



## Vacancy Announcements

Position	Education/Experience
<p><u>Inspector – (1) Position</u></p> <ul style="list-style-type: none"> <li>– Development – Construction Management Department</li> <li>– GS Scale 9 Step 1</li> <li>– <b>Full-Time Hourly</b></li> </ul>	<ol style="list-style-type: none"> <li>1. Either:                             <ol style="list-style-type: none"> <li>a. Bachelor's degree in engineering, Architecture, Construction Management, or related field preferred with two (2) years' experience in a related field; or</li> <li>b. Associate's degree in any related field plus three (3) years' experience in construction management, building inspection, engineering or equivalent combination of education and experience providing the ability to perform the required duties;</li> </ol> </li> <li>2. Building Inspectors Certifications in ICBO or other ICC Certifications</li> </ol>
<p><u>Renovation Technician I – (3) Position</u></p> <ul style="list-style-type: none"> <li>– Development – Renovation Department</li> <li>– GS Scale 6 Step: 1</li> <li>– <b>Temporary Full-Time</b></li> </ul>	<ol style="list-style-type: none"> <li>1. High School Diploma or GED plus six (6) months' work experience in construction, or maintenance field; or equivalent combination of education and experience.</li> <li>2. Preference for relevant technical credential or certification, such as HVAC certification, Electrical license, Plumbing certification, or equivalent.</li> <li>3. Must be in good physical health and may be required to submit to pre-employment and annual physical examination with expectation of lifting 50 pounds or more.</li> </ol>

### CLOSING DATE / APPLICATION REVIEW

Applications for the positions listed will be **accepted on an going ongoing basis until filled.**

Please contact Juwan Tawyesva, HR Specialist, at (928) 737 - 2800 or via email at [jtawyesva@htha.org](mailto:jtawyesva@htha.org) for more information.

### APPLICATION PROCESS & IMPORTANT NOTICE

Applicants applying for more than one position must submit a separate application for each position. Each applicant must clearly indicate the specific position title being applied for. Applications submitted for multiple positions without identifying a specific position will not be considered.

No Labor pool application will be considered.

### APPLICATION REQUIREMENTS

To be considered, applicants must submit the following:

- HTHA Employment Application (complete)
- Resume
- Letter of Interest
- Three (3) References

Incomplete application packets will not be reviewed.

### EMPLOYEE REQUIREMENTS

Final candidates must meet following conditions of employment:

- Successfully Pass Background Check
- Possess a Valid Driver's License – with no DUI/DWIs within the past three (3) years
- Successfully Pass Drug Test