable rules and bylaws as stated in the current Alpena Farmers' Market Rules and Bylaws. I further understand that, should I, my organization, or members fail to comply with these specific Guidelines, my participation in the Alpena Farmers' Market could be terminated.

Participant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Return the signed and completed application/agreements to the onsite market coordinator/Friends booth at the market every Saturday 8am-1pm or Wednesdays Saturdays starting in July. You can mail to the address below:

Friends of the Alpena Farmers' Market  
PO Box 123  
Alpena MI 49707

Special Event Day Coordinator Contact J.B. Cook for questions 989-255-9372  
Rummage Sale and Antiques Day Contact - Nancy Mead 989-884-9225  
Grow Sports Day Contact- Liz Klemens. 989-255-8106

# Friends of The Alpena Farmers' Market,

## Indemnity Agreement

FOR VALUE RECEIVED, the undersigned jointly and severally agree to indemnify and hold harmless The Friends of the Alpena Farmers' Market ("Indemnities") and their successors and assigns, directors, agents, representatives and underwriters from any claim, liability, loss, damage or suit.

In the event of any asserted claim, the Indemnities shall provide the undersigned timely written notice of same, and thereafter the undersigned shall at its expense defend protect and hold harmless Indemnities against said claim or any loss or liability thereunder.

In the further event the undersigned shall fail to so defend and/or indemnify and save harmless, then in such instance the Indemnities shall have full rights to defend, pay or settle said claim on their behalf without notice to the undersigned and with full rights to recourse against the undersigned for all fees, costs, expenses and payments made or agreed to be paid to discharge said claim.

Upon default, the undersigned further agree to pay all reasonable attorneys' fees necessary to enforce this agreement.

This agreement shall be unlimited as to the amount or duration.

This agreement shall be binding upon and inure to the benefit of the parties, their successors, directors, agents, assigns and personal representatives.

Vendor Signature \_\_\_\_\_ Date: \_\_\_\_\_

Alpena Farmers' Market, Inc.

**Rules and Bylaws  
For Special Event Days  
Revised June 12, 2021  
(Vendors Copy)**

1. If vendors wish to sell items that are regularly sold at the market such as produce, baked goods ect. they must follow the rules and bylaws of the market. Those wishing to do this, should request a copy of these by contacting one of the market officers before attending.
2. The vendor information form must be filled out properly. Vendors must read, understand, and adhere to ALL bylaws, rules, and regulations.
3. Only on these days will items such as garage sale items and antiques and collectable, that are not hand made, be allowed to be sold at the market.
4. The market fee schedule is as follows: Each 15'X 20' stall is \$20.00 for the rummage sale and antiques day. All stalls are on a cash basis and are assigned by the Market Coordinator. Stalls numbers will be assigned randomly will be marked on the grass with stakes . Only 1 vehicle is allowed per stall. Vendors must provide their own tables.
5. Special event vendors should try to stay set up for the entire advertised time (8:00a.m.-5:00p.m.). Those who do not may not be asked back next year.
6. Stall areas must be clean at all times. Each vendor is responsible for clean up in his or her rented stall before leaving the market. Each person selling at the market should also present a clean and friendly appearance at all times.
7. All items for sale at the market shall be open for inspection by the Market Officers, Federal, State, and County inspectors at all times and each vendor is solely responsible for his own merchandise.
8. Complaints against vendors showing reasonable, conclusive evidence that such a vendor has practiced deception or misrepresentation in the quality or condition of his product or provided false information regarding origin, variety, quality, condition, or value of his product shall be just cause for the Market Board to bar that vendor from any future market privileges.
9. The Alpena farmers market would like to keep this community oriented with good quality items for sale.
10. Organizers have the right to reject vendors and refund stall fees at their discretion if items do not conform to the event day criteria, are not wholesome and community oriented, or if the rules listed above are not met.
11. You have to sign the indemnity agreement to participate in this event. These agreements basically state that you are responsible for the products that you sell. You are also responsible for keeping your stall area safe.

This copy is for each vendor to keep and use as reference. If you have any question about any of these rule please call:

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Visit [www.alpenafarmersmarket.org](http://www.alpenafarmersmarket.org) for further information